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Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Seventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region

Montego Bay, Jamaica, May 7-11 2002

REPORT OF THE MEETING

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INTRODUCTION

1. In its Decision No. 17, the Ninth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Sixth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region endorsed the general approach of the revised Workplan and adopted the Budget for the Caribbean Environment Programme for the 2000-2001 biennium.
2. Thus, in accordance with the Workplan for the biennium 2000-2001 (UNEP(DEC)/CAR IG.17/12), this Meeting was convened by the Secretariat of the Caribbean Environment Programme in Montego Bay, from 7 - 11 May 2002.
3. The Meeting had the following objectives:
 - a) Evaluate the projects and activities implemented within the framework of the Caribbean Environment Programme during the period 2000-2001;
 - b) Review the progress made in the implementation of the decisions of the Ninth Intergovernmental Meeting and Sixth Meeting of the Contracting Parties (Kingston, 14-18 February 2000);
 - c) Review and take action, as appropriate, on the decisions of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, Havana, Cuba, 24-25 September 2001 and the Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, Montego Bay, Jamaica, 6 May 2002;
 - d) Review the recommendations of and take action as appropriate on:
 - the Thirteenth Meeting of the Monitoring Committee and Special Meeting of the Bureau of Contracting Parties (San Jose, 9-13 July 2001); and
 - the Report of the First Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-based Sources and Activities (Ocho Rios, 19-23 February 2001).
 - e) Review and adopt as appropriate the Rules of Procedure and Financial Rules for the Caribbean Environment Programme;
 - f) Review and adopt a Strategy for the Development of the CEP for 2002-2006;
 - g) Review the structure, activities, and work programmes of the Regional Activity Centres on Specially Protected Areas and Wildlife (SPAW/RAC) in Guadeloupe and Oil Spills (RAC/REMPEITC-Carib) in Curacao and decide on further action;
 - h) Review the joint proposal from the Governments of Cuba and Trinidad & Tobago to establish Regional Activity Centres for the Protocol Concerning Land-based Marine Pollution and decide on further action;

- i) Decide on the composition of the Monitoring Committee and the Bureau of Contracting Parties for the 2002 - 2003 period; and
 - j) Review and adopt the Workplan and Budget for CEP for the 2002-2003 Biennium.
4. The experts invited to the Meeting were nominated by the national focal points of the member Governments of the Caribbean Environment Programme (CEP) and the European Union. In addition to United Nations Member Governments of the Wider Caribbean, other States that have demonstrated concern for the protection of the marine environment of the Wider Caribbean, as well as non-governmental organisations, other UN agencies and other international organisations interested in the CEP were also invited to attend the Meeting as observers.

AGENDA ITEM 1: OPENING OF THE MEETING

5. The Meeting was opened on Tuesday, 7 May 2002 at 9:30 am, by Mr. Nelson Andrade Colmenares, Coordinator of UNEP-CAR/RCU, Ms. Veerle Vandeweerd, Coordinator for the Global Programme of Action for the Protection of the Marine Environment from Land-based Activities (GPA), and the Minister of Land and Environment of Jamaica, the Honourable Horace Dalley.
6. In his welcoming remarks, the Coordinator of the Caribbean Environment Programme, Mr. Nelson Andrade Colmenares, welcomed all delegates and in particular, Minister Horace Dalley. He noted that this Tenth Intergovernmental Meeting of the Action Plan of the Caribbean Environment Programme (CEP) and Seventh Meeting of the Contracting Parties to the Cartagena Convention were of particular importance as we were marking 20 years of the CEP. He stated that the Action Plan as well as the Cartagena Convention have served to bring us together, focus our activities and provide the regional forum for coordination and collaboration. This resulted in the CEP becoming a stable and strong institution for regional environmental decision-making encompassing a wide range of organisations and cultures despite the obstacles.
7. Mr. Andrade urged all to review the document UNEP(DEC)/CAR IG.22/INF.4 that covers the 20-year history of CEP, status and successes of the CEP. The document also noted the challenges facing the Programme. He recognised member and non-member governments that gave support both politically and financially over the last biennium. He also recognised other partners such as other international organisations, non-governmental organisations (NGOs) as well as other UNEP partners.
8. He commented on the ambitious agenda of the meeting and mentioned the assistance provided to RAC/REMPEITC-Carib and the IMO to convene the Second Steering Committee Meeting of the Oil Spill RAC, as well as convening the Second Meeting of the Contracting Parties for the SPAW Protocol in addition to the Tenth IGM. Mention was also made of the necessary reports, review and adoption of the workplan and budget for 2002-2003, Rules of Procedure, Financial Rules as well as a five year

strategic plan for CEP. He further urged the participants to examine the documents available.

9. He concluded that the CEP has remained true to its mission: to provide a framework for regional cooperation that has benefited all Parties involved.
10. In her opening remarks, the Coordinator for the Global Programme of Action (GPA), Ms. Veerle Vandeweerd, conveyed greetings from the Executive Director of UNEP to the member Governments and Observers and encouraged the governments to continue participating in this Regional Seas Programme which, together with the GPA are important mechanisms through which key coastal and marine issues can be addressed through regional cooperation. She called the attention of the Meeting to the preparatory process for the World Summit on Sustainable Development for which UNEP had been chosen as a world model for environment and development and urged governments to fully participate. She noted that UNEP welcomes and will support regional initiatives such as “White Water to Blue Water”, being proposed by the United States Government. She thanked the Government of Jamaica for their support to this Meeting and their continued support to the Programme through the hosting of the Regional Coordinating Unit (RCU). She was thankful to the Government of Jamaica for reviewing the host Government Agreement and noted that UNEP looked forward to further discussions to ensure implementation of the Agreement and the financial viability of the RCU.
11. Minister Dalley welcomed all participants to his country and Montego Bay and highlighted the particular importance of this Meeting as a milestone event since the Caribbean Environment Programme was celebrating the 20 year anniversary of its inception, also in Montego Bay, Jamaica. He noted that much has happened in the environmental arena since that time, namely the UNCED developments since 1992 and more recently, the preparatory process for the World Summit on Sustainable Development (WSSD). In his remarks the Minister reminded the Meeting of the words by Mr. Klaus Töpfer, Executive Director of UNEP, who had noted that oceans were currently in crisis and that the consequences for human life are potentially catastrophic. However, he noted that this region had important accomplishments and mechanisms which, if fully utilised would improve the situation of the marine environment of the region and of the Wider Caribbean as a whole. In this context, he specifically made reference to the value of the Cartagena Convention, its Protocols and the number of activities of the CEP which have contributed to increased capacity in the area(s) of marine environmental protection and development in the region. He noted that CEP is the forum within the region which facilitates regional cooperation to address our common issues on environment and development, and once again invited governments to make full use of this unique mechanism.

AGENDA ITEM 2: ORGANISATION OF THE MEETING

a) Rules of Procedure

12. The Meeting agreed to apply *mutatis mutandis* the Rules of Procedure of the Governing Council of UNEP, as contained in document UNEP/GC/3/Rev.3.

b) Election of Officers

13. The Meeting elected from amongst its participants the following officers: the Chairperson, three Vice-Chairpersons and a Rapporteur. These officers will form the Bureau of Contracting Parties for the period until the Eleventh Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Eighth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region is convened. The President of the Bureau shall also serve as Chairman of the Monitoring Committee.
14. The Meeting elected from among the experts the following officers of the Meeting:

Chairperson:	Mr. Arnulfo Franco	(Panama)
First Vice-Chairperson:	Mr. Christopher Corbin	(Saint Lucia)
Second Vice-Chairperson:	Mr. Tahar Ou-Rabah	(France)
Third Vice-Chairperson:	Mr. Jorge Mario García	(Cuba)
Rapporteur:	Ms. Ceris Bailes	(United Kingdom)

c) Organisation of work

15. English, French and Spanish were the working languages of the Meeting. The working documents of the Meeting were available in all the working languages.
16. The Secretariat convened the Meeting in plenary sessions, with the assistance of working groups established by the Chairperson. Simultaneous interpretation in the working languages was available for the plenary meetings as well as those of the working groups.

AGENDA ITEM 3: ADOPTION OF THE AGENDA

17. The Meeting was invited to adopt the agenda of the Meeting as contained in document UNEP(DEC)/CAR IG.22/1. The agenda was adopted with minor modifications as reflected in Annex I to the Report. The modifications included introduction of an additional agenda item to consider and discuss the ocean initiative proposed by the United States Government known as the “White Water to Blue Water”. The initiative aims to promote regional cooperation in the Wider Caribbean Region to address

development issues using a cross sectoral and integrated approach. The proposal is to be presented as a regional model to the upcoming World Summit on Sustainable Development (Johannesburg, September 2002).

AGENDA ITEM 4: REPORT OF THE CHAIRPERSON OF THE MONITORING COMMITTEE AND PRESIDENT OF THE BUREAU OF CONTRACTING PARTIES

18. The outgoing Chairperson of the Monitoring Committee and the President of the Bureau of Contracting Parties, who is one and the same, presented his report of the 2000-2001 biennium as contained in document UNEP(DEC)/CAR IG.22/INF.3. In his presentation he made reference as well to the 20-year review of the CEP as contained in UNEP(DEC)/CAR IG.22/INF.4.
19. In his report, Mr. Franklin McDonald of Jamaica, noted that during the biennium the legal framework of the Caribbean Environment Programme continued to advance. This was demonstrated by new Parties joining the Cartagena Convention, namely the Government of Belize and two additional Parties joining the SPAW Protocol, namely, the Governments of Saint Lucia and France.
20. On financial matters, he reported that although during 2000, contributions to the Caribbean Trust Fund (CTF) improved significantly, this was not repeated in 2001. Nonetheless, a significant number of activities and projects were implemented as the Secretariat was successful in raising funds from donors such as the Global Environment Facility (GEF), the UN Foundation, the Swedish International Development Agency (Sida), the Government of the United States of America and the International Fund for Animal Welfare (IFAW).
21. He also highlighted the main accomplishments in the area of governance which include the Memorandum of Cooperation with the Ramsar Convention and the activities coordinated with the Secretariats of the Convention on Biological Diversity (CBD), the Convention on International Trade in Endangered Species (CITES), and the Global Programme of Action (GPA). Other activities included the establishment of the Regional Activity Centres for Oil Spills (REMPEITC) and for SPAW (SPAW-RAC).
22. In closing, he called the attention of the meeting to a number of key issues which require the governments' action, in particular, the need to finalise the Rules of Procedure and Financial Rules of the Programme. He urged governments to give their full programmatic and financial support to the Programme in order to have a fully operational CEP, which is the mechanism established by countries whereby the region would collectively address the protection and development of the coastal and marine environment of the Wider Caribbean Region. He thanked all governments for their support during his tenure, as well as to the Secretariat for its active and continued collaboration.

AGENDA ITEM 5: REPORT OF THE EXECUTIVE DIRECTOR OF UNEP ON THE IMPLEMENTATION OF THE CARIBBEAN ENVIRONMENT PROGRAMME (2000-2001)

23. The Chairman invited the Secretariat to present the document UNEP(DEC)/CAR IG.22/INF.5 entitled, "Report of the Executive Director of UNEP on the Implementation of the Caribbean Environment Programme (2000-2001)".
24. The Coordinator of the Programme, Mr. Nelson Andrade, presented the accomplishments and major activities undertaken during the period under review as well as the challenges faced. During his presentation the Coordinator highlighted the most important structural changes in management and administration that had occurred in the areas of personnel, as well as delivery of products and services. He reported the recruitment of a new Programme Officer for the Information Systems for the Management of Marine and Coastal Resources subprogramme (CEPNET) and a new Fund Management Officer. The position of Programme Officer for the Education, Training and Awareness (ETA) subprogramme remained vacant, owing to a lack of funds. In addition, an Associate Programme Officer for coordination between the AMEP and SPAW subprogrammes was recruited (October 2001) and is supported by an extraordinary contribution to the Trust Fund by the United States of America. Recruitment of a National Officer for (and supported by) the International Coral Reef Action Network (ICRAN) was initiated in 2001, leading to the position to be filled at the beginning of 2002. It was noted that new computer and software equipment recently acquired would improve Programme delivery and communications, including the ability to continue to update the CEP web page.
25. The Secretariat further noted changes to its support services through the acquisition of new motor vehicles, and the provision of French language training for all staff. In addition, services in the CAR/RCU building were expected to improve with the conversion of the building into a United Nations house where all the United Nations agencies currently spread around various sites in Kingston would be located.
26. Financial matters had improved in 2000 as more Governments had met their pledges and made payments on arrears. The Secretariat collected a total of US\$963,000 in pledges for 2000. During 2000, the Secretariat was also successful in collecting almost US\$400,000 in arrears to the Caribbean Trust Fund. In comparison, the total collections for 1998 and 1999 were US\$428,000 and \$688,000, respectively. In 2001 contributions dropped to US\$626,268 and only US\$219,530 were collected in arrears. The Secretariat asked that CEP Member Governments continue to show their support in a more consistent manner to allow for programme continuity and planning.
27. The Secretariat ended the general presentation with a discussion of the decisions of the Ninth Intergovernmental Meeting and Sixth Meeting of the Contracting Parties (February 2000) and their implementation by the Secretariat. It was noted that all

decisions had been implemented as agreed by the member Governments and Contracting Parties and despite the financial limitations of the Trust Fund, as the Secretariat had obtained support from a number of donors and member Governments.

