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Second Meeting of the Contracting Parties
(COP) to the Protocol Concerning Specially
Protected Areas and Wildlife (SPA) in the
Wider Caribbean Region

Montego Bay, Jamaica, 6 May 2002

REPORT OF THE MEETING

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INTRODUCTION

1. The Conference of Plenipotentiaries on Specially Protected Areas and Wildlife in the Wider Caribbean (SPAW), held in Kingston, 15-18 January 1990, adopted the SPAW Protocol to the Cartagena Convention, which came into force on 18 June 2000. Article 23 of the SPAW Protocol provides for the convening and functioning of the Meetings of the Parties. In light of the above, and in keeping with Decision No. VII of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, held in Havana, Cuba, 24-25 September 2001, this Meeting was convened by UNEP's Caribbean Environment Programme, in Montego Bay, Jamaica, 6 May 2002.
2. The Meeting had the following objectives:
 - a) review the report of the Ad Hoc Working Group on the criteria for the listing of species in the Annexes of the SPAW Protocol;
 - b) review and take appropriate action on the recommendations of the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region (Havana, Cuba, 27-29 September 2001);
 - c) Finalize the adoption of the Workplan and Budget of the SPAW Programme for the 2002 - 2003 biennium;
 - d) review the report of the Regional Activity Centre for SPAW (SPAW/RAC) on progress made in the arrangements for the operations of the RAC;
3. The experts invited to the Meeting were nominated by the national focal points of the Governments that constitute the Contracting Parties of the SPAW Protocol. Additionally, representatives of Governments that are non-Contracting Parties and of international, regional, intergovernmental, and non-governmental organizations have been invited to attend the Meeting as Observers.

AGENDA ITEM 1: OPENING OF THE MEETING

4. The Meeting was opened at 9:30 am on Monday, 6 May 2002, by Mr. Nelson Andrade Colmenares, Coordinator of the Caribbean Environment Programme.
5. In his welcoming remarks he noted that exactly ten years ago the First Meeting of the Interim Scientific and Technical Advisory Committee of the SPAW Protocol was held in Kingston, Jamaica at a time when environmental expectations in the region were high and the region prepared for the 1992 United Nations Conference on Environment and Development, Rio de Janeiro, Brazil. Today, several years later expectations are still high. There are many important global environmental agreements but these

environmental initiatives need to be translated into concrete actions at the regional and national levels. In this context, concerted and decisive efforts towards the conservation of biodiversity of the Wider Caribbean region are critical to the sustainable development of our countries. He noted that the SPAW Protocol is still today, the only instrument for the Wider Caribbean which offers an appropriate framework for the regional cooperation necessary for the conservation of our biodiversity.

6. He mentioned that, during the First Meeting of the Parties, the progress made by the Programme in achieving the objectives of SPAW was recognized, despite its recent entry into force. The governments of the region have more recently demonstrated renewed interest in the Protocol with their active and productive participation in the Ad Hoc Working Group on the species criteria and with ratification by the Government of France of the Protocol. He further stated that the challenges are great and need continued co-operation and commitment of the governments, NGOs, scientific institutions, communities, private sector and civil society in general. He expressed that, despite financial constraints, the Secretariat was pleased to hold this Second Meeting of the Parties only seven months after the First COP. The objectives of this brief Meeting were to continue advancing implementation process of the Protocol for the benefit of the region. On behalf of the Secretariat, he invited Parties to demonstrate their support to the Programme by giving consideration to hosting future meetings of SPAW, in particular as there were no funds in the Caribbean Trust Fund (CTF) to host the Second Meeting of Scientific and Technical Advisory Committee (STAC).

AGENDA ITEM 2: ELECTION OF OFFICERS

7. In keeping with the procedure followed by the First Meeting of the Contracting Parties of the SPAW Protocol (Havana, Cuba, 24-25 September 2001), the Meeting was invited to elect a Chairperson, one Vice-Chairperson and a Rapporteur.
8. The Meeting elected from among the experts the following officers of the Meeting:

Chairperson:	Mr. Paul Hoetjes	(Netherlands Antilles)
Vice-chairperson:	Mr. Tahar Ou-Rabah	(France)
Rapporteur:	Ms. Sarah George	(St. Lucia)

AGENDA ITEM 3: ORGANIZATION OF THE MEETING

a) Rules of Procedure

9. The Meeting agreed to apply *mutatis mutandis* the Rules of Procedure of the Governing Council of UNEP, as contained in document UNEP/GC/3/Rev.3.

b) Organization of work

10. English, French and Spanish were the working languages of the Meeting. The working documents of the Meeting were available in all the working languages.
11. The Secretariat convened the Meeting in plenary sessions.

