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**169th meeting of the Committee of Permanent Representatives
to the United Nations Environment Programme**

Nairobi, 20 March 2025

Conference Room 2

10:00 – 18:00 (GMT+3)

Hybrid meeting

Item 7 of the provisional agenda

Agenda item 7: Preparations for the seventh session of the United Nations Environment Assembly

This note, entitled “*Note on budget estimates for the seventh session of the United Nations Environment Assembly and the Open-ended Committee of Permanent Representatives*” has been developed by the Secretariat to inform Member States and stakeholders on the status of the budget for the seventh session of the Environment Assembly (UNEA-7) under agenda item 7 - Preparations for the seventh session of the UN Environment Assembly.

Note on budget estimates for the seventh session of the United Nations Environment Assembly and the Open-ended Committee of Permanent Representatives

This note outlines projected budget estimates and funding gap for the seventh session of the **United Nations Environment Assembly (UNEA-7)** taking place from 8th to 12th December 2025, the **seventh meeting of the open-ended Committee of Permanent Representatives (OECPR-7)** taking place from 1st to 5th December 2025 and the **Global Major Groups and Stakeholder Forum (GMGSF)** taking place on 6th and 7th December 2025, which might also include the **Youth Environment Assembly (YEA)** dates for which are still to be determined.

The estimated budget has been included in the budget summary and breakdown below.

Budget summary

The total estimated budget for UNEA-7, OECPR-7 and GMGSF is approximately USD 4,427,863 and it covers the following core expenses:

- i. Conference servicing, including costs for meeting rooms; processing and issuance of pre-session, in-session and post-session documentation; and interpretation costs.
- ii. Travel support for two representatives from developing countries to UNEA-7 and OECPR-7.
- iii. Organization of the Global Major Groups and Stakeholder Forum (GMGSF) and travel support for a limited number of participants from accredited Major Groups and Stakeholders to attend UNEA-7, OECPR-7 and the GMGSF.
- iv. Core UNEA communication activities, including branding, media coverage, translation, multimedia coverage, website content management and a dedicated UNEA event app for participants.
- v. Organization of official UNEA side events and other associated events and exhibitions, including activities related to the dedicated "MEA Day".
- vi. Setting up several additional temporary infrastructures, including event tents, delegates lounge area, exhibition areas and booths for bilateral meetings at ministerial level, etc.
- vii. Additional audio-visual equipment, webcasting and disability inclusion and sustainability measures.

The expenditure for the above activities and infrastructure are estimated as follows:

*All figures are in USD

Items	YEA-3	GMGSF-22	OECPR-7	UNEA-7	Total (USD)
Conference Services costs (UNON Regular budget allocation)	-	-	-	708,000	708,000
Conference Services costs (UNEP Regular budget allocation)	-	-	96,255	367,045	463,300
Travel support for two Member States representatives from developing countries for UNEA-7 and OECPR-7	-	-	-	1,600,083	1,600,083
Global Major Groups and Stakeholder Forum (travel support and meetings cost)	-	163,780	-	-	163,780
Youth Environment Assembly (travel support and meetings cost)	112,151	-	-	-	112,151
Communication activities	-	-	-	378,550	378,550
ENB coverage, broadcasting on UN Web TV and event applications	-	-	-	165,130	165,130
Additional temporary infrastructure for bilateral booths, exhibitions, delegates tents and related associated activities.	-	-	-	784,109	784,109
Inclusion and sustainability	-	-	-	52,760	52,760
Grand Total	112,151	163,780	96,255	4,055,677	4,427,863

Funding sources and funding gap summary

Historically, the total costs for the regular sessions of the Environment Assembly have range between USD 3 to 4.3 million, financed through three main sources of funding as follows:

1. UN Regular Budget

As an official calendar meeting of the UN, the UN regular budget provides financial resources to cover core conference services costs. For UNEA-7, the regular budget consists of (i) **USD 708,000** through UNON Conference Services, and (ii) **USD 463,300** directly to UNEP as approved by the UN General Assembly.

2. UNEP funding

The regular budget does not cover all costs related to UNEA. Therefore, approximately 1/3 of the UNEA budget has previously been funded from UNEP's core budget. For UNEA-6, UNEP allocated approximately USD 2,032,487 of internal funding, to ensure a successful UNEA. This was significantly higher than the UNEP's contribution for previous UNEA sessions. For UNEA-7, UNEP has made available **USD 1,480,929**.

3. Member States direct contributions (extrabudgetary resources)

Traditionally, about a third of the total costs for UNEA have been covered through generous contributions from individual Member States. Most of these funds have been used for travel support for delegates from developing countries (which is not covered by any of the above-mentioned funding sources). Based on the experience from previous UNEA sessions and travels costs adjusted to 2025 prices, travel support for UNEA-7, OECP-7, GMGSF and YEA is estimated at **USD 1,832,804**.

These funds are usually earmarked to support the participation of delegates from developing countries, as well as representatives of Major Groups and Stakeholders and for the Youth Environment Assembly. This contribution has varied over the past UNEA sessions. UNEA-6 resource mobilization strategy resulted in raising USD 1,300,093.

Total budget estimate (USD)	4,427,863.00
Secured funding	
Regular budget	1,171,300.00
UNEP contribution to UNEA-7	1,480,929.00
Total secured funding	2,652,229.00
Total funding gap	1,775,634.00
Extrabudgetary contribution received	
Germany	52,680.00
Hungary	5,476.00
Philippines	10,000.00
Remaining funding gap	1,707,478.00

As of 28 February 2025, and against the estimated total budget of **USD 4,427,863** for UNEA-7 core and associated activities, the remaining funding gap amounts to about **USD 1,707,478**.

To bridge the funding gap for travel support and other costs, such as temporary infrastructure, communication activities and disability inclusion measures and taking into account the level of contributions made to support previous UNEA sessions, Member States in a position to do so are encouraged to provide extrabudgetary support for the organization of UNEA-7, with the aim of mobilizing **USD 1,707,478**. While non-earmarked contributions to UNEA-7 are particularly welcome, Member States may also indicate what type of activities they wish to support, such as travel support to participants from developing countries, youth participation, communication activities, Major Groups and Stakeholders events.

As of February 2025, USD 52,680 have been received from the Government of Germany, USD 5,476 from the Government of Hungary, and USD 10,000 from the Government of Philippines towards UNEA-7.

UNEP expresses its deep appreciation to the Governments of Germany, Hungary and Philippines, and hope that other Member States will follow suit.

Conclusion

To bridge the remaining funding gap of approximately USD 1,707,478, all Member States in a position to do so are invited, in accordance with their specific circumstances and capacity, to contribute financially to the organization of UNEA-7 and its related preparatory meetings, to ensure an inclusive, participatory and successful session.

Every contribution counts – large and small.