28. The Secretariat proceeded with a presentation by the Programme Officer responsible for the Assessment and Management of Environmental Pollution (AMEP) sub-programme. The overall coordination of AMEP, which encompasses the work on the Protocol Concerning Co-operation in Combating Oil Spills in the Wider Caribbean Region (Oil Spills Protocol) and the LBS Protocol, is carried out by a Programme Officer under the direction of the Coordinator. In addition, AMEP coordination includes Secretariat services to the Interim Scientific, Technical and Advisory Committee for the LBS Protocol (LBS/ISTAC) and work related to the Steering Committee for the Regional Activity Centre on Oil Spills (RAC/REMPEITC-Carib). The First Meeting of LBS/ISTAC was convened in February 2001, during which a joint ISTAC/GPA working group on municipal wastewater was convened to assist in defining global objectives for wastewater with the Caribbean in mind. The report of the LBS/ISTAC, including the report of the joint working group, was provided to the Meeting for appropriate action.
29. There are currently two AMEP projects being developed under the Global Environmental Facility (GEF). One is linked to the implementation of Annex IV of the LBS Protocol and is entitled "Reducing Pesticide Run-off to the Caribbean Sea". The development of the project has already seen significant achievements, including private sector and other stakeholder involvement in the development of national and regional action plans for the Caribbean subregion of Colombia, Costa Rica, Nicaragua and Panama. The project was coordinated with the Escuela Agricola de la Region Tropical Humeda (EARTH College) in Costa Rica and submitted to GEF for approval in May 2001. The second GEF project under development is "Integrating Watershed and Coastal Area Management in Small Island Developing States of the Caribbean". The project, which is being co-implemented under GEF with the United Nations Development Programme (UNDP), and is co-executed with the Caribbean Environmental Health Institute. The project proposal was also submitted to GEF however the GEF Secretariat requested a resubmission in May 2003. During the interval, a new PDF Grant would be given to further develop the demonstration projects.
30. Other AMEP projects include: developing a regional guidance for assessing sewage treatment needs at a national level in accordance with the provisions of Annex III of the LBS Protocol and piloting the project in four countries; sustainable coastal rehabilitation and small-scale sewage treatment needs in Central American countries impacted by hurricane Mitch; and work with RAC/REMPEITC-Carib. The Secretariat noted that two partially developed projects on financing wastewater treatment and assessing non-point source pollution were being incorporated into new work plans for 2002 to 2003.
31. The Secretariat highlighted the success by the RAC/REMPEITC-Carib in convening the first two Steering Committee Meetings for RAC/REMPEITC-Carib. The Secretariat

- noted the recent secondment of a bilingual English/French consultant through the International Maritime Organisation (IMO), by the Government of France.
32. The delegation of the United States of America congratulated CEP and the AMEP Officer for having greatly facilitated the solution of various issues related to the project on implementation of Annex III of the LBS Protocol and that it will be happy to continue working in the same direction with CEP.
 33. The Programme Officer responsible for the Specially Protected Areas and Wildlife (SPAW) subprogramme made a presentation on the major SPAW activities implemented during the period under review and, in particular, since the Ninth Intergovernmental Meeting and Sixth Meeting of the Contracting Parties. The presentation focused on the four major areas of work (i.e. parks and protected areas, training, species conservation and ecosystem management), as well as on matters relevant to the coordination of the SPAW subprogramme. In this context, it was reported that progress had been made in the promotion of the Protocol through participation by the Secretariat in various consultations and forums, which had resulted in renewed interest in the Protocol on the part of a number of Governments and its entry into force in 2000. This had also resulted in productive partnerships and collaboration with organisations such as The Nature Conservancy, the World Bank, the United Nations Foundation and the Ramsar Convention Secretariat. It was noted that a major accomplishment was the convening of the First Meeting of the Parties of the SPAW Protocol and First Meeting of the Scientific and Technical Advisory Committee (STAC) in Havana, 24 to 29 September 2001, with the support of the Government of Cuba. It was noted that an e-mail listserve¹ of SPAW Parties had been established by the Secretariat to facilitate communications between the Secretariat and the Parties and among the Parties themselves. The Secretariat encouraged the Parties and observers to make more active use of this mechanism.
 34. With regard to protected areas, it was noted that considerable progress was made in support of marine protected areas management through the existing Caribbean Marine Protected Area Managers (CaMPAM) network, the establishment of a Small Grants Fund, implementation of the Training of Trainers Programme, and a funding guide published with The Nature Conservancy (TNC). It was noted that progress had been poor with regard to the development of a Block B proposal to GEF on marine biodiversity conservation, due in part to a budget freeze in late 2000 at GEF, and to the funding for SPAW from the UN Foundation which was misinterpreted by GEF as overlapping with the proposal.
 35. Advances related to conservation of sea turtles and manatees, primarily through recovery plans and public awareness activities, were also highlighted. The Secretariat recognised the valuable support from WIDECAS, IFAW and ECCN in the implementation of these activities.

¹ To join the listserve, requests must be sent to the moderator at uneprcuja@cwjamaica.com.

36. Another major programme of work with significant accomplishments related to coral reef conservation. Regional and national reports on the status of coral reefs have been completed through the establishment and support of monitoring nodes in the region with local institutions. Information on the findings of those reports was summarised in the Report of the Executive Director and additional work would be undertaken in the upcoming biennium with funding received from the United Nations Foundation through the ICRAN project described in the proposed Workplan and Budget of CEP.
37. The presentation included information on problems and shortcomings encountered with SPAW implementation, such as insufficient funding (only 30 per cent of the required budget was received), challenges faced by CAR/RCU to manage all aspects of the Programme and the Protocol, relatively poor participation and interest demonstrated by some institutions and governments, communication weaknesses still with Governments, and the insufficient support received from the Regional Activity Centre for SPAW.
38. Following the presentation on the SPAW sub-programme, a number of delegations thanked the Secretariat for the clear and detailed report of activities and noted its appreciation of the progress made in coral reef protection, training and in the management of marine protected areas.
39. A delegation requested that the guidelines for conservation and management of sea turtles, drafted in collaboration with WIDECAST, be reviewed and finalised.
40. The CEPNET Programme Officer presented the status of the activities undertaken in the sub-programme during the biennium 2000-2001. He highlighted the transition period experienced in the co-ordination of the sub-programme since the end of the CEPNET/Inter-American Bank (IDB) project in January 1999 and that he began his post in November 2000, halfway in the biennium.
41. The role of facilitator in improving the access and use of environmental information in the Wider Caribbean Region was described as being two-pronged. First, the CEPNET must be a catalyst within the Secretariat of the Cartagena Convention to increase the analytical capacity of CAR/RCU. This translated into activities related to:
 - (a) Development and maintenance of the computer network,
 - (b) Training of personnel in advanced office applications, and database management Systems;
 - (c) Geographic and other information systems;
 - (d) Improving communications mechanisms; and
 - (e) Increasing the use and usefulness of the Intranet.
42. Second, CEPNET was presented as offering a link and a technical resource for the other subprogrammes of the CEP, by developing and maintaining special pages of the CEP web site, in increasing the impact of the Intranet, improving database management activities, and by assisting in taking advantage of Internet-based tools, such as e-groups.
43. This internal role was justified by the need for the Secretariat to support the network of the Caribbean Environment Programme. By improving internal capacities, better services could be provided for the development and maintenance of the web site, for

environmental reporting activities, technical advisory services, environmental information systems. With respect to more specific projects, such as the GPA clearing house mechanism, CEPNET will also be in a better position to design, develop and support projects of Internet-based geographic information systems.

44. Finally, the CEPNET Programme Officer identified the dissemination of environmental information as his most important preoccupation. The supporting activities described above served to develop the tools and mechanisms to better support the network. However, the content of the databases and datasets was as important as the media themselves. The main past and present activities had been regrouped into four classes as follows:

- (a) *Environmental reporting*. Preparation and updating of state of the coasts reports, support and promotion of the UNEP Global Environmental Outlook (Latin America and Caribbean) process, and strong support of state of the coastal and marine resources of the Caribbean (UNEP and Engineering Centre for the Environmental Management of Bays and Coastal Areas (CIMAB) of Cuba);
- (b) *Technical advisory services*. No activities are currently being implemented, but capacities in geographic and environmental information systems, as well as in remote sensing, exist;
- (c) *Environmental information systems*. Regional or subregional efforts are supported, such as the Caribbean Planning for Adaptation to Global Climate Change (CPACC) Coastal Resources Information System (CRIS), the Global Coral Reef Monitoring Network (GCRMN) and the UNEP World Conservation Monitoring Centre (UNEP-WCMC); and
- (d) *Capacity of the Wider Caribbean Region (WCR) in geographic information systems and in remote sensing*. Fund-raising activities were undertaken to develop training programmes and pilot and demonstration projects geared towards replicability.

45. Preliminary statistics on the Internet site of the CEP were presented. It was noted that an important section of the users are from the educational sector, promoting the educational materials available in the classroom. Examples from the Education Queensland in Australia and the National Science Teachers Association of the USA were mentioned. Also, the reports produced by the Programme and the various meeting documents are regularly accessed by users from within and from outside the Wider Caribbean Region.

46. The CEPNET Programme Officer concluded his presentation by noting the importance of understanding the two-pronged role of CEPNET, both within the Secretariat and to the greater CEP network. Only with a technically capable CAR/RCU would CEP be able to increase its analytical capacities and acquire, access and disseminate environmental information that would help decision makers to develop, implement, monitor and enforce sustainable environmental policies at the national and regional levels.

47. Since the position of Programme Officer for the Education, Training and Awareness subprogramme is vacant, the AMEP Programme Officer presented the status of that

subprogramme. It was noted that, although there was no direct staff member responsible for the ETA subprogramme of CEP, important activities were nonetheless carried out.

48. All CEP Programme Officers, with the assistance of other CAR/RCU personnel, responded to daily requests for information from Member States or organisations from within or outside the Wider Caribbean Region (WCR). Such requests could be for administrative data, technical information, reference or other information.
49. The legal texts of the Cartagena Convention and its three Protocols had been published in a small book, in English and Spanish, to facilitate their accessibility. Since there were still some discrepancies between the French version of the LBS Protocol and the other two languages, its publication would be postponed until after the Depositary of the Convention (Government of Colombia) approved the final version.
50. Different activities were undertaken to promote CEP and the Cartagena Convention and its Protocols. A CEP brochure had been published in English and in Spanish and was expected to become an important promotional instrument. A new logo for the CEP has been created to increase the visibility of CEP and facilitate its promotion.
51. Finally, some specific activities were highlighted in relation to ETA, such as the promotion of the Blue Flag Initiative, maintenance of the CEP web site and CEPNews.
52. One delegation highlighted the importance of ETA activities for the success of CEP and wished to see a more integrated report of the numerous activities of the subprogrammes in this field.
53. The Fund Management/Administrative Officer presented the status of the voluntary contributions to the Caribbean Trust Funds and indicated that the information was also included in tabular form in the Report of the Executive Director for the biennium 2000-2001 (UNEP(DEC)/CAR IG.22/INF.5). He also discussed the expenditure levels for the same biennium, information on which was also available in the same document.
54. Following the Secretariat's presentations, the delegation of France indicated that it had recently nominated a focal point for the LBS Protocol to liaise with CAR/RCU.

AGENDA ITEM 6: STRATEGY FOR THE DEVELOPMENT OF THE CARIBBEAN ENVIRONMENT PROGRAMME 2002-2006

55. The Chairman invited the Secretariat to present the document UNEP(DEC)/CAR IG.22/5 entitled "Strategy for the Development of the Caribbean Environment Programme 2002-2006". The Coordinator expressed his satisfaction in being able to submit the Draft Strategy to this Meeting as it provided a clear vision to guide the CEP implementation for the period of 2002 to 2006 and beyond. He noted that this was to become a very important instrument considering the complexity of the Wider Caribbean Region not only in environmental terms, but also because of its complex cultural and socio-economic situation. He also noted that the strategy take into account the current

views expressed in the WCR in the process leading to the World Summit on Sustainable Development. He was confident that this document will also be extremely useful to the CAR/RCU in preparing and updating the future workplans of the CEP.

