Implementation Guidelines for Companies
INTERNATIONAL DECLARATION ON CLEANER PRODUCTION

IMPLEMENTATION GUIDELINES

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Foreword
Cleaner Production was first introduced by the United Nations Environment Programme (UNEP) in 1989 as a new and innovative approach to resource conservation and environmental management. The immediate objective of UNEP’s Cleaner Production activities at that time was to raise awareness about the Cleaner Production concept and to promote its adoption by industry. Since that time, Cleaner Production has been widely acknowledged as a win-win strategy to improve industrial performance and simultaneously protect the environment. Nevertheless, the commitment to adopt and practice the Cleaner Production concept has not been as widespread as one would like to have.

Through the International Declaration on Cleaner Production, UNEP has been working to gain the necessary commitment from governments, from companies, from industry associations, from academia – from all the stakeholders who have a role to play in the big picture of sustainable production and consumption.

To further support the signatories of the Declaration, UNEP has brought out the ‘Implementation Guidelines’ to foster firm commitments to Cleaner Production and promote action to implement it. This series of three documents (for governments, companies, and facilitating organisations) holds more than 300 suggested activities for implementing the Declaration and simultaneously, integrating Cleaner Production into day-to-day activities.

I hope these guidelines will provide the necessary inspiration to the signatories to act. Such action toward implementing the Declaration will signal a true commitment to implementing Cleaner Production and allow signatories to reap the proven benefits of this strategy. In addition, demonstrated action will build respect for the Declaration as a tool to further promote and implement Cleaner Production worldwide.

UNEP wants to ensure that the International Declaration on Cleaner Production is not just another piece of paper to sign, but that it is a commitment to be taken seriously to improve the world we live in for future generations. It is the actions to implement Cleaner Production that move us towards true sustainable development.

Jacqueline Aloisi de Larderel
Director, UNEP DTIE
Introduction

The UNEP International Declaration on Cleaner Production

Environmental degradation is a burgeoning problem owing to the continual expansion of industrial production and high-levels of consumption world-wide. A renewed dedication to a proven strategy to resolve this problem is urgently needed.

Cleaner Production is one such strategy which can address this problem. It is a preventive environmental management strategy, which promotes eliminating waste before it is created to systematically reduce overall pollution generation, and improve efficiencies of resource use.

The UNEP International Declaration on Cleaner Production is a voluntary and public statement of commitment to the practice and promotion of Cleaner Production. It provides an opportunity to obtain a commitment from high-level political, public and private business leaders world-wide to reinforce the general recognition and endorsement for a more intense and broader adoption of Cleaner Production. It is also a tool for all promoters of the Cleaner Production strategy to spread an understanding of the strategy and attract new advocates from government, business and other sectors. The Declaration was formulated by UNEP in consultation with extensive and diverse interest groups, and is being coordinated and monitored by UNEP in its implementation.

The Implementation Guidelines

As part of its activities, UNEP provides support material and documentation to Declaration partners, including these Implementation Guidelines. The Guidelines document provides signatories with an overview and brief analysis of the Declaration text, suggested actions for implementation, and a method of measuring implementation progress.

We hope that this document will provide the basics necessary for signatories to move 'From Signature to Action.'
Part 1: Declaration Text – Overview and Analysis

1.1 Overview
The Declaration text is essentially an outline of what signatories can SAY and what they can DO to further the global implementation of Cleaner Production. It is broken down into two sections: the introduction and the principles.

In the introduction section, we find three paragraphs which present, in order:
- A problem statement which identifies the need for action;
- A priority statement outlining CP and preventive strategies as the priority solution;
- A definition statement generally identifying both the means and ends of the Cleaner Production strategy.

The principles section of the text generally presents the actions to be undertaken towards implementing the Declaration commitment. It begins with the introductory statement line “To this end, we are committed to:” and is followed by two columns: on the left, six principle headings and on the right, their related action statements and bulleted lists of action points. The relationship between these components is shown below.