AGENDA ITEM 4: ADOPTION OF THE AGENDA

12. The Meeting was invited to adopt the agenda of the Meeting as contained in document UNEP(DEC)/CAR IG.21/1. There were no comments on the proposed agenda, which was adopted as reflected in Annex I to this Report.

AGENDA ITEM 5: REPORT OF THE AD HOC WORKING GROUP ON THE REVIEW OF THE CRITERIA FOR THE LISTING OF SPECIES IN THE ANNEXES OF THE SPAW PROTOCOL

13. The Secretariat invited the Co-ordinator of the Ad Hoc Working Group to make the presentation on the "Report of the Ad Hoc Working Group on the Review of the Criteria for the Listing of Species in the Annexes of the SPAW Protocol" as contained in document UNEP(DEC)/CAR IG. 21/3, prepared in keeping with Recommendations 4-7 of the First Meeting of the STAC and Decision No. IV of the First Meeting of the Contracting Parties (COP) of the SPAW Protocol.
14. In his presentation, the Coordinator of the Group noted that although the establishment of the Ad Hoc Group was mandated since September 2001 by the STAC the electronic group was only set up in December 2001 and the work of the Group only started in January 2002. He informed the Meeting that the Group had reached consensus on the first two criteria and the proposed revised text of these criteria was presented in his report. The Coordinator indicated that the Group had also initiated work on the third criteria. He noted that the Contracting Parties of the Dominican Republic, Panama, St. Vincent and the Grenadines and Trinidad and Tobago had not sent in nominations for the Working Group, and as a result were not presently represented. He indicated that relevant documents including the IUCN and CITES criteria were being considered during the review process as appropriate, in particular as the CITES criteria were themselves currently under revision.
15. The Meeting was invited to review the report and take appropriate action.
16. A number of delegations noted that although the work of the Group had been slower than expected, it was going in the right direction and recommended that the Group should aim to finalize its work before the Second STAC Meeting, which should be held

in the first quarter of 2003. This timeline was felt to adequately accommodate the outputs of the continued criteria review process of CITES.

17. The Meeting expressed its satisfaction with the leadership taken by the Government of the Netherlands Antilles as Coordinator of the Ad Hoc Group and the good work undertaken during the intersessional period.
18. A delegation emphasized the importance of the species list to the protection of ecosystems and requested clarification on the range of distribution as stated in the relevant criteria. The inclusion of endemic species in the Annexes was also supported. In this context, a number of delegations requested clarification on the scope of the Protocol, in particular with regard to terrestrial, coastal, and marine species. The Meeting agreed that issues of interpretation should be considered at a later date through the STAC.
19. The Meeting agreed to outline a timeframe for the continuation of the work of the Ad Hoc Working Group as contained in the Decisions of this Report and to expand the composition of the Group in light of the recent ratification by the Government of France. Additionally, it was agreed that the Parties which had not yet nominated their representatives to the Group should be urged to do so as soon as possible.
20. The observer for the Humane Society of the United States (HSUS) and the Eastern Caribbean Coalition for Environmental Awareness (ECCEA) noted the relevance to this issue of the ongoing revision process of the CITES listing criteria (CITES Res. Conf. 9.24). However, he advised the Meeting that at the last Meeting of CITES Standing Committee there was no agreement between the Animals and Plants Committees on the revised criteria. It is therefore possible that new criteria might not be approved by the CITES COP at its upcoming meeting (November 2002) in Santiago, Chile. The observer also noted the relevance of the IUCN criteria, but raised the concern that, as these did not form part of a legal document, any attempt to incorporate them by reference into the SPAW criteria might create implementation problems for some Parties.
21. The delegation of Venezuela offered to consider the possibility of hosting the Second Meeting of the STAC and COP meeting, if so required, in 2003.