56. He reminded the Meeting about the CEP vision of a marine and coastal environment that is environmentally sound and promotes the sustainable development of the region for the benefit of present and future generations. To attain this, the CEP mission is to promote regional cooperation for the protection and development of the marine environment of the Wider Caribbean Region. Practical objectives for the CEP goals are identified by the strategy to enable governments, as well as coordinating bodies and other stakeholders, to measure and guide CEP development against its objectives and in line with the direction of its programmes and the decisions of the Intergovernmental Meetings. The main goals are to strengthen the legal framework, to exhibit a significant reduction in regional marine pollution and in environmental impacts caused by uses of coastal and marine resources; to ensure a significant reduction in loss of coastal and marine biodiversity, to increase the technical capacity of the region and the awareness concerning the coastal and marine environment, to improve inter-agency and inter-organisational coordination; and to increase the number of and type of funding mechanisms that may provide economic support for CEP activities.
57. The Coordinator then noted that the long-term objective of this strategy is to support activities aimed at CEP goals, providing the adequate guidance to reach sustainable development for the coastal and marine environment and that specific objectives were proposed to reach the goals expressed above. The importance of the strategic components (legal, institutional, programmatic, ETA, and financial) were highlighted with numerous examples of current and planned activities of the CEP and other initiatives in the WCR. The Coordinator then submitted to the Meeting the possibility of using the Draft Strategy to initiate a review of the Action Plan adopted more than 20 years ago.
58. The document was well received by the Meeting. One delegation expressed its desire to have more detail added to the strategic components to highlight important inputs of different organisations of the region. The Secretariat indicated that it envisioned detailed annexes following the adoption of the general structure. Such annexes would provide the mentioned details. The Secretariat welcomes any additional information that could improve the document.
59. Several comments were made by the representatives, mainly regarding the need to specify which will be the role of the Parties, the strengthening of their capabilities, the need to encourage the participation of the private sector, community involvement and the need to better reflect sustainable development in the operating goals. These comments will be incorporated to the final version of the document.
60. The possibility of updating the Action Plan taking into account some of the new issues reflected in the strategy was noted by the Secretariat. Some delegations expressed their concern about reviewing the Action Plan. They were of the opinion that it was not

necessary to update the Action Plan given the flexibility and the maturity of the Programme as it is and that the discussion should rather focus on the strategy.

61. One delegation noted the need to focus the strategy as well on social development and in particular to address issues such as poverty and unemployment
62. The Meeting agreed to endorse the strategy with the inclusion of the interventions made during the Meeting and requested that the Secretariat finalise the strategy by December 2002.

AGENDA ITEM 7: WIDER CARIBBEAN INITIATIVES FOR THE WORLD SUMMIT ON SUSTAINABLE DEVELOPMENT

63. The delegation of the United States of America presented its new initiative (UNEP(DEC)/CAR IG.22/CRP.3) to be presented to the World Summit on Sustainable Development (WSSD) titled: “White Water to Blue Water”. Representatives from Africa and the Pacific Island Small Island Developing States will be invited to facilitate similar activities in those regions of the world. The objectives of the proposal include cross-sectoral watershed management, strengthening national and regional institutional capacity, facilitating closer cooperation and good governance, and engaging private sector partnerships. A kick-off conference is envisioned for 2003 in Miami to bring together a wide range of stakeholders and partners from governments, NGOs, and private organisations to provide a forum for discussions, networking and “match-making” opportunities. Representatives from Africa and the Pacific Small Island Developing States will be invited to participate in the kick-off conference to facilitate similar activities in their regions. All CEP members and observers were invited to participate with the Government of the United States of America in the development of this initiative at the WSSD Ministerial in Bali, Indonesia and leading up to the WSSD in Johannesburg, South Africa.
64. The Meeting unanimously expressed its support in principle to this initiative. It was considered that the initiative corresponds closely to the objectives of the CEP and that it should be closely coordinated with the CAR/RCU. Some delegations reported that they still need to consult with their Governments before officially supporting it, although it was expected that strong support will be given.
65. Several delegations indicated that the initiative could benefit from the best practices and lessons learnt from similar activities in the region. It was also felt that this initiative could be a way to raise funds for the implementation of activities in the region. Further consultations should take place before the Ministerial to be held in Bali, in order to present a more specific proposal.
66. Several delegates suggested the need to coordinate with other ongoing projects, programmes and actions plan to avoid overlaps and duplications. Some delegations noted that the private sector should be involved at the appropriate time. One delegation

and some observers noted that the initiative could also benefit from reference to the UN General Assembly resolutions, existing regional and subregional programmes such as the Barbados SIDS POA and the OECS Saint-Georges Declaration and to issues related to maritime transport.

67. Also during the discussion, the delegation of the United Kingdom expressed its desire to contribute to the advancement of the LBS Protocol. This may take the form of a follow-on workshop to the initiative of the USA. This idea will be further elaborated with the Secretariat.

AGENDA ITEM 8: RULES OF PROCEDURE FOR THE CARIBBEAN ENVIRONMENT PROGRAMME

68. The Chairman introduced the topic of rules of procedure and invited the delegation of the USA to present the results of the Open Intersessional Working Group, convened by the 13th Meeting of the Monitoring Committee and presided over by the USA. The results are presented in the document UNEP(DEC)/CAR IG.22/3.
69. The delegation of the USA began with a disclaimer by stating that there had not been enough time for proper consultations with other governments on the final paper and as such it should be referred to as a paper presented by the USA that requires additional input from the working group.
70. The delegate from the USA noted that different components make up the three parts of CEP: the Action Plan, which is non-binding; the Cartagena Convention; and the protocols to the Convention. Despite the linkages between these instruments, in reality there are independent governing bodies. There are also two groups of CEP members. The two groups are the 36 states and territories that are members of the Action Plan and the second being the 21 Contracting Parties to the Cartagena Convention (seven other states and the European Union are potential Contracting Parties as well). Territories cannot be Contracting Parties to the Cartagena Convention.
71. The delegate further noted that the Fourth Intergovernmental Meeting on the Action Plan and First Meeting of the Contracting Parties, convened in Guadeloupe, 26-28 October 1987, decided (Decision No. 9) that future meetings of the CEP would be held jointly until all States become Parties to the Convention and that the Rules of the Governing Council would be applied until others were adopted. The decision further recognised that the Cartagena Convention is the legal framework for the Action Plan. In this regard, the delegate of the USA also noted that although rules of procedure have not yet been adopted, to date they have not been necessary as decision-making has been by consensus.
72. In his presentation, the delegate pointed out that the rules of procedure also have implications for the financial rules. Financial rules for the CEP have not been adopted either. The terms of reference of the CTF are not sufficient to serve as financial rules as

they are ambiguous as to whether they apply to just to the Action Plan or also to the Convention. To date, the joint meetings of the CEP (i.e., the Intergovernmental Meeting and the Meeting of the Contracting Parties) have been serving in the role as a single governing body, however with the growth of the CEP and the various governing bodies, the need to formalise the procedural arrangements is based, in part, on a concern for financial issues. Additional legal considerations are based on the need for clear decision-making authority and to clarify the status of territories.

73. The delegate made reference to the former draft rules of procedure presented at the Ninth IGM, which created a single unified governing body. He noted that although this did provide one approach, unified rules of procedure were problematic for several reasons, chief of which is that non-Parties to the Cartagena Convention could have an impact on, and in the extreme case overthrow, a decision of the Contracting Parties. Additionally, there are funding impacts. Although it is possible to unify the two sets of rules, the overall recommendation of the USA is to have two sets of closely linked rules and the delegate further recommended three options that are presented in the subject paper. Option 1 is to maintain the *status quo*, Option 2 to formalise the current arrangement and adopt separate rules of procedure with separate financial accounts and Option 3 to unify the bodies of the Convention and the Action Plan, following the model of the Mediterranean Action Plan. In the third option, the Caribbean Trust Fund (CTF) would be used for the Convention only and only Contracting Parties would have decision-making authority.
74. The delegate reiterated that this paper was a contribution to the discussion on rules of procedure and welcomed the input of other delegations. The Chairman then opened the floor for comments.
75. Delegations thanked the USA for its work and for providing a focus for further discussion. Some delegations made mention of a former workshop that was not convened and noted the need for wider participation in the formulation of options.
76. Several delegations of territorial governments noted that although the issue of territories was touched upon, the special issues of their governments were not fully addressed. They noted that the current and former operating environment of CEP is one of inclusion and cooperation and stated that these are very important to the entire region. One delegate of a territorial government further noted the need to put marine resources first and the governing structure should ensure that these resources should continue to be the CEP's primary concern. As such, these delegations noted that they were not in favour of option 3 as it may exclude territorial governments. It was also mentioned that the Mediterranean did not have this concern, as it includes no territories. The delegation of the United Kingdom also expressed its desire to ensure that its territories were adequately represented in CEP. Some of the delegations requested the opportunity to convene the territorial governments at a later date to collectively evaluate the proposal and propose amendments with their concerns.
77. One delegation noted this was an important topic and that it also exemplified the cultural, political and geographic characteristics of the Wider Caribbean Region. He

further noted linkages to international environmental governance and the upcoming discussions on this topic at the World Summit on Sustainable Development (WSSD) that should be taken into account.

78. The delegate of the USA noted the many observations and stated in particular that the concerns of territories could be more thoroughly developed. However, he also noted that option 3 is still an option as although territories may not have voting rights they would still have a voice in deliberations of CEP.
79. The Secretariat recommended that, rather than to revise the document at a future date, the working group should continue its deliberations during the Meeting and report back to the Meeting on additional progress made. The Meeting supported this proposal and the Chairman requested the USA to continue to preside over the working group.
80. The Intersessional Working Group established by the Meeting agreed on three priority issues as presented in the Decisions (Annex II) to this Report. The three priority issues were: i) participation and voting rights, particularly as it relates to states, non-party states and territories; ii) financial arrangements for both the CTF and the workplans of the Protocols; and iii) the experience which could be drawn from other Regional Seas Programmes and Conventions.

AGENDA ITEM 9: FINANCIAL RULES FOR THE CARIBBEAN ENVIRONMENT PROGRAMME

81. The Chairman requested the Secretariat to introduce this agenda item. The Secretariat noted that the Financial Rules had been completed by the Thirteenth Meeting of the Monitoring Committee, which had recommended to present them to the Tenth IGM for adoption, pending the outcome of the discussion on Rules of Procedure. As the Rules of Procedure are still under discussion by an Open Intersessional Working Group, as decided under Agenda Item 8, the Meeting agreed that the adoption of Financial Rules would be deferred until the Open Intersessional Working Group reports its recommendations to the Eleventh IGM.

AGENDA ITEM 10: REGIONAL ACTIVITY CENTRES OF THE CARIBBEAN ENVIRONMENT PROGRAMME

82. The Chairman introduced the agenda item and asked the Secretariat to inform the Meeting on the latest developments regarding Regional Activity Centres.
83. The Secretariat noted that this agenda item was in keeping with recommendations 8 and 10 of the Thirteenth Meeting of the Monitoring Committee and Decision VIII of the First Meeting of the Contracting Parties to the SPAW Protocol, several actions were

requested with respect to the current and developing regional activity centres (RAC) of the CEP.

84. Consistent with recommendation 10 (d), the Secretariat was asked to present the document UNEP(DEC)/CAR IG.22/9 entitled “Concept Paper for Establishing and Coordinating Regional Activity Centres and Regional Activity Networks of the Caribbean Environment Programme”. This document, as requested, provides an update of the 1992 Concept Paper presented in document UNEP(OCA)/CAR WG.10/3. The Secretariat introduced the document outlining the major decisions and recommendations from previous meetings of CEP and Contracting Parties, which had mandated the creation of RACs and RANs and their terms of reference. The Secretariat explained the underlying principles of the RACs and RANs, the three institutional types of RACs, which could possibly be established under CEP, their functions, criteria for their selection and proposed activities. The Meeting was invited to discuss and comment on the document and take appropriate action for its adoption.
85. Several delegations congratulated the Secretariat on an excellent presentation and for the clear and solid contents of the document as an improved version of the original 1992 document. Comments were provided to assist with the finalization of the concept paper, including the need for provisions on collaboration among the RACs to exchange experiences on their working methods and organisation in working towards their continued improvement rather than for uniformity. Other comments emphasised the financial independence from the CTF for their operations, the need to link the RACs to existing regional institutions legally mandated through other intergovernmental processes in the region (e.g. CARICOM, OECS, Basel Convention, etc.).
86. It was also suggested to expand on the criteria for selection of RACs and RANs in the document, prior to the adoption of the document. The Secretariat explained that additional details on the criteria for the selection of RACs and RANs was found in the document outlining their legal framework presented to the Meeting as an information document in (UNEP(OCA)/CAR IG.11/7).
87. The delegates agreed to submit comments to the Secretariat on the RAC and RAN Concept Paper (document UNEP(DEC)/CAR IG.22/9) and requested the Secretariat to finalize the document as per the Decisions contained in Annex II of this Report. Taking into consideration this revised concept of RACs and RANs, the delegates further agreed that the legal framework for RACs and RANs, as contained in UNEP(DEC)/CAR IG.11/7 should be revised and that an open intersessional working group be convened by e-mail for its revision. The working group will be chaired by Saint Lucia. The delegations of the USA and Trinidad and Tobago asked to be included in the working group. Other interested parties should contact the delegation of Saint Lucia. The working group will report back to the 11th IGM on progress made.
88. Following the discussions on the RAC and RAN concept, the Chairman invited the Directors of the existing RACs and the representatives of the proposed RACs to make their presentations as follows:

a. Regional Activity Centre for Oil Spills (RAC/REMPEITC-Carib)