<table>
<thead>
<tr>
<th>PRINCIPLE HEADING</th>
<th>action statement</th>
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<tr>
<td>• action point</td>
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The principles section was laid out to be read in two different ways such that the introductory statement could be finished by either the principle headings in the left column, or by the bold italicised action statement in the right column. For example, the first principle, ‘Leadership’ could be read:

To this end we are committed to: LEADERSHIP; or
To this end we are committed to: using our influence.

The action points outline either defined or more general actions to be undertaken toward implementing the Declaration commitment and are related to both the principle headings and the action statement.

The six principles fall under the headings of:
- Leadership
- Awareness, Education and Training
- Integration
- Research and Development
- Communication
- Implementation
Looking at the principles in more detail, it is clear that some are related, and mutually reinforcing.

First, as mentioned in the introduction of this document, the Declaration is an excellent promotional tool for the Cleaner Production strategy. Talking directly with stakeholders about Cleaner Production and the potential benefits helps to spread the word more quickly. Also, because word of mouth is such a powerful form of marketing and persuasion, when from a credible source such as a supplier or client, people will believe what is being said - Communication.

Second, actions are even more persuasive than words. When signatories demonstrate with action what can be accomplished with preventive strategies and how, others will take note and follow their lead - Leadership.

Third, since one of the main stakeholders of any organisation is its own workers, communicating the Declaration commitment is an activity to inform and raise awareness - Awareness, Education and Training. Additionally, the first step towards the integration of any new policy into the everyday operation of an organisation requires that the policy be communicated to all concerned - Integration.

And there are many other interrelationships amongst the principles. Thus it is clear that one simple action applies to many of the Declaration principles and creates a solid base for further action.

The related action points described in the right column are broad and specific owing to the fact that the signatories can come from all parts of the globe and represent a wide variety of organisations: companies, governments, NGOs and others. The actions fall into two categories:

- **Clearly defined**
  These outline tools that should be used and other specific activities that should be undertaken where applicable, for example, setting challenging goals and regularly reporting progress. Due to the straight-forward nature of these possible actions, they may present signatories with a good starting point;

- **General**
  These outline in broader terms what activities should be undertaken, for example, encouraging new financing for preventive technology. These actions require some interpretation and effort to determine the most appropriate possibilities for implementation.

This distinction between the activities indicated in the Declaration principles is further described in the next section.
INTERNATIONAL DECLARATION ON CLEANER PRODUCTION

We recognize that achieving sustainable development is a collective responsibility. Action to protect the global environment must include the adoption of improved sustainable production and consumption practices.

We believe that Cleaner Production and other preventive strategies such as Eco-efficiency, Productivity and Pollution Prevention are preferred options. They require the development and implementation of appropriate measures.

We understand Cleaner Production to be the continuous application of an integrated, preventive strategy applied to processes, products and services in pursuit of economic, social, health, safety and environmental benefits.

To this end we are committed to:

LEADERSHIP

- using our influence to encourage the adoption of sustainable production and consumption practices through our relationships with stakeholders.

AWARENESS, EDUCATION AND TRAINING

- building capacity by developing and conducting awareness, education and training programmes within our organization;
- by encouraging the inclusion of the concepts and principles into educational curricula at all levels.

INTEGRATION

- encouraging the integration of preventive strategies into all levels of our organization;
- within environmental management systems;
- by using tools such as environmental performance evaluation, environmental accounting, and environmental impact, life cycle and cleaner production assessments.

RESEARCH AND DEVELOPMENT

- creating innovative solutions by promoting a shift of priority from end-of-pipe to preventive strategies in our research and development policies and activities;
- by supporting the development of products and services which are environmentally efficient and meet consumer needs.

COMMUNICATION

- sharing our experience by fostering dialogue on the implementation of preventive strategies and informing external stakeholders about their benefits.