AGENDA ITEM 6: RECOMMENDATIONS OF THE FIRST MEETING OF THE SCIENTIFIC AND TECHNICAL ADVISORY COMMITTEE (STAC) TO THE PROTOCOL CONCERNING SPECIALLY PROTECTED AREAS AND WILDLIFE (SPAW) IN THE WIDER CARIBBEAN REGION

22. The Secretariat presented the report of the First Meeting of STAC, (Havana, Cuba, 27-29 September 2001) and invited the Parties to review and approve the Recommendations and to take any further action as appropriate.

23. A delegation requested the Secretariat to provide additional information on the status of development of the activity with UNEP-WCMC on the common format for reporting under the Protocol as recommended by the First Meeting of STAC. The Secretariat informed that UNEP-WCMC had initiated the implementation of a pilot project and coordination continued with the Secretariat in this regard.
24. The Parties agreed to approve the recommendations of the First STAC Meeting.
25. The Observer from the HSUS and ECCEA introduced an issue which had been omitted in the First Meeting of the STAC and suggested that given its importance the issue of the interpretation and implementation of Article 11(2), including the issue of exemptions should be discussed at the Third Meeting of the Contracting Parties. He noted that the Protocol provides no guidance on the information the STAC should require to assess the pertinence of exemptions. There are no guidelines or criteria available for the STAC to follow in its assessment, and indeed no indication of the consequences should the STAC conclude that the exemption is not "pertinent". He argued that the process for assessing exemptions needs to be clarified and standardized, both so that Parties will know the requirements and will be able to understand the reasoning behind a negative assessment. He suggested that criteria for the evaluation of exemptions should therefore be developed either by the COP or by a Working Group reporting to it.

AGENDA ITEM 7: FINAL ADOPTION OF THE WORKPLAN AND BUDGET OF THE SPAW PROGRAMME FOR THE 2002-2003 BIENNIUM

26. The Secretariat made a presentation on the proposed "Workplan and Budget of the SPAW Programme for the 2002-2003 biennium" (UNEP(DEC)/CAR IG.22/6), prepared by the Secretariat on the basis of decisions of the Thirteenth Monitoring Committee Meeting, the First Meeting of STAC and First COP.
27. The Secretariat, in making its presentation, noted that the 2002-2003 workplan and budget were not exactly as presented to the Thirteenth Meeting of the Monitoring Committee of the CEP Action Plan, as modifications had been introduced following the inputs provided by the First COP on SPAW and the First Meeting of the STAC (Havana, Cuba 24-29 September 2001).
28. The Secretariat presented the proposed activities for the SPAW Regional Programme for the biennium 2002-2003, highlighting the additional responsibilities of the Secretariat and the Parties with the entering into force of the SPAW Protocol one year ago. In this context, the Secretariat outlined the activities for SPAW co-ordination which included continuing to promote the Protocol through various mechanisms, co-ordination and communication with several organizations relevant to SPAW objectives, active participation of the Scientific and Technical Advisory Committee (STAC) of SPAW, and fund-raising. The Secretariat thanked IFAW for the support in the development and publication of the brochure on SPAW which had just been released and

will be used as an important promotional tool during the present biennium. Work will also continue on improving the SPAW species database, now available on the web through the support provided by Monitor International during the biennium. The Secretariat invited participants to visit the web page (www.caribbeanenvironment.net) with the species database and to provide any feedback to ensure the accuracy and relevance of the information.