89. The Director of RAC/REMPEITC-Carib provided a detailed overview on the development of the centre, its mission, objectives and institutional arrangements. He also made reference to the recently concluded Extraordinary Meeting of the Steering Committee of the RAC/REMPEITC-Carib convened 5-6 May 2002 (UNEP(DEC)/CAR IG.22/CRP.4) which included a RAC workplan and budget for the 2002-2003 biennium as developed and approved by the RAC/REMPEITC-Carib Steering Committee, immediately prior to the present Meeting of the Tenth IGM.
90. In his presentation he referred to the members of the Steering Committee and described the roles and responsibilities of the Steering Committee in terms of support, guidance and reporting to the member Governments. He noted that cooperation between UNEP, IMO, member Governments of CEP, donors, industries and other organisations had been an important success factor.
91. The objectives of RAC/REMPEITC-Carib are to strengthen national and regional preparedness and capacity and operational effectiveness. Its functions are to establish a legal response framework able to exchange information and co-ordinate resources. RAC/REMPEITC-Carib assists Governments in disseminating information, conducting exercises and facilitating regional and international activities.
92. The activities planned for the biennium 2002-2003 include the development and maintenance of national contingency plans and activities to coordinate regional emergency response, the dissemination of information, risk assessment and alternative technologies, and education and awareness raising.
93. The Director insisted on the fact that the RAC was working towards providing services to the region in English, French and Spanish. He also indicated the personnel resources currently available, including the two additional staff members provided by the governments of the USA and France for which he was very grateful.
94. He completed his presentation with the major activities implemented by the RAC to date which included two major workshops on oil spill procedures and on a mobilisation exercise (i.e., MOBEX) in the Dominican Republic organised through the Clean Caribbean Cooperative. Other activities included oil spills response operations and publications. He invited the Meeting and all governments to make use of the RAC as it had been established to support the region. The Meeting was requested to comment on the workplan and budget or other aspects of the RAC/REMPEITC-Carib as appropriate.
95. A number of delegations expressed their satisfaction with the operations of the RAC and commended all concerned for the volume and quality of work undertaken. With regard to the proposed workplan, a number of delegations requested additional information on a number of activities. France indicated that to complete its presence in the region on marine pollution, the Centre of Documentation, Research and Experimentation on Accidental Water Pollution (CEDRE) had sent an expert to Martinique in 2001 and this will allow for an exchange of experiences. In this regard an agreement was recently signed between IMO and the CEDRE.

96. As a response to a comment made by one delegation, the Director of the RAC/REMPEITC-Carib ensured that the security of the RAC was under control. He informed that the RAC will be moving soon to new premises and that they will submit a report as soon as they change location. The Director agreed to submit a report in writing once the move has taken place. He also informed the meeting that the Business Plan for the RAC will be included in the agenda for the next Steering Committee.
97. One delegate noted the need for support following a recent oil spill in their country. The Director of RAC/REMPEITC-Carib expressed regret that they had not been informed about the incident. He stressed that countries should inform the Centre and make use of its capabilities whenever these spill emergencies occur. It was emphasised that their principal role is to assist and help the countries of the region.
- b. Regional Activity Centre for Specially Protected Areas and Wildlife (SPAW/RAC)
98. In keeping with recommendations 8 and 10 (e-f) of the Thirteenth Meeting of the Monitoring Committee and Decision VIII of the First Meeting of the Contracting Parties to the SPAW Protocol, the Government of France presented the document UNEP(DEC)/CAR IG.22/INF.6, entitled "Report by the Government of France on the status of the Regional Activity Centre for SPAW in Guadeloupe" which included the progress made in the organisation and implementation of the RAC, as well as the proposal for the RAC to become operational during 2002. The Meeting was invited to discuss the document and take appropriate action.
- c. Regional Activity Centres for Land-based Marine Pollution (LBS/RAC)
99. In keeping with recommendations 10 (a-c) of the Thirteenth Meeting of the Monitoring Committee, the Chairman of the Meeting will request the Governments of Cuba and Trinidad and Tobago to present the document UNEP(DEC)/CAR IG.22/7 -- Proposal from the Governments of Cuba and Trinidad and Tobago: Regional Activity Centres Concerning Pollution from Land-based Sources and Activities – as provided through the Secretariat to the Meeting. The Chairman invited the Meeting to consider the proposal and decide on further action.
100. As recommended by the Thirteenth Meeting of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme and Special Meeting of the Bureau of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, the Governments of Trinidad and Tobago and Cuba, with the assistance of UNEP-CAR/RCU, prepared a joint proposal for the operation of the two LBS/RACs.
101. The delegation of Trinidad and Tobago in its presentation outlined that the two institutions provide the physical, scientific and technical capabilities required by the RAC Concept for the operation of the LBS/RAC. They informed the Meeting that the principal institution in Trinidad and Tobago will be the Institute of Marine Affairs (IMA).

102. In establishing its LBS/RAC the delegation of Cuba informed the meeting that the core institution will be the Centro de Ingeniería y Manejo Ambiental de Bahías y Costas (CIMAB).
103. The LBS/RACs are intended to further the development and implementation of the LBS Protocol by the CEP countries. In this respect the objectives and functions of the LBS/RACs were presented as outlined in document UNEP(DEC)/CAR IG.22/7. Both delegations made detailed presentations of the technical capabilities and activities of the relevant institutions as well as the funding to be provided.
104. Several delegations welcomed the proposal for the establishment of Regional Activity Centres made by the delegations of Cuba and Trinidad and Tobago and supported the designation of both institutes, the Institute of Marine Affairs (IMA) of Trinidad and Tobago and the Centro de Ingeniería y Manejo Ambiental de Bahías y Costas (CIMAB) of Cuba as the RACs to support the implementation of the Protocol Concerning Marine Pollution from Land-based Sources and Activities in the Wider Caribbean Region. The effort made by both delegations regarding the coordination and harmonisation of this joint proposal since the Thirteenth Meeting of the Monitoring Committee was stressed. It was noted that this could be an example for establishing future RACs.
105. Other delegations reported that they would like to further review the proposal before taking any decision. Some concern was expressed regarding the roles and responsibilities of the Steering Committee and the financing of this Committee. The necessity of strong coordination between the two RACs was considered essential for the success of the RACs, including a Steering Committee that meets regularly.
106. The Swedish Agency for Development Cooperation Agency (Sida) announced that they were willing to support the LBS/RACs during 2003. This offer was well received by the Meeting. The Secretariat agreed to work out the details with Sida.
107. One delegation stated that it would be important to take a decision before the end of the Meeting and that they were willing to incorporate the comments made by other delegations. Other delegations agreed and a Working Group was convened, chaired by Trinidad and Tobago to finalise the proposal.
108. The results of the deliberations of the Working Group on the LBS RACs were reported back to the Meeting. Amendments were made to the proposal (UNEP(DEC)/CAR IG.22/7) to be incorporated by the Secretariat following the Meeting. The Working Group presented a decision to the Meeting to accept the proposal which is reflected in Annex II to this Report.
109. The Meeting congratulated the Governments of Cuba and Trinidad and Tobago for this important accomplishment. The delegations from Cuba and Trinidad and Tobago thanked all delegations and participants for their contributions and support. They also expressed appreciation to the Secretariat in bringing them to this point following previous intergovernmental and negotiation meetings. The Meeting further noted the good collaborative spirit in which the proposal was developed and adopted.

110. The Secretariat also acknowledged the efforts of Sida and thanked them on behalf of the people of the Wider Caribbean Region.

**AGENDA ITEM 11: PRIVATE SECTOR COLLABORATION WITH THE
CARIBBEAN ENVIRONMENT PROGRAMME**

111. The Chairman asked the Secretariat to introduce the topic of private sector collaboration. The Secretariat noted that although other last minute issues had not enabled two key private sector associations from participating, those being the International Tanker Owners Pollution Federation (ITOPF) and the International Petroleum Industry Conservation Association (IPIECA), there are several organisations with interest in participating in CEP.
112. The Secretariat indicated that private sector collaboration needs further cultivation to address marine environmental issues as we work towards sustainable development. They are a significant resource and they also stand to benefit from a partnership with CEP.
113. Collaborative efforts could include:
- joint public education campaigns
 - participation in environmental meetings
 - participation in the development of relevant guidelines within which the private sector operates
 - joint effort in oil spill clean-up operations and drafting contingency plans
 - joint effort in combating land based sources of marine pollution.
 - sharing of information, ideas and expertise.
114. In particular the Secretariat noted the idea being developed within CEP to expand marine environmental awareness by reaching out to children through a colouring book campaign in association with the airlines operating in the Caribbean.
115. The Meeting welcomed the proposal of the Secretariat indicating that environmental organisations and the private sector are not mutually exclusive organisations. There is a need for both entities to work together for sustainable development of our marine environment.
116. The delegates cited examples that may be used as case studies that could be applied in other regions. The Meeting indicated that although such an initiative was welcome, there was a need to avoid such an initiative to become a marketing tool for narrow private sector interests. A delegation elaborated by stating it should be the CEP that guides and directs private sector interventions.

AGENDA ITEM 12: WORKPLAN AND BUDGET FOR THE CARIBBEAN ENVIRONMENT PROGRAMME FOR THE 2002-2003 BIENNIUM

117. The Chairman opened this agenda item and asked the Secretariat to present the draft Workplan and Budget for the Caribbean Environment Programme for 2002-2003.
118. The Secretariat presented the document UNEP(DEC)/CAR IG.22/6, entitled "Workplan and Budget for the Caribbean Environment Programme for the 2002-2003 Biennium". The Meeting was invited to comment on the document for its adoption.
119. The Secretariat noted that the workplan had several sections and that each subprogramme would be presented separately. In presenting the overall programme, the Secretariat noted that the objectives of the overall workplan were to provide for an institutional programmatic framework for the effective co-ordination of CEP and to convene the necessary meetings as required by the Cartagena Convention. He noted that personnel and administrative costs of the RCU were being optimised for the most efficient and cost-effective operations of the office.
120. The Secretariat also offered some concerns regarding payments to the CTF. He noted the need for full participation of all CEP member Governments in making their contributions in accordance with the accepted level of contributions. However, the full realisation of the workplan depends on extraordinary contributions as well, and the Secretariat must, therefore, continue to dedicate considerable time to fund-raising.
121. The Secretariat concluded the overall presentation with a discussion of the meetings of the CEP that would be convened in 2002-2003. These include the Second Meeting of the SPAW/STAC, the Second Meeting of the LBS/ISTAC and the Eleventh IGM.
122. The Meeting commended the Secretariat on a clear and concise presentation and a detailed explanation on the workplan and the budget. With regard to proposed meetings, one delegate recommended that the Third Meeting of COP for SPAW might need more than one day and sought additional clarification on other planned meetings.
123. The Secretariat pointed his work with Nicaragua towards the possibility of hosting the Second Meeting of the LBS/ISTAC and that the contributions from the governments to the CTF are needed to support the travel of participants. The Secretariat suggested not to have the Fourteenth Meeting of the Monitoring Committee in late 2003 as would normally be the case, but to have instead, the Eleventh Meeting of the IGM in order to get back in line the approval of the next workplan and budget prior to the biennium.
124. The Secretariat agreed with a suggestion that member governments play a more active role in the workplan development and the implementation of the Programme, starting with the update of the Focal Point list. The Focal Points could play a role by highlighting the role of the Caribbean Environment Programme (CEP) to the World

Summit on Sustainable Development in Johannesburg in September 2002 and other relevant regional and international fora.

125. The delegation of Cuba raised the issue of the Third COP of SPAW and requested clarification on when it might be convened. Following further discussions it was agreed that the Third COP of SPAW could be convened in coordination with the 11th IGM as called for in Article 23 of the SPAW Protocol.
126. The Government of Venezuela expressed its interest to host the Second Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, in the first trimester of 2003. The Secretariat welcomed the proposal and indicated its desire to make the necessary arrangements with Venezuela.
127. The Secretariat then introduced the 2002-2003 draft workplan and budget for the sub-programme for the Assessment and Management of Environmental Pollution (AMEP). In his introductory remarks, the representative of the Secretariat reminded the Meeting of the many activities that are co-ordinated by the sub-programme in addition to the technical projects. These include promoting ratification of and accession to the LBS Protocol; co-ordination with Regional Activity Centres, convening meetings and general fund-raising activities.
128. The Secretariat then discussed the projects and other activities proposed for 2002-2003. Two of the projects will be co-sponsored with the GEF: "Reducing Pesticide Run-off to the Caribbean Sea" and "Integrating Watershed and Coastal Area Management in Small Island Developing States of the Caribbean". Although these projects have not yet been approved by the GEF, the Secretariat indicated its optimism in this regard based on preliminary discussions with the GEF Secretariat.
129. A third project organised with the GEF is on the "Rehabilitation of Contaminated Bays". This project, in addition to providing study tours for the participating countries of Jamaica and Cuba, will include the participation of all CEP members in training courses during the 2002-2003 biennium on nutrient removal technologies and sludge utilisation with regard to domestic wastewater treatment.
130. The AMEP workplan also proposed the continuing preparation and implementation of coastal area management plans in Central America for those countries affected by hurricane Mitch – Honduras, Nicaragua, and Guatemala. This project partners CEP with CATIE in Costa Rica and brings funding from the U.S. Environmental Protection Agency and the Swedish International Development Cooperation Agency (Sida). This project will include pilot projects in wastewater management consistent with the provisions of Annex III of the LBS Protocol to the extent that additional funding is obtained. In addition to this project, work will continue in 2002 on the development of guidance to assist countries in developing sewage treatment needs assessments to comply with the provisions of Annex III. Following this guidance, pilot projects in the countries of Saint Lucia, Belize, Venezuela and Colombia will be developed and in 2002-2003 in four new countries yet to be decided. This project also proposes to assist the original four countries to find funding sources for the implementation of their plans.