IMPLEMENTATION

- taking action to adopt Cleaner Production by setting challenging goals and regularly reporting progress through established management systems;
- by encouraging new and additional finance and investment in preventive technology options, and promoting environmentally-sound technology cooperation and transfer between countries;
- through cooperation with UNEP and other partners and stakeholders in supporting this declaration and reviewing the success of its implementation.

Looking at the wording of the principles, one can find two types of actions:

1. defined action, indicated in **yellow** - these may be an easy place to begin implementation activities;
2. action in general terms, indicated in **blue**.

Note that the principles are *interrelated*. For example, Communication is a means to influence others and show Leadership. It is also the first step in the Integration of new policies.

Paragraph 1 is an overall guiding belief statement
Paragraph 2 outlines CP as the priority
Paragraph 3 gives a definition of CP

Defined actions are possible first considerations for implementation
Part 2: The Guidelines

2.1 Introduction
The ‘Implementation Guidelines for Companies’ include activity suggestions for companies of all sectors and sizes. We count on the signatory organisation to interpret the spirit of the activity and apply it considering its individual opportunities for implementation.

The suggestions for action which follow are by no means exhaustive and are presented in no particular order. But readers will note that the activities on the bottom tier are more easily implemented than those in the top tier, which are more involved, requiring increasing effort, either human or financial resources, or increasing involvement of external stakeholders. Signatories are free to implement activities as desired.

Each principle is presented with one activity ‘toolbox’ for each action point. Spaces have been left for signatories to fill in their own activities, and UNEP encourages you to report these back so that they can be included in future versions of these Guidelines for Signatories. As has been mentioned previously, the interrelationship between the Principles can lead to some overlap in the activity lists. These have been indicated with *italics*.

*The guidelines do not present a specific order in which activities should be undertaken, nor do they indicate that once a specific activity has been undertaken, that there is no further need to continue with it.* For example, communicating about internal Cleaner Production-related activities to internal staff, including updates of programmes and their successes, should be an ongoing activity.
The steps are indicated (five in total) to offer a means of assisting signatories to plan activities over time. Thus, when using the Implementation Horizon as a planning tool, an indication of on-going activities can be made. The steps can alternatively indicate activities that build from one to the next. For example, a signatory may have as an implementation activity to set a baseline regarding a particular environmental criteria. The activity flowing from this in the next step would be to monitor and report the actual performance against that baseline.

2.2 Implementation Over Time
It is clear that there are many opportunities for implementation activities at the beginning of the process, and hence substantial progress can be achieved in little time. The rapid benefits of Cleaner Production implementation is graphically depicted in Graph 1. For example, strategies which are easily implemented such as improved housekeeping can reap significant rewards both for the environment and the bottom line. The benefits from implementation of Cleaner Production activities through the six Declaration principles follow shortly after.

2.3 Benefits of Implementing Cleaner Production
There are many proven benefits from using the Cleaner Production strategy. Cleaner production can be the most efficient way to operate processes, produce products and to provide services. Costs of wastes, emissions, and environmental and health impacts can be reduced and benefits from these reductions and new markets can be realised. In order to maximise accrual of benefits to the organisation and thus build up interest and commitment, initially the focus could be on internal implementation of the principles.

The guidelines which follow will assist signatories to take advantage of the benefits of Cleaner Production, in addition to contributing to world sustainable development.
2.4 Using the Guidelines for Planning Implementation Activities

Below is an example of the guidelines which can be used to assist in planning activities aimed at implementing the Declaration. Suggested activities can be moved from their place in the ‘toolbox’ at the bottom of the page into the ‘Implementation Horizon’ as desired to plan for immediate or future implementation. The steps (1 through 5) can indicate either timing, or activities that build on one another. The example below shows both these scenarios. Other activities not listed in the toolbox can also be added for implementation. Note that some activities could be on-going whereas others may be more one-time only events.
Every organisation has an area of influence. Private sector companies with their corporate policies have influence over consumers, communities, suppliers and competitors. This principle calls for signatories to attract and convince stakeholders within their area of influence, through whatever means available, to adopt sustainable production and consumption practices. Sustainable production can involve any of the strategies mentioned in the Declaration prologue: eco-efficiency, green productivity, pollution prevention, in addition to cleaner production.

**Continuous Improvement**

**Implementation Horizon**

**Step 1**
- Persuade supply chain to commit to Declaration: mentor to suppliers, customers; build incentives for them to do CP

**Step 2**
- Host working group on CP for stakeholders in community, industry

**Step 3**
- Integrate CP into corporate philosophy and vision

**Step 4**
- Report environmental performance against Declaration and distribute to stakeholders

**Step 5**
- Mandate pro-active purchasing policies in subsidiary/international offices; ongoing reporting of internal CP activities

**Suggested Activities for Implementation**

- Publish Declaration commitment to stakeholders via web page; links to UNEP Declaration site
- Publish internal bulletin announcing Declaration commitment for staff, branch plants and offices
- Analyse current corporate commitment to CP, green purchasing – set baseline
- Hold open tours to manufacturing plants, describe CP performance /Declaration commitment
- Disseminate information on CP at manufacturing plants, offices, industry association
- Establish proactive green purchasing policies in head office
- Integrate CP into corporate philosophy and vision
- Analyse functionality of EMS to identify shortcomings; environment policy includes CP specifically; EMS includes CP provisions
COMPANIES AND THE AWARENESS, EDUCATION AND TRAINING PRINCIPLE (1)

We are committed to building capacity by developing and conducting awareness, education and training programmes within our organization.

Within any organisation, there is an enormous potential capacity in management and workers for the generation of new ideas and ways to improve environmental performance. The key is to create the proper conditions. Conducting internal awareness programmes alerts stakeholders of the issues. Education shows how to deal with the problems and creates the possibility for a different way of thinking. Training puts the ideas and solutions into action. The goal of this action point is to integrate CP into all the activities related to human resource development.

<table>
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<tr>
<th>Suggested Activities for Implementation</th>
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<tbody>
<tr>
<td>Establish and integrate CP in on-going personnel development / training programmes</td>
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<tr>
<td>Develop general CP awareness programme and incorporate internal examples; present recent and on-going CP activities in-house</td>
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<tr>
<td>Organise quarterly sessions on CP in house</td>
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<tr>
<td>Create and publish case studies with Industry Associations &amp; government</td>
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<td>Work with CP centres to offer training programmes on CP tools</td>
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<td>Create a suggestion box for employees to submit CP general environmental improvement ideas</td>
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<tr>
<td>Add CP information on internet site with links to other CP-related sites, including UNEP</td>
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<tr>
<td>Offer publications and brochures on CP to employees (recycling, lights out campaign, purchasing policy, other CP initiatives)</td>
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<tr>
<td>Identify a focal person to receive and distribute relevant CP information</td>
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<tr>
<td>Publish internal bulletin announcing Declaration commit-ment for staff, branch offices</td>
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</table>
Introducing the concepts of preventive strategies as early as possible in the education of the future workforce is the key to change attitudes and behaviours, and create a fertile mindset for future integration and practical application. Students in schools and universities, engineering or technical schools, business schools, environment schools, etc. all have an interest in learning basic and advanced CP concepts and techniques. Working with these schools to develop curricula based on current needs and technologies is important to set a baseline for students. Other linkages with educational institutions through internships will offer valuable experience and insights to the next generation of the workforce.