131. The Secretariat proposed the project “Second Regional Overview of LBS in the Wider Caribbean” as an update and expansion of the CEP Technical Report No.33 completed in 1994. In addition to updating point source information, the Second Regional Overview would incorporate non-point source data and establish a baseline from which to measure progress of the LBS protocol activities.
132. The Secretariat also introduced a project which aims to develop pilot projects for the implementation of Annex IV of the LBS Protocol. The project proposes a small grants programme with grants up to US\$5,000 to provide for demonstrations such as integrated pest management, alternative crop cultivation methods, and improved livestock management techniques. The Secretariat noted that funding is still being sought, although seed funding from the CTF is being proposed.
133. In presenting the AMEP budget to accompany the draft workplan, the Secretariat proposed modest contributions from the CTF for 2002.
134. The Secretariat also introduced a new activity (UNEP(DEC)/CAR IG.22/CRP.6) to be included in the workplan. This activity would involve the development of National Programmes of Action to address land-based marine pollution, starting with Saint Lucia and Jamaica. This addition was accepted by the Meeting.
135. The Meeting thanked the Secretariat for its detailed presentation. The delegations of Saint Lucia and Jamaica expressed their appreciation to the Secretariat at being identified as the first countries selected to proceed with National Programmes of Action (NPAs) as outlined in paper UNEP (DEC)/CAR IG.22/CRP.6.
136. The Meeting recommended that there be closer collaboration between UNEP-CAR/RCU and the Stockholm Convention on POPs and commended the Secretariat on its link with CARIRI in relation to the Basel Convention. The Secretariat indicated that there have been preliminary discussions in relation to closer linkages with the Stockholm and Rotterdam Conventions.
137. The Secretariat presented the proposed activities for the SPAW Regional Programme for the biennium 2002-2003, highlighting the additional responsibilities of the Secretariat and the Parties with the entering into force of the SPAW Protocol one year ago. In this context, the Secretariat outlined the activities for SPAW co-ordination which included continuing to promote the Protocol through various mechanisms, co-ordination and communication with several organisations relevant to SPAW objectives, active participation of the Scientific and Technical Advisory Committee (STAC) of SPAW, and fund-raising. The Secretariat thanked IFAW for the support in the development and publication of the brochure on SPAW which had just been released and will be used as an important promotional tool during the present biennium. Work will also continue on improving the SPAW species database, now available in the web through the support provided by Monitor International during the biennium. The Secretariat invited participants to visit the web page (www.caribbeanenvironment.net) with the species database and to provide any feedback to ensure the accuracy and update of the information.

138. The Secretariat, in making its presentation, noted that the 2002-2003 workplan and budget were not exactly as presented to the Thirteenth Meeting of the Monitoring Committee of the CEP Action Plan, as modifications had been introduced following the inputs provided by the First COP on SPAW and the First Meeting of the STAC (Havana, Cuba 24-29 September 2001).
139. With regard to strengthening of protected areas, it was noted that activities will continue in the promotion of the Marine Protected Area network (CaMPAM), implementation of the small grant fund for MPAs, guidelines for the development of a list of protected areas under SPAW, and a regional workshop for MPA managers. The Secretariat informed the Meeting of a major undertaking for the biennium, the implementation of the four-year project entitled the International Coral Reef Acting Network (ICRAN), which is being funded primarily by the United Nations Foundation and which includes the Wider Caribbean as one of the four areas of concentration. The Secretariat referred the Meeting to document UNEP(DEC)/CAR IG.22/INF.7, which provided details on the ICRAN project. It was explained that the main objective of the project worldwide is to reverse the decline of coral reefs. Four demonstration sites, located in marine protected areas of Mexico, Belize, Bonaire and Saint Lucia were selected. It was also noted that the MPA training of trainers programme of SPAW would also be supported through ICRAN during the upcoming biennium.
140. With regard to species conservation, the Secretariat noted that efforts will continue to support sea turtle and manatee recovery plans, as well as working towards the development of an action plan for marine mammals and co-ordination with partners on the management of economically important species such as the queen conch and spiny lobster. A major area of work presented included the activities in support of the International Coral Reef Initiative (ICRI), which would also be funded through ICRAN. These activities include ecological and socio-economic assessments of coral reefs, monitoring, status on the condition of reefs and a compilation of best practices on reef management.
141. With regard to the proposed overall budget for SPAW, it was noted that although almost 50% of the projected costs were already available through ICRAN/UN Foundation, those funds would only be provided in their totality if counterpart funding was also raised. In this context, the Meeting was urged to assist the Secretariat with its fund raising efforts for this important project. The Meeting was invited to review this draft workplan and budget for 2002-2003 and provide specific comments and recommendations for its adoption.
142. Several delegations thanked the Secretariat for the excellent presentation and indicated their satisfaction with the impressive amount of work planned. Clarifications were requested about the role of the SPAW/RAC in the implementation of the workplan and the assistance to be provided by the Centre.
143. The Meeting requested clarification on the funding for the planned sustainable tourism activities. It was indicated by the Secretariat that finances are not in place but negotiations are underway to acquire the much-needed funds.

144. The delegations from Costa Rica and the USA announced that their countries were making progress towards the ratification of the SPAW Protocol. The delegation of the United States of America reiterated financial support to ICRI-related activities within SPAW and highlighted the need for the Secretariat and CEP Members to work together to seek funds to support SPAW generally, but in particular Activity (d) "Conservation of threatened and endangered species and development and promotion of regional guidelines for wildlife management".
145. IFAW indicated that they have been working with SPAW since 1995 and will continue to support its activities. IFAW offered support with translation of the SPAW brochure into Spanish and French and assist with its distribution. Financial support was also offered for the development of the marine mammal action plan and relevant experts workshop, as well as with the development and dissemination of brochures on whale and dolphin watching.
146. The Secretariat thanked the meeting for their comments and the US Government and IFAW for their financial support offered to the Programme. The Secretariat concluded by highlighting to the Meeting the importance of the ICRAN project. The Governments and observers were urged to assist the Secretariat in the funding efforts for ICRAN, which was primarily funded by the UN Foundation but matching funds had to be raised.
147. The Secretariat introduced the four groups of activities of CEPNET that are proposed for the 2002-2003 biennium, those being: programme co-ordination activities; support to information management within the Secretariat; maintenance and development of the CEP network and communication mechanisms; and spatial analysis for decision-making and environment assessments.
148. CEPNET co-ordination activities in the next biennium would be executed in conjunction with the other subprogrammes of the CEP. The Global Programme of Action (GPA) (for LBS), Caribbean Marine Protected Areas (CaMPAM) (for SPAW), and other databases would be maintained, updated and disseminated through the CEP network. Dissemination of information will include the use of thematic e-groups, expansion of the Intranet and the CEP Internet site, the electronic CEPNews via the Internet, and providing assistance for the production of meeting documents and presentations.
149. The importance of networking and the approach of the Secretariat were then communicated, showing the different networking instruments in existence and their effectiveness. It was concluded that efficient and real networking would be gained if the partners had ready access to, and knowledge of, modern technologies of communication such as what is available via the Internet. The substantive activities of database development, environmental reporting, Internet-based GIS, remote sensing training programmes, and the promotion and training in the use of metadata standards and catalogues were presented as products that could be developed if the proper tools were developed and mastered.
150. The Secretariat explained how spatial information could help the decision making process in environmental management. He noted that the decision-makers should be

made aware of the usefulness of this perspective and the importance of being trained in or informed on its use. He presented the concept of the integration of information, knowledge and experiences to support a sound decision making process.

151. In the next biennium CEPNET would also co-ordinate with the AMEP subprogramme and the GPA to update the Caribbean clearinghouse node for land-based sources of marine pollution and initiate its development with some Member States of the CEP. The development of this activity would also be made within the concept presented earlier and would complement other efforts to improve access to environmental information.
152. Finally, CEPNET would continue to represent CEP interests in the production of different global and regional environmental assessments like the Global Environment Outlook (GEO) for Latin America and the Caribbean or the Assessment for Coastal and Marine Resources of the Caribbean (UNEP and CIMAB of Cuba). Co-ordination with the UNEP-GIWA assessment would also be continued.
153. The Meeting thanked the Secretariat for an excellent presentation and indicated that the use of the Internet was a useful and effective way to reach people. They also pointed out that the circulation of the meeting documents via the Internet was a useful and cost effective method to have the documents circulated prior to the meeting. They also questioned whether the CEPNET server could not host the e-groups instead of Yahoo.com because the ads were problematic. It was indicated by the Secretariat that Yahoo.com was free and efficient, but the suggested option would be explored to the fullest.
154. A number of delegations indicated that they had reports that they would like to place on the website. The Secretariat welcomed all reports, maps, documents to be added to the website.
155. The Secretariat presented the proposed workplan for the ETA subprogramme for the period of 2002-2003 involving a communications strategy for the LBS Protocol.
156. The ETA subprogramme under direction of the AMEP Programme Officer is also developing a graduate level distance learning course on coastal area management in coordination with the University of the West Indies and the University of Delaware.
157. Although the Position of Programme Officer for ETA is currently vacant, the Secretariat noted again that it would continue to seek funding to fill the post.
158. The presentation of the proposed workplan by the Secretariat was ended by the brief overview of the planned budget for each programme and the OCCC. Clarifications were given on the amount that would be coming from the contributions to the CTF and what amount would have to be found from external sources. The delegation of Jamaica noted that its country had been paying its arrears to the CTF and was hoping to be up-to-date within four months of this Meeting. It also noted that by September 2002, it would resolve all issues related to its commitments as the host country of the Secretariat.
159. A Conference Room Paper UNEP (DEC)/CAR IG.22/CRP.5 entitled "Level of Contributions to the Caribbean Trust Fund 2002-2003" was circulated for comments,

that indicated a 7% increase for contributions in 2002 and then an 8% for 2003 that are based on the list of activities presented.

160. Delegations suggested that the title of the document should reflect that the contributions were voluntary. The Meeting further indicated that although the increases were necessary it was not possible to consider the increases now because of the timing in terms of the fiscal year of the member countries. The Meeting also inquired as to when invoices will be provided and enquired as to length of the review period.
161. The Secretariat indicated that there is a need for an increase in the voluntary contributions to the CTF in order to carry out the workplan in light of the fact that to date the CTF contributions for 2002 is low. It was also pointed out that the Secretariat had done considerable work to collect outstanding payments when compared to the last biennium. Some countries have never paid or are delinquent in their payments but provide other services and increased levels of cooperation, which will be acknowledged when considering their CTF contributions. Invoices for 2002 will be circulated before the end of the meeting.
162. The Meeting agreed that the increased funds were needed in order to implement the workplan. The Financial Rules will also serve to clarify and streamline the process. The delegations indicated that efforts will be made to pay outstanding sums however the increase should come into effect in 2003 and not 2002.
163. The Secretariat proposed to leave the 2002 CTF contributions the same level as 2001. An eight percent increase is suggested for 2003. Member countries will be given a 50-day period for consultations with their governments on the level of voluntary contributions. If there is no response after 50 days it will be taken as a sign of acceptance. The proposal met with the approval of the delegations.

**AGENDA ITEM 13: ELECTION OF MEMBERS OF THE MONITORING
COMMITTEE ON THE ACTION PLAN FOR THE CARIBBEAN
ENVIRONMENT PROGRAMME FOR 2002-2003**

164. The Meeting was invited to decide on the composition of the Monitoring Committee for the 2002-2003 period, recalling that the President of the Bureau of Contracting Parties, elected under Agenda Item 2, will also serve as the Chairman of the Monitoring Committee.
165. Subsequent to deliberations by the Meeting, the following governments were elected as members of the Monitoring Committee for the 2002-2003 period: Chairperson: Panama. Other members include: Colombia, Costa Rica, Jamaica, the Netherlands Antilles, Trinidad and Tobago, Turks and Caicos Islands, the United States of America and Venezuela, for a total of nine countries including the Chair.

166. The Chairman congratulated the new members of the MonCom on their appointment. The Secretariat in extending its congratulations to the Governments, stated that they looked forward to working with them in fulfilling the mandate and goals of the CEP.