**Suggested Activities for Implementation**

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<tr>
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<tbody>
<tr>
<td>Assist in the integration of CP into the curricula of all educational disciplines (e.g. engineering, management, etc)</td>
<td>Enhance job opportunities for CP professionals</td>
<td>Establish pilot projects with schools</td>
<td>Support establishment of CP Chairs in institutions</td>
<td>Offer CP-related internships to students</td>
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<tr>
<td>Establish CP-related research and development partnerships with educational institutions</td>
<td>Organise sector workshops with active participation of relevant industry/trades schools</td>
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<td>Hold CP competitions, prizes for schools</td>
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<tr>
<td>Create education package on industry sector environmental initiatives including CP for schools</td>
<td>Work with universities / trades schools to develop curriculum on industry-specific CP applications, technologies</td>
<td>Create presentation of Declaration and CP for local schools and educational institutes</td>
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We are committed to encouraging the integration of preventive strategies into all levels of our organization.

It has long been known that a successful policy requires support from the top. Making CP work in an organisation is no different. Fortunately, securing high-level commitment to CP begins with the signing of the Declaration, but the integration of the cleaner production strategy and actions should take place concurrently at all the different organisational levels with a top-down approach. Essentially, the process would be the same for the integration of any new operational policy. The goal of this action point is to integrate CP into all the departments and activities of the organisation such that it shifts from being an ‘add on’ to a robust part of day-to-day activities.

Continuous Improvement

**Implementation Horizon**

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<tr>
<td>Publish internal bulletin announcing Declaration commitment for staff, branch offices; display Declaration in-house</td>
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<tr>
<td>Identify a focal person to receive and distribute relevant CP information</td>
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<tr>
<td>Integrate reporting of CP-related initiatives into normal reporting process and media (Annual Report, CER, Web)</td>
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<td>Environment department develops plan to integrate CP with EMS</td>
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<tr>
<td>Organise department-level training</td>
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<tr>
<td>Implementation guidelines distributed to all departments or CP focal points for consideration</td>
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<tr>
<td>Integrate CP into corporate philosophy and vision</td>
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<tr>
<td>Integrate CP into day to day decision making process</td>
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We are committed to encouraging the integration of preventive strategies:

- within environmental management systems;
- by using tools such as environmental performance evaluation, environmental accounting, and environmental impact, life cycle, and cleaner production assessments.

An environmental management system is a tool which is becoming increasingly common in industry, and in office settings. There are several stages of an EMS that are conducive to the integration preventive strategies. It provides a coherent structure within which CP can work towards improving overall environmental performance. In addition, other tools have also been developed and are used regularly in identifying cleaner production opportunities and areas for overall environmental performance improvement, throughout the product life cycle. The commitment to using these tools opens new opportunities for new perspectives on day-to-day activities, new considerations to be taken into account, and new potential for preventive measures to be identified. These are all addressed in this guideline section.

### Continuous Improvement

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<tbody>
<tr>
<td>Suggested Activities for Implementation</td>
<td>Fully integrate CP principles and strategies into EMS at all manufacturing and subsidiary organisations</td>
<td>Use tools in-house to analyse new policies and products</td>
<td>Incorporate CP principles in EMS design and implementation</td>
<td>Analyse existing environmental management system from the viewpoint of using it as a tool for implementing CP</td>
<td>Train workers on use of CP-related tools</td>
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</table>
COMPANIES AND THE RESEARCH AND DEVELOPMENT PRINCIPLE (1)

We are committed to creating innovative solutions by promoting a shift of priority from end-of-pipe to preventive strategies in our research and development policies and activities.

End-of-pipe strategies will always be present, not necessarily a priority, but will be less and less prominent as preventive strategies are implemented and mature. The beginning of this transformation towards prevention is at the research and development level, including policy development for both business and government. Getting away from the end-of-pipe focus from the outset leads to cleaner production, and can have a significant positive financial impact on the bottom line.