AGENDA ITEM 14: OTHER BUSINESS

167. The participants of the Meeting were invited to raise other issues not covered by the preceding agenda items, but which were relevant to the scope of the Meeting.
168. The representative of IMO provided the meeting with information regarding issues related to the protection of the marine environment which are high on the agenda of the IMO and which are of relevance to the CEP. He explained the nature of the problem of the introduction of invasive species through ship ballast water. He emphasized the impact such introduction might have on the marine environment, the economy and human health. He indicated the action undertaken or under preparation within IMO to address this issue. He mentioned the ongoing GEF/UNDP/IMO Project on Global Ballast Water Management Programme and drew attention to the future of this project, which should focus particularly on a regional approach. The representative of IMO also recalled the adoption in October 2001 of a Global Convention on the Anti-fouling System for Ships and he invited the countries of the region to ratify this important instrument. He informed the meeting of the organization in the Philippines in November 2002 of a seminar and workshop on Particularly Sensitive Sea Areas (PSSA). He pointed out that the London Convention workshops on waste management to be held in Jamaica in two weeks, should be an opportunity to renew interest on the important issue of the control and management of ship generated waste.
169. The Chairman thanked the representative of the IMO and opened the Meeting to other items as well.
170. The Meeting commended the Secretariat on excellent work done for the past 20 years and indicated that the successes achieved were as a result of hard work by the Secretariat. It was emphasized that the work of the Secretariat should be highlighted at the upcoming WSSD and that Governments should take this opportunity to promote this type of effort in the Wider Caribbean Region.
171. The Sida representative added that his agency has been cooperating with CEP member countries for the past 10 years and recognized that this Regional Seas Programme had taken off in a fantastic way and in particular since the Ninth IGM, mainly due to the efforts of the Secretariat and its leadership.
172. Other delegations made reference to the First Intergovernmental Meeting on the North East Pacific Action Plan in Guatemala and the fruitful cooperation received from the Secretariat of the Cartagena Convention in this regard. In this context, the Meeting recommended that closer linkages be developed between the Cartagena and the Antigua Guatemala Conventions.

173. The delegate from the Dominican Republic informed the Meeting about the recently created Ministry of the Environment in her country and expressed concern about the outstanding payments to the CTF by her country. She indicated the willingness of her country to make in-kind contributions specific for the SPAW and AMEP subprogrammes. These could be considered as partial payment of the sum owed by her country.
174. The Secretariat thanked the Dominican Republic for this offer and welcomed further discussions with her Government in order to finalize specific arrangements, in keeping with previous decisions of the Parties regarding in-kind contributions and the recovery of arrears. The Secretariat reminded the Meeting of the need to find countries to host meetings or workshops of the Programme and suggested that the Dominican Republic could be one such country.
175. The representative of IOCARIBE-UNESCO expressed his satisfaction with the Memorandum of Co-operation signed by Sub-Commission of the Oceanographic Commission (IOC) and the UNEP-CAR/RCU as a framework for co-operation between both organisations for the protection of the marine and coastal environment in the Wider Caribbean. He underlined that this Memorandum was developed thanks to several years of work between both organisations and highlighted the efforts of the Coordinator, Mr. Nelson Andrade in this regard.
176. The representative of IOCARIBE-UNESCO further noted that the Wider Caribbean Region is a unique area, both for its geo-political composition and its great economic and cultural wealth, which has been somewhat ignored in the global arena. He urged the delegations to capitalise on this potential for the protection of the environment and the welfare of future generations. In this context, he invited delegates to transmit a clear message to their governments to promote the Wider Caribbean Region in the World Summit on Sustainable Development to be held in Johannesburg this year. He noted that IOCARIBE has taken the necessary steps to promote the well-deserved visibility of Wider Caribbean Region. Similarly, he expressed his support to all the initiatives discussed in the Meeting that aim to improve and strengthen the Wider Caribbean Region and the protection of its marine environment.

AGENDA ITEM 15: ADOPTION OF THE REPORT OF THE MEETING

177. The Rapporteur of the Meeting presented the Draft Report of the Meeting. The Meeting adopted the Report, with amendments and corrections to be introduced in the draft, as appropriate.

AGENDA ITEM 16: CLOSURE OF THE MEETING

178. In his closing remarks, the Chairman of the Meeting, Mr. Arnulfo Franco, thanked the delegates and observers for their commitment during the Meeting and for working together in protecting the marine environment of the region. He thanked the Secretariat for its good work during the Meeting. He noted the importance of the World Summit on Sustainable Development dialogue for the region and especially for the Small Island Developing States and wished that all CEP Members will send a delegation to the coming Ministerial Meeting in Bali and that it will translate in concrete actions. The Chairman finally thanked Mr. Franklin McDonald for his work as his predecessor and congratulated the new Bureau of Contracting Parties.
179. Mr. Nelson Andrade, Coordinator of CEP, hoped for the Ministerial of Bali to be a good forum for the Wider Caribbean Region and especially for the CEP. He thanked the representatives of the RACs for their input to the Meeting as well as the different donor agencies present. He particularly thanked Mr. Franklin McDonald for having been a very supportive President of the Bureau during the last two years. Finally, he urged the Member States and Territories to keep a closer contact with the Secretariat during the coming biennium.
180. The Meeting was closed at 1:45 p.m. on Saturday, 11 May 2002 by the Chairman and Secretariat.

ANNEX I: AGENDA

AGENDA

Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Seventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the marine Environment of the Wider Caribbean Region

1. Opening of the Meeting
2. Organisation of the meeting
 - a. Rules of procedure
 - b. Election of officers
 - c. Organisation of work
3. Adoption of the agenda
4. Report of the Chairperson of the Monitoring Committee and President of the Bureau of Contracting Parties
5. Report of the Executive Director of UNEP on the Implementation of the Caribbean Environment Programme (2000 -2001)
6. Strategy for the Development of the Caribbean Environment Programme 2002-2006
7. Wider Caribbean Initiatives for the World Summit on Sustainable Development
8. Rules of Procedure for the Caribbean Environment Programme
9. Financial Rules of the Caribbean Environment Programme
10. Regional Activity Centres of the Caribbean Environment Programme
 - a. Regional Activity Centre for Oil Spills (RAC/REMPEITC-Carib)
 - b. Regional Activity Centre for Specially Protected Areas and Wildlife (SPAW/RAC)
 - c. Regional Activity Centres for Land-based Marine Pollution (LBS/RAC)
11. Private Sector Collaboration with the Caribbean Environment Programme
12. Workplan and Budget for the Caribbean Environment Programme for the 2002-2003 Biennium
13. Election of Members of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme for 2002-2003
14. Other Business
15. Adoption of the report of the meeting
16. Closure of the meeting

ANNEX II: DECISIONS

DECISIONS OF THE MEETING

The Meeting:

Having convened the Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Seventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region;

Taking into account the Report of the Executive Director on the Implementation of the Caribbean Environment Programme (2000-2001) as presented in UNEP(DEC)/CAR IG.22/INF.5;

Noting the Reports of the First Meeting of the Scientific and Technical Advisory Committee (STAC) (UNEP(DEC)/CAR WG.23/6) and the First Meeting of the Contracting Parties (UNEP(DEC)/CAR IG.20/7) to the Protocol Concerning Specially Protected Areas and Wildlife in the Wider Caribbean Region;

Noting the decisions of the Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA) in the Wider Caribbean Region, Montego Bay, Jamaica, 6 May 2002;

Having reviewed the Report of the First Meeting of the Interim Scientific, Technical and Advisory Committee of the Protocol concerning Pollution from Land-Based Sources and Activities, Ocho Rios, 19 to 23 February 2001, as contained in UNEP(DEC)/CAR WG.18/6;

Taking note of the Report of the First Meeting of the Regional Activity Centre/Regional Marine Pollution Emergency, Training, and Information Centre- Caribbean (RAC/REMPEITC-Carib) Steering Committee as contained in document RAC/REMPEITC-Carib 1/5 and the results of the Extraordinary Meeting of the Steering Committee, convened 5-6 May 2002 and as contained in UNEP(DEC)/CAR IG.22/CRP.4;

Having reviewed the Report of the Thirteenth Meeting of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme and Special Meeting of the Bureau of Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (UNEP(DEC)/CAR IG.19/6);

Decides:

DECISION I

Having reviewed the Strategy for the Development of the Caribbean Environment Programme 2002-2006 (UNEP(DEC)/CAR IG.22/5) and the draft Workplan and Budget for the Caribbean Environment Programme for the Biennium 2002-2003 as contained in the document UNEP(DEC)/CAR IG.22/6;

Decides to:

1. **Endorse** the Strategy for the Development of the Caribbean Environment Programme 2002-2006, and request the Secretariat to publish a final document by December 2002 reflecting the inputs and results of the discussions held in this Meeting.
2. **Approve** the Workplan and Budget for the Caribbean Environment Programme for the Biennium 2002-2003, taking into account the observations and interventions made during the meeting and as contained in Annex VI of this Report. The Meeting **also requests** the Secretariat to seek additional funds to meet the full requirements of the approved workplan. If such funds are obtained, the Meeting **further requests** the Secretariat to allocate any such new funds, or to re-allocate existing funds to meet the Workplan for the 2002-2003 biennium.

DECISION II

Having examined the Concept Paper for Establishing and Coordinating Regional Activity Centres and Regional Activity Networks of the Caribbean Environment Programme (UNEP(DEC)/CAR IG.22/9);

Decides to:

1. **Endorse** the Concept Paper for Establishing and Implementing Regional Activity Centres and Regional Activity Networks for the Caribbean Environment Programme as presented to this Meeting in document UNEP(DEC)/CAR IG.22/9, following amendments to be made by the Secretariat in accordance with comments to be submitted to the Secretariat, and to use the document to guide the future establishment, development and implementation of Regional Activity Centres for CEP; and **further requests** comments on UNEP(DEC)/CAR IG.22/9 to be submitted to the Secretariat no later than 30 June 2002.
2. **Establish** an open intersessional working group under the chairmanship of Saint Lucia to review and revise the guidelines for the operations of RACs and RANs as contained in UNEP(OCA)/CAR IG.11/7 and to request that the working group report back to the 11th Intergovernmental Meeting on progress made.

DECISION III

Taking note of the indicative levels of voluntary contributions to the Caribbean Trust Fund by the states and territories of the Wider Caribbean Region for 2002-2003, as presented by the Secretariat in the document UNEP(DEC)/CAR IG.22/CRP.5;

Having examined the budgetary needs of the Caribbean Environment Programme to complete its workplan for 2002-2003;

Decides to:

1. **Adopt** the table of indicative levels of voluntary contributions to the CTF as reflected in Annex III of this Report, noting that each state or territory is given 50 days to inform the Secretariat of their acceptance of the indicative amounts and **further agrees** that should the Secretariat not be informed otherwise, the indicative amounts in Annex III will be confirmed on 30 June 2002.
2. **Request** the Secretariat to invoice the states and territories of the Caribbean Environment Programme in the amounts expressed in Annex III of this Report, but notes, however that such invoices do not represent a legal obligation to pay.
3. **Request** that the Executive Director of UNEP, make the necessary arrangements to extend the Caribbean Trust Fund until 31 December 2003.
4. **Strongly urge** all Governments, to pay all contributions to both the CTF and to UNEP's Environment Fund in a timely manner to ensure the Programme's sustainability and continuity, and further **urge** all governments to promptly pay their arrears.
5. **Request** the Secretariat to continue to be vigilant in its efforts to collect contributions.

DECISION IV

Having reviewed the reports and decisions of the meetings convened under the Caribbean Environment Programme since the Ninth Intergovernmental Meeting;

Decides to:

1. **Take note** of the Report of the First Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-Based Sources and Activities (LBS) in the Wider Caribbean Region, Ocho Rios, Jamaica, 19-23 February 2001 (UNEP(DEC)/CAR WG.18/6).
2. **Take note** of the Report of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA) in the Wider Caribbean Region, Havana, Cuba, 24-25 September 2001, the decisions of the Second COP of the SPAW Protocol, Montego Bay, 6 May 2002 and of the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA) in the Wider Caribbean Region, Havana, Cuba, 27-29 September 2001.
3. **Take note** of the outcome of the First Meeting of the Steering Committee for the RAC/REMPEITC-Carib and the Extraordinary Meeting of the Steering Committee for RAC/REMPEITC-Carib, Montego Bay, Jamaica, 5-6 May 2002.

DECISION V

Decides to:

Recognize the in kind contributions to the Caribbean Trust Fund made by the Government of Costa Rica and by the Government of Cuba in 2001 for sponsoring respectively the Thirteenth Meeting of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme and Special Meeting of the Bureau of Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, and the First Meeting of the Contracting Parties (COP) and the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA) in the Wider Caribbean Region. The amounts of the contributions are of US\$32,220 for Costa Rica and US\$21,029 for Cuba.

DECISION VI

Having reviewed the progress of the Caribbean Environment Programme during 2000-2001;

Recognizing the need for the continuing development and implementation of the Caribbean Environment Programme for the 2002-2003 biennium and beyond;

Decides to:

1. **Request** the Secretariat and the Governments to continue strengthening their communications between the Secretariat and the Focal Points and **urge** governments to maintain, on a frequent basis, communication with the Secretariat, in order to have active and open exchange of information, in particular during the intersessional period between meetings of the Programme.
2. **Encourage** the governments to ratify the Cartagena Convention and its Protocols, including the Protocol Concerning Pollution from Land-based Sources and Activities to ensure its entry into force as soon as possible.
3. **Encourage** greater involvement and participation of Focal Points in the development of the work programme and implementation of the CEP.
4. **Request** the Secretariat to continue its efforts at strengthening collaborative relationships with regional agencies and relevant convention secretariats to enable more effective implementation of the workplan of the CEP.
5. **Congratulate** UNEP and the CAR/RCU in steering the CEP through its first 20 years to a stage where the CEP now provides an exemplary model for regional cooperation in marine environmental protection.
6. **Commend**, in particular, the Coordinator and staff of the Secretariat for the significant progress made in implementing the CEP during the period since the Ninth IGM.

DECISION VII

Having reviewed and discussed the international and regional preparations for the World Summit on Sustainable Development to be convened in Johannesburg in September 2002, and in particular **having reviewed** the initiative entitled, “White Water to Blue Water”, (UNEP(DEC)/CAR IG.22/CRP.3) presented by the delegation of the United States of America;

Decides to:

1. **Request** governments to systematically support, at relevant fora, and in particular at the World Summit on Sustainable Development (WSSD), the CEP; the Cartagena Convention; its Protocols; and decisions of the intergovernmental process, with a view to further co-ordination and co-operation as well as to avoid duplication with other relevant programmes, initiatives and treaties.
2. **Support** in principle the initiative presented to the Meeting by the Government of the United States of America “White Water to Blue Water” which is of special relevance to the CEP Members and the World Summit on Sustainable Development (WSSD) dialogue and **encourage** further consultations in support of its practical implementation.

DECISION VIII

Having examined the Results of the Open Intersessional Drafting Group on the Rules of Procedure for the Caribbean Environment Programme (UNEP(DEC)/CAR IG.22/3); and the Proposed Financial Rules for the Cartagena Convention, and the Caribbean Environment Programme, and Terms of Reference for the Caribbean Trust Fund (UNEP(DEC)/CAR IG.22/4);

Decides to:

Continue the work of the open intersessional working group established at the 13th Meeting of the Monitoring Committee through electronic correspondence under the coordination of the United States and that the working group should provide a report of its work to the 11th Intergovernmental Meeting, which is provisionally scheduled for November 2003. The group should base its work on document UNEP(DEC)/CAR IG.22/3, with the goal of elaborating the three options presented in that paper. In conducting its work, the group should also take into account relevant international decisions from the WSSD process, including decisions on UNEP funding adopted as part of the International Environmental Governance process. The group should concentrate on clarifying the following issues:

- **Participation:** Whether and how participation and voting rights should be differentiated in the Action Plan, the Convention and the Protocols, among States Parties, non-Party States in the region, and territories (whether bound by the Convention or not), having due regard to precedents in other fora, particularly with respect to the complex questions of territorial participation. The group should also consider whether the rules governing the status quo should be altered to require consensus decision-making during the interim period before formal rules are adopted.
- **Financial rules:** Whether the financial arrangements governing the *status quo* should be improved and/or clarified, with regard to document UNEP(DEC)/CAR IG.22/4, and with particular attention to two pressing issues: (1) to clarify that budgets and workplans adopted by Protocol Parties are effective, for the time being, only as an input into the budget and workplan to be adopted by the joint meeting of the IGM and Conference of the Parties, but are not determinative for purposes of allocating resources of the Caribbean Trust Fund; (2) to examine whether the provisions in the Terms of Reference for the Caribbean Trust Fund can be improved to provide more adequate, predictable and stable funding base for the UNEP/RCU.
- **Experience in other regional seas programs:** Whether relevant insight can be gained by looking at the relationship among the Action Plan, Convention, and Protocols in other regional seas programmes, including the Barcelona Convention.

To facilitate the work of the group, States and territories interested in participating should notify the Secretariat of their interest, along with the name of their designated expert, by 30 June 2002.

DECISION IX

Recalling the Protocol to the Cartagena Convention Concerning Pollution from Land-based Sources and Activities (LBS Protocol) adopted in 1999, and in particular Article V on *Cooperation and Assistance*, Article XIII on *Institutional Mechanisms* and Article XIV on the *Scientific, Technical and Advisory Committee*;

Taking into account the discussions during the Ninth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Sixth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, the Thirteenth Meeting of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme and Special Meeting of the Bureau of Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, and the First Interim Scientific, Technical and Advisory Committee Meeting of the LBS Protocol, regarding the establishment of regional activity centres for the LBS Protocol;

Having reviewed and discussed the Proposal from the Governments of Cuba and Trinidad and Tobago: Regional Activity Centres Concerning Pollution from Land-based Sources and Activities (UNEP(DEC)/CAR IG.22/7);

Decides to:

1. **Accept** the offers made by the Governments of Cuba and Trinidad and Tobago for the establishment of the two LBS RACs as contained in document UNEP(DEC)CAR IG.22/7, as amended by the Meeting.
2. **Accept** on a provisional basis the provisions regarding the establishment, membership, and terms of reference for the Steering Committee as contained in paragraphs 12-14 of UNEP(DEC)CAR IG.22/7.
3. **Convene** an *Ad hoc* working group of Cuba, Trinidad and Tobago, Colombia (President of the LBS ISTAC), Jamaica, the Bahamas, the United States of America, Saint Lucia, the Directors of the SPAW and Oil Spill RACs, and chaired by the Secretariat to further elaborate the establishment, membership and terms of reference of the Steering Committee and report back to the Second Meeting of the LBS/ISTAC. The *Ad hoc* working group will communicate by e-mail.
4. **Authorize** the LBS/ISTAC to review and revise, as appropriate, the recommendations of the *Ad hoc* working group, and further to approve the establishment, membership and terms of reference of the Steering Committee for the two LBS RACs.
5. **Further** authorize the LBS/ISTAC to review, revise as appropriate and approve the joint workplan of the two RACs for this intersessional period, so as to enable the commencement of activities of the RACs during the intersessional period.
6. **Request** UNEP-CAR/RCU, in collaboration with the LBS/RAC Steering Committee, to manage and supervise the operation of the Centres in accordance with Article XIII of the LBS Protocol on behalf of the Contracting Parties to the Cartagena Convention.

7. **Establish** the LBS/RACs in Cuba and Trinidad and Tobago and make them operational under the Caribbean Environment Programme in accordance with the decisions of the IGM. The relationships of LBS/RACs with CEP will be formalized through the signing of a Memorandum of Understanding (MOU) by the Governments of Cuba and Trinidad and Tobago and by UNEP-CAR/RCU on behalf of the Contracting Parties to the Cartagena Convention. The MOU will detail the arrangements for the establishment, operation and management of the LBS/RACs in Cuba and Trinidad and Tobago; and **to authorize** UNEP-CAR/RCU to prepare and sign the MOU with the Governments of Trinidad and Tobago and Cuba;
8. **Invite** member countries of the Caribbean Environment Programme to fully support the LBS/RACs to their best ability through the secondment of experts and operating and project costs; and
9. **Invite** donor countries, donor organizations and industry, to support the LBS/RACs through the sponsoring of experts and projects.

**ANNEX III: INDICATIVE LEVEL OF VOLUNTARY CONTRIBUTIONS
TO THE CARIBBEAN TRUST FUND, 2002-2003**

INDICATIVE LEVEL OF VOLUNTARY CONTRIBUTIONS TO THE CARIBBEAN TRUST FUND, 2002-2003 (in US dollars)

States and Territories of the Wider Caribbean Region	2002	2003*
ANTIGUA & BARBUDA	9,322	10,068
BAHAMAS	9,322	10,068
BARBADOS	9,322	10,068
BELIZE	8,500	9,180
COLOMBIA	17,534	18,937
COSTA RICA	10,143	10,954
CUBA	17,534	18,937
DOMINICA, COMMONWEALTH	9,322	10,068
DOMINICAN REPUBLIC	10,964	11,841
FRANCE	212,513	229,514
GRENADA	9,322	10,068
GUATEMALA	10,143	10,954
GUYANA	9,322	10,068
HAITI	9,322	10,068
HONDURAS	9,322	10,068
JAMAICA	14,168	15,301
KINGDOM OF THE NETHERLANDS		
ARUBA	8,500	9,180
NETHERLANDS ANTILLES	9,322	10,068
MEXICO	40,000	43,200
NICARAGUA	9,322	10,068
PANAMA	10,143	10,954
ST. KITTS-NEVIS	2,500	2,700
SAINT LUCIA	8,500	9,180
ST. VINCENT & THE GRENADINES	8,500	9,180
SURINAME	9,322	10,068
TRINIDAD AND TOBAGO	10,964	11,841
UNITED KINGDOM		
ANGUILLA	9,322	10,068
CAYMAN ISLANDS	5,175	5,589
BRITISH VIRGIN ISLANDS	5,500	5,940
MONTSERRAT	2,500	2,700
TURKS & CAICOS ISLANDS	4,500	4,860
USA	190,000	205,200
VENEZUELA	130,341	140,768
TOTAL	840,486	907,725

* Increase of 8% over contributions of 2002

ANNEX IV: LIST OF DOCUMENTS

LIST OF DOCUMENTS

Working Documents

UNEP(DEC)/CAR IG.22/1	Provisional agenda
UNEP(DEC)/CAR IG.22/2	Provisional annotated agenda
UNEP(DEC)/CAR IG.22/3	Results of the Open Intersessional Drafting Group on the Rules of Procedure for the Caribbean Environment Programme
UNEP(DEC)/CAR IG.22/4	Proposed Financial Rules for the Cartagena Convention, and the Caribbean Environment Programme, and Terms of Reference for the Caribbean Trust Fund
UNEP(DEC)/CAR IG.22/5	Strategy for the Development of the Caribbean Environment Programme 2002-2006
UNEP(DEC)/CAR IG.22/6	Draft workplan and budget for the Caribbean Environment Programme for the biennium 2002-2003
UNEP(DEC)/CAR IG.22/7	Proposal from the Governments of Cuba and Trinidad and Tobago: Regional Activity Centre Concerning Pollution from Land-based Sources and Activities (English and Spanish only)
UNEP(DEC)/CAR IG.22/8	Report of the Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Seventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region
UNEP(DEC)/CAR IG.22/9	Concept Paper for Establishing and Coordinating Regional Activity Centres and Regional Activity Networks of the Caribbean Environment Programme

Information Documents

UNEP(DEC)/CAR IG.22/INF.1	Provisional list of documents
UNEP(DEC)/CAR IG.22/INF.2	List of participants
UNEP(DEC)/CAR IG.22/INF.3	Report of the Chairperson of the Monitoring Committee and President of the Bureau of Contracting Parties (English only)
UNEP(DEC)/CAR IG.22/INF.4	The Caribbean Environment Programme -- 1981-2001 (English only)

- UNEP(DEC)/CAR IG.22/INF.5 Report of the Executive Director of UNEP on the Implementation of the Caribbean Environment Programme (2000-2001)
- UNEP(DEC)/CAR IG.22/INF.6 Report by the Government of France on the status of the Regional Activity Centre (RAC) for SPAW in Guadeloupe
- UNEP(DEC)/CAR IG.22/INF.7 International Coral Reef Action Network (ICRAN): a global partnership for coral reefs - a summary
- UNEP(DEC)/CAR IG.22/INF.8 Memorandum of Cooperation between the Secretariat of the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region and IOCARIBE of the Intergovernmental Oceanographic Commission (IOC) of UNESCO
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- UNEP(DEC)/CAR IG.20/7 Report of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, Havana, Cuba, 24-25 September 2001
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UNEP(DEC)/CAR IG.17/5	Report of the Ninth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Sixth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, Kingston, 14-18 February 2001
UNEP(OCA)/CAR WG.10/3	Concept Paper for Regional Activity Centres and Regional Activity Networks
UNEP(OCA)/CAR IG.11/7	Proposed legal framework for the administrative, technical and financial operations of RACs and RANs

Conference Room Papers

UNEP(DEC)/CAR IG.22/CRP.1	Monitor International Letter (English only)
UNEP(DEC)/CAR IG.22/CRP.2	Decisions of the Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region
UNEP(DEC)/CAR IG.22/CRP.3	White Water to Blue Water – WSSD Initiative (English only)
UNEP(DEC)/CAR IG.22/CRP.4	Outcome of the Extraordinary Meeting of the Steering Committee for the Regional Activity Centre/Regional Marine Pollution, Emergency, Training and Information Centre Caribbean (RAC/REMPEITC-Carib) (Montego Bay, Jamaica, 5-6 May 2002) (English only)
UNEP(DEC)/CAR IG.22/CRP.5	Level of Contributions to the Caribbean Trust Fund (English only)
UNEP(DEC)/CAR IG.22/CRP.6	Development of National Programmes of Action (NPAs) Demonstration Project 2002-2003 (English only)
UNEP(DEC)/CAR IG.22/CRP.7	Decision of the Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Seventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region on the Establishment of the LBS/RACs (English only)

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- Programme and Fourth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, Kingston, 12-14 December 1994
- UNEP(OCA)/CAR IG.10/5 Report of the Sixth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Third Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, Kingston, 16-18 November 1992
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- GCRMN, 2000 Status of Coral Reefs of the World: 2000. The Global Coral Reef Monitoring Network (GCRMN)/ICRI (English only)