Continuous Improvement

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<tbody>
<tr>
<td>Establish time-bound programme for reduction in use of hazardous/toxic/non-renewable substances through R&amp;D</td>
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<td>Establish and promote in-house R&amp;D in CP</td>
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<tr>
<td>Conduct CP-specific R&amp;D projects with R&amp;D / educational institutions</td>
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<tr>
<td>Persuade supply chain to undertake, focus on CP R&amp;D, mentor to suppliers and customers; create incentives</td>
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<tr>
<td>Provide government with on-going input regarding R&amp;D needs, barriers</td>
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Suggested Activities for Implementation

Commit to continually improve resource utilization efficiency
Explicit expression of preferred usage of clean technology / processes in environmental policy
Companies and the Research and Development Principle (2)

We are committed to creating innovative solutions by supporting the development of products and services which are environmentally-efficient and meet consumer needs.

This principle is about doing more with less. Increasing focus is being put on product development world-wide. Consumers are taking more interest in the origin and what goes into their purchases. The ‘life-cycle economy’ is a new buzzword describing the changes taking place in how we need to transform the global economy into a more sustainable system. Design for the environment, life-cycle assessment, and other sustainable product development strategies are better understood and used more frequently. Regulations and government procurement policies are also pushing industry to take more responsibility for products throughout their life-cycle.

Continuous Improvement

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<tbody>
<tr>
<td>Suggested Activities for Implementation</td>
<td>Establish corporate policy systems for development of environmentally efficient products and services</td>
<td>Pilot project to improve one product, create system for continuous environmental improvement of products</td>
<td>Establish procurement policy to stimulate development of green products/services</td>
<td>Establish an internal awards programme for design/innovation in-house</td>
<td>Develop case studies on best practice</td>
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<td></td>
<td>Establish environmental performance of products and services and publish</td>
<td>Life cycle assessment used in research and development process</td>
<td>Develop guidelines for chemical substance use (i.e. consider non-toxic first then other options)</td>
<td>Investigate use of sustainable product design tools and criteria</td>
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</table>
**COMPANIES AND THE COMMUNICATION PRINCIPLE**

*We are committed to sharing our experience* by fostering dialogue on the implementation of preventive strategies and informing external stakeholders about their benefits.

Word of mouth is the most effective way of marketing a good, a service, or even a preventive strategy like cleaner production. Fostering dialogue with external stakeholders can be rewarding on a multitude of levels – it can boost internal motivation and pride, improve public perception, improve stakeholder confidence, and ultimately influence them to change.

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**Continuous Improvement**

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<tbody>
<tr>
<td><strong>Suggested Activities</strong> for Implementation</td>
<td>Report environmental performance against Declaration and distribute to stakeholders</td>
<td>Report Declaration targets and goals internally, report improvements</td>
<td>Hold seminars and workshops on CP</td>
<td>Create and distribute case study to industry associations for a specific CP application</td>
<td>Communicate CP experiences in internal report</td>
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<td>Annual reporting of CP activities in annual CER or EMS reporting</td>
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<td></td>
<td>Publish internal bulletin announcing Declaration commitment to staff, branch plants and offices</td>
<td>Promote adoption of CP principles by associates</td>
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<td></td>
<td>Foster information exchanges between CP/environment responsible within customer and supplier stakeholder groups</td>
<td>Hold open-house / tours to manufacturing plants to overview environmental performance, including Declaration commitment</td>
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</table>
Companies and the Implementation Principle (1)

We are committed to taking action to adopt Cleaner Production by setting challenging goals and regularly reporting progress through established management systems.

Improvement of any kind to any practice requires an established baseline and ongoing monitoring systems to be in place, for without measurement, there can be no indication of improvement or degradation. Standard procedures exist in environmental management systems for the establishment of goals and targets but leave much flexibility in how to achieve them. Cleaner production is a strategy that can be used to meet the stipulation in EMS standards (e.g. ISO 14001) to ‘continually improve’ environmental performance.