ANNEX V: LIST OF PARTICIPANTS

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ANNEX VI: BUDGET FOR 2002-2003 (TABLE)

Consolidated table

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
Sub-total OCCC	1,401,172	550,764	2,360,595	420,360	984,386	401,860	2,229,696	855,410
Sub-total AMEP	39,750	3,058,600	8,712,700	5,614,550	0	2,326,000	8,479,000	6,153,000
Sub-total SPAW	73,450	377,700	711,900	260,750	0	406,800	791,000	384,200
Sub-total CEPNET	24,860	0	371,770	346,910	0	0	281,370	281,370
Sub-total ETA	0	0	118,650	118,650	0	0	84,750	84,750
Grand Total	1,539,232	3,987,064	12,275,615	6,761,220	984,386	3,134,660	11,865,816	7,758,730

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
OCCC								
Professional Salaries	447,475	210,000	1,029,475	372,000	464,000	217,000	1,066,000	385,000
Support Staff Salaries	250,000	26,000	276,000	0	249,000	26,000	275,000	0
Consultants & sub-contracts	107,500	239,722	347,222	0	0	0	10,000	10,000
Travel	89,000	3,000	92,000	0	50,000	0	108,000	58,000
Meetings	145,000	13,476	158,476	0	30,000	70,000	340,000	240,000
Equipment	61,500	12,000	73,500	0	16,000	0	25,000	9,000
Rent	17,000	0	17,000	0	17,000	60,000	77,000	0
Maintenance	37,000	0	37,000	0	15,000	0	15,000	0
Reporting	25,000	0	25,000	0	6,000	0	36,000	30,000
Sundry	60,500	0	60,500	0	24,138	0	49,138	25,000
				0				
Sub-total	1,239,975	504,198	2,116,173	372,000	871,138	373,000	2,001,138	757,000
Programme Support costs 13% (amount subject to change based on source of funding)								
	161,197	46,566	244,422	48,360	113,248	28,860	228,558	98,410
Sub-total OCCC	1,401,172	550,764	2,360,595	420,360	984,386	401,860	2,229,696	855,410

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
AMEP								
a) Coordination (costs covered in OCCC)	0	0	0	0	0	0	0	0
b) Reducing Pesticide Run-off to the Caribbean Sea (GEF Project Development) *	0	2,500,000	4,500,000	2,000,000	0	2,000,000	4,500,000	2,500,000
c) Planning for Rehabilitation, Environmental Mangement and Coastal Development in the Wake of Hurricane Mitch	0	110,000	110,000	0	0	200,000	200,000	0
d) Integrating Management of Watersheds and Coastal Areas in SIDS of the Caribbean (GEF Project Development) *	0	200,000	200,000	0	0	100,000	100,000	0
e) Training for Rehabilitation of Contaminated Bays **	0	120,000	120,000	0	0	0	0	0
f) Second Regional Overview of Land-base Sources and Activities in the WCR	10,000	0	120,000	110,000	0	0	100,000	100,000
g) Sewage Collection and Treatment -- Implementing Annex III ***	0	0	3,060,000	3,060,000	0	0	3,000,000	3,000,000
h) Pilot Projects to Implement Annex IV -- Best Management Practices for Agriculture	25,000	0	75,000	50,000	0	0	50,000	50,000
i) National Programmes of Action	0	100,000	100,000	0	0	0	100,000	100,000
Sub-total	35,000	3,030,000	8,285,000	5,220,000	0	2,300,000	8,050,000	5,750,000
Programme Support costs 13%(amount subject to change based on source of funds)	4,550	28,600	427,700	394,550	0	26,000	429,000	403,000
Sub-total AMEP	39,550	3,058,600	8,712,700	5,614,550	0	2,326,000	8,479,000	6,153,000

* "Other Contributions" are funds expected from GEF

** "Other Contributions" are funds approved by GEF

*** CTF contributions are from earmarked USA funding

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
SPAW								
a) Co-ordination (salary costs covered by OCCC)								
Consultants	0	0	10,000	10,000	0	0	10,000	10,000
Assist Governments with legislation	0	0	20,000	20,000	0	0	30,000	30,000
b) Strengthening of the parks and protected areas in the Wider Caribbean and promotion of guidelines for protected area management *	25,000	50,000	150,000	75,000	0	50,000	150,000	100,000
c) Training in Protected Areas Management *	0	40,000	70,000	30,000	0	60,000	80,000	20,000
d) Conservation of Threatened and Endangered Species and Development and Promotion of Regional Guidelines for Wildlife Management	15,000	0	80,000	65,000	0	0	80,000	80,000
e) Conservation and Sustainable Use of Major Ecosystems in the Wider Caribbean Region *	25,000	244,248	300,000	30,752	0	250,000	350,000	100,000
Sub-total	65,000	334,248	630,000	230,752	0	360,000	700,000	340,000
Programme Support costs 13%(amount subject to change based on source of funds)	8,450	43,452	81,900	29,998	0	46,800	91,000	44,200
Sub-total SPAW	73,450	377,700	711,900	260,750	0	406,800	791,000	384,200

* "Other Contributions" in both years are from ICRAN Action Phase (UN Foundation) and also includes contribution of \$50,000 from US Government for coral activities

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
CEPNET								
a) Coordination (costs covered in OCCC)	0	0	0	0	0	0	0	0
b) Strengthening of the Secretariat's Information Management Capabilities	0	0	0	0	0	0	0	0
i) Intranet development	1,000	0	4,000	3,000	0	0	5,000	5,000
ii) Database development	1,000	0	6,000	5,000	0	0	3,000	3,000
c) Strengthening of CEP Network and Communication Mechanisms	0	0	0	0	0	0	0	0
i) Database development	2,000	0	7,000	5,000	0	0	12,000	12,000
ii) CEP website development	3,000	0	10,000	7,000	0	0	7,000	7,000
d) Spatial Analysis for Decision-making								0
i) Update and maintenance of CEPNET/IDB webpage	0	0	10,000	10,000	0	0	5,000	5,000
ii) Remote sensing and web-GIS for Class I Waters (pilot project)	0	0	70,000	70,000	0	0	50,000	50,000
iii) Web-GIS for land-based pollution	5,000	0	125,000	120,000	0	0	100,000	100,000
e) CEP Clearinghouse Mechanisms	10,000		20,000	10,000				0
i) GPA	0	0	35,000	35,000	0	0	35,000	35,000
ii) Other	0	0	15,000	15,000	0	0	10,000	10,000
f) Co-ordination with global and regional environmental assessment initiatives	0	0	0	0	0	0	0	0
i) GEO-LAC co-ordination	0	0	5,000	5,000	0	0	0	0
ii) Natural disasters vulnerability	0	0	2,000	2,000	0	0	2,000	2,000
iii) Others	0	0	20,000	20,000	0	0	20,000	20,000
Sub-total	22,000	0	329,000	307,000	0	0	249,000	249,000
Programme Support costs 13%(amount subject to change based on source of funds)	2,860	0	42,770	39,910	0	0	32,370	32,370
Sub-total CEPNET	24,860	0	371,770	346,910	0	0	281,370	281,370

Activity	2002				2003			
	Budgeted		Total Cost	Required Balance	Budgeted		Total Cost	Required Balance
	CTF	Other Contributions			CTF	Other Contributions		
ETA								
a) Promote Awareness and Understanding of the LBS Protocol	0	0	55,000	55,000	0	0	25,000	25,000
b) Co-ordination with CEP Sub-programmes	0	0	50,000	50,000	0	0	50,000	50,000
c) Distance learning for integrated coastal management	0	0	0	0	0	0	0	0
Sub-total	0	0	105,000	105,000	0	0	75,000	75,000
Programme Support costs 13%(amount subject to change based on source of funds)	0	0	13,650	13,650	0	0	9,750	9,750
Sub-total ETA	0	0	118,650	118,650	0	0	84,750	84,750

OVERALL CO-ORDINATION AND COMMON COST (OCCC)
YEARS 2002-2003

	2002			2003		
	CTF	Other contributions	Required Balance	CTF	Other contributions	Required Balance
1. PERSONNEL						
A. Professional Staff						
- Co-ordinator - (D-1)	135,000	0	0	140,000	0	0
- Deputy Co-ordinator -(P-5)	65,000	0	132,000	0	0	135,000
- Programme Officer (P-4) CEPNET	128,000	0	0	132,000	0	0
- Programme Officer (P-3) SPAW	59,000	0	0	60,000	0	0
- Programme Officer (P-4) AMEP	128,000	0	0	132,000	0	0
- Programme Officer (P-3) ETA	0	0	120,000	0	0	125,000
- Programme Officer (P-2) AMEP-SPAW	0	90,000	0	0	92,000	0
- Programme Officer (P-3) Legal	0	0	120,000	0	0	125,000
- Prog. Management/Admin. (P-3) *	0	120,000	0	0	125,000	0
Prior year's adjustment	(67,525)					
Sub-Total	447,475	210,000	372,000	464,000	217,000	385,000
B. Administrative Support						
- Inf. System Assistant	25,000	0	0	26,000	0	0
- Senior Administrative Assistant *	0	26,000	0	0	26,000	0
- Information Network Assistant	25,000	0	0	26,000	0	0
- Senior Secretary	25,000	0	0	26,000	0	0
- Bilingual Secretary	25,000	0	0	26,000	0	0
- Bilingual Secretary	25,000	0	0	26,000	0	0
- Bilingual Secretary	25,000	0	0	26,000	0	0
- Senior Clerk/Data Entry	25,000	0	0	26,000	0	0
- Registry Clerk	25,000	0	0	26,000	0	0
- Driver/Messenger/Clerk	25,000	0	0	26,000	0	0
- Temporary Assistance/Overtime	25,000	0	0	15,000	0	0
Sub-Total	250,000	26,000	0	249,000	26,000	0
* Paid from the 13% UNEP Programme Support Costs						
Total Personnel	697,475	236,000	372,000	713,000	243,000	385,000
2. CONSULTANTS AND SUB-CONTRACTS						
- Fundraising activities and policy issues	46,500	0	0	0	0	5,000
- Consultants for educ., training, legal & other activities of the Secretariat	26,000	2,575	0	0	0	5,000
- Consultant for AMEP	35,000	237,147	0			
Total Consultant and Sub-contracts	107,500	239,722	0	0	0	10,000

OVERALL CO-ORDINATION AND COMMON COST (OCCC)
YEARS 2002-2003

	2002			2003		
	CTF	Other contributions	Required Balance	CTF	Other contributions	Required Balance
3. TRAVEL						
- Travel AMEP	14,000	3,000	0	10,000	0	12,000
- Travel SPAW	10,000	0	0	10,000	0	12,000
- Travel CEPNET	10,000	0	0	10,000	0	12,000
- Travel Secretariat	55,000	0	0	20,000	0	22,000
Total Travel	89,000	3,000	0	50,000	0	58,000
4. MEETINGS						
a. Intergovernmental meetings						
10th IGM	125,000	0	0	0	0	0
2nd COP SPAW	20,000					
3rd COP SPAW	0	0	0	30,000	0	0
11th IGM	0	0	0	0	0	125,000
Advisory Meetings						
Workshop LBS		13,476				
- Scientific and Tech. Comm. (STAC) for the SPAW Protocol	0	0	0	0	0	75,000
- Interim Scientific and Tech. Comm. (ISTAC) for the LBS Protocol	0	0	0	0	70,000	40,000
Total Meetings	145,000	13,476	0	30,000	70,000	240,000
5. EQUIPMENT						
A. Expendable	24,000	0	0	10,000	0	5,000
B. Non-Expendable	37,500	12,000	0	6,000	0	4,000
Total Equipment	61,500	12,000	0	16,000	0	9,000
6. PREMISES						
- Rental of Premises	0	0	0	0	60,000	0
- Water and Electricity	17,000			17,000		
Total Rental	17,000	0	0	17,000	60,000	0
7. OPERATIONS AND MAINTENANCE (premises, office equipment, vehicle)	37,000	0	0	15,000	0	0
Total Maintenance	37,000	0	0	15,000	0	0

OVERALL CO-ORDINATION AND COMMON COST (OCCC)
YEARS 2002-2003

	2002			2003		
	CTF	Other contributions	Required Balance	CTF	Other contributions	Required Balance
8. REPORTING COSTS						
- Translation, printing and editing	25,000	0	0	6,000	0	30,000
Total Reporting Costs	25,000	0	0	6,000	0	30,000
9. SUNDRY						
- Communications	45,000	0	0	20,138	0	25,000
- Freight	2,000	0	0	2,000	0	0
- Hospitality	4,000	0	0	2,000	0	0
Miscellaneous	9,500					
Total Sundry	60,500	0	0	24,138	0	25,000
SUBTOTAL	1,239,975	504,198	372,000	871,138	373,000	757,000
PROGRAMME SUPPORT COST 13% (amount subject to change based on source of funding)	161,197	46,566	48,360	113,248	28,860	98,410
TOTAL	1,401,172	550,764	420,360	984,386	401,860	855,410