Continuous Improvement

Step 1

- Identifying problem/opportunity areas for improvement and draft plans
- Environmental goals and targets for CP reported with successes/work remaining in existing progress/annual reports
- Identify a focal person to receive and distribute relevant CP information
- Begin monitoring environmental inputs and outputs: set a baseline

Step 2

- Identifying current financial commitment to waste management
- Continuous progress reporting system established and operational

Step 3

- Corporate commitment goes beyond compliance

Step 4

- Corporate CP policies set to include continuous improvement principle
- Set goals and targets for improvements regarding overall environmental performance
- Complete a comprehensive CP assessment

Step 5

- Allocate resources, financial and human to attain goals
- Report results internally to stakeholders

Implementation Horizon
We are committed to adopting Cleaner Production by encouraging new and additional finance and investment in preventive technology options, and promoting environmentally-sound technology cooperation and transfer between countries.

Financing cleaner production investments has been a challenge in the past for several reasons: long payback periods, lack of accounting principles for measuring environmental benefits, lack of required government and corporate policy frameworks, among others. This is changing. More and more often, it is a question of taking action to investigate and identify appropriate technologies, policy options and measurement tools to make cleaner production investments more attractive.

### Continuous Improvement

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<tbody>
<tr>
<td>Create policy mechanisms to encourage CP investment: lower hurdles for projects to improve environmental performance</td>
<td>Set-up dedicated funds for environmental/CP investment</td>
<td>Minimum % of annual investment to CP / environment projects</td>
<td>Analyse current policy situation to identify barriers to cleaner production investment</td>
<td>Analyse general in house environmental policy and enforce</td>
</tr>
<tr>
<td>Publish case studies emphasising the benefits of cleaner production</td>
<td>Actively engage stakeholders, both existing and new in CP initiatives – industry associations, financial institutions</td>
<td>Establish awareness raising programme on CP in house</td>
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### Implementation Horizon

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<td>Continuous Improvement</td>
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**COMPANIES AND THE IMPLEMENTATION PRINCIPLE (3)**

We are committed to taking action to adopt Cleaner Production through cooperation with UNEP and other partners and stakeholders in supporting this declaration and reviewing the success of its implementation.

Keeping a voluntary agreement current and active on an on-going basis requires not only hard work on behalf of the sponsor, but also of its signatories. Signatories have the experience of implementing the Declaration principles and are in the best position to comment on its usefulness, its efficiency, and most of all, how to make it work better. UNEP needs this input to help both current and future signatories to benefit from being a signatory.

### Continuous Improvement

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<th>Step 1</th>
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<tr>
<td>Form peer group to consider joint implementation, or peer pressure groups</td>
<td>Suggest improvements to promotion of Declaration and its benefits</td>
<td>Participate in on-line Declaration discussion forum</td>
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<td>Provide Declaration-related case studies</td>
<td>Participate as member of Declaration Support Group</td>
<td>Offer assistance to the UNEP secretariat (e.g. personnel, financial, etc.)</td>
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<tr>
<td>Motivate others (governments, stakeholders) to sign the Declaration and implement it</td>
<td>Comment on information documentation available in print and on internet, make suggestions for needs and improvements</td>
<td>Fill out annual signatory implementation questionnaire</td>
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Suggested Activities for Implementation
# Part 3 – Input Request Form

UNEP envisions that this will be a living document, influenced, updated and improved by input from signatories. We encourage you to contact UNEP using this form indicating your comments and suggestions for improvements. We also seek your examples of implementation activities to offer additional ideas to new and existing signatories in future versions of this guidelines document.

We thank you in advance for your on-going support and commitment to the UNEP International Declaration on Cleaner Production.

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<tr>
<th>Your Organisation</th>
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<tbody>
<tr>
<td>Contact Person</td>
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<td>Internet web address</td>
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Your comments or implementation activity suggestions:

Please send your comments using the following contact details:

**Cleaner Production Activities, Production and Consumption Unit ~ UNEP DTIE**

39-43 Quai André Citroën, 75739 Paris Cedex 15, France

Fax: (33) 1 44 37 14 74