29. With regard to strengthening of protected areas, it was noted that activities will continue on the promotion of the Marine Protected Area network (CaMPAM), implementation of the small grant fund for MPAs, guidelines for the development of a list of protected areas under SPAW, and a regional workshop for MPA managers. The Secretariat informed the Meeting of a major undertaking for the biennium, the implementation of the four-year project entitled the International Coral Reef Acting Network (ICRAN), which is being funded primarily by the United Nations Foundation and which includes the Wider Caribbean as one of the four areas of concentration. The Secretariat referred the Meeting to document UNEP(DEC)/CAR IG.22/INF.7, which provided details on the ICRAN project. It was explained that the main objective of the project worldwide is to reverse the decline of coral reefs. Four demonstration sites were selected, located in marine protected areas of Mexico, Belize, Bonaire and St. Lucia. It was also noted that the MPA training of trainers programme of SPAW would also be supported through ICRAN during the upcoming biennium.
30. With regard to species conservation, the Secretariat noted that efforts will continue to support sea turtle and manatee recovery plans, as well as working towards the development of an action plan for marine mammals and co-ordination with partners on the management of economically important species such as the queen conch and spiny lobster. A major area of work presented included the activities in support of the International Coral Reef Initiative (ICRI), which would also be funded through ICRAN. These activities include ecological and socio-economic assessments of coral reefs, monitoring, status on the condition of reefs and a compilation of best practices on reef management.
31. With regard to the proposed overall budget for SPAW, it was noted that although almost 50% of the projected costs were already available through ICRAN/UN Foundation, those funds would only be provided in their totality if counterpart funding was also raised. In this context, the Meeting was urged to assist the Secretariat with its fund raising efforts for this important project. The Meeting was invited to review this draft workplan and budget for 2002-2003 and provide specific comments and recommendations for its adoption.
32. The Parties and observers thanked the Secretariat for the detailed presentation and noted that the workplan reflected the needs of the countries, and that there was generally a good correlation between the workplan and the priorities of the countries. There was concern however as to how such an ambitious workplan would be financed and how priorities were going to be set. The Secretariat explained that priorities were set through the intergovernmental process, namely the COP of SPAW, and that funding availability also determines the sequence of activity implementation.

33. The Meeting discussed the issue of timing and location for the next COP and meeting of the STAC. The delegation from Venezuela offered to explore the possibility of hosting the next COP and/or STAC Meetings and to work closely with the Secretariat in this regard. The Secretariat noted, as was supported by several delegates that the COP of SPAW, according to article 23 of the Protocol, would ordinarily be held in conjunction with the Meeting of the Parties of the Cartagena Convention.
34. The Government of France noted that now as Contracting Party to the SPAW Protocol it will increase its contribution to the CTF to support SPAW activities. The Secretariat and the Parties welcomed the offer and thanked France for this support.
35. The observer from IFAW pledged their support for scientific information gathering towards the development of the marine mammal action plan and to fund a regional workshop of experts for this purpose in the first quarter of 2003 in keeping with the proposed SPAW workplan.
36. The observer for the SPAW/RAC indicated that they intend to support the workshop on guidelines for protected areas described in the workplan and that the Parties and Observers will be advised in due course.
37. The observer for the Humane Society of the United States (HSUS) and the Eastern Caribbean Coalition for Environmental Awareness (ECCEA) advised the Parties of a linkage between Paragraph 76 of the Workplan, calling for increased cooperation with CITES, and Activity (d), Paragraph 100(f) referring to the development of a management program for queen conch. He noted that the queen conch is listed on Appendix II of CITES, and indeed is one the more heavily-traded animal species on that Appendix.
38. At its meeting in Hanoi, Vietnam, in 2001 the CITES Animals Committee agreed to include the queen conch as a species to be considered under Phase 4 of the CITES Significant Trade Review (CITES Res. Conf. 8.9). Under this process a consultant has been engaged to prepare a report on the status of the species, including the indication of possible problems with the implementation of Article IV on non-detriment findings by range states. The consultant's report is currently in draft. The consultant's findings could lead, under the process, to the development of recommendations for actions to be taken by individual range states. Under the terms of Res. Conf. 8.9, failure to comply with these recommendations could lead to consequences including suspension of trade in the species.
39. CITES Recommendations under the Significant Trade Review process are directed at individual states rather than to regions. The observer suggested that these recommendations could, however, include involvement in a regional management plan developed under SPAW. It would therefore be highly productive for the Secretariat of SPAW to collaborate with the CITES Secretariat to ensure that the two processes, the CITES review and the SPAW management plan, could work towards common goals. The observer suggested that this process provided an ideal opportunity for synergy between the two conventions as well as an increased opportunity to enhance conch

conservation in the region. The observer recommended that the text of Activity (d), Paragraph 100(f) should therefore be amended to include specific reference to CITES.

40. The Meeting also recommended that the work on protected areas strengthening be linked to relevant initiatives, in particular those under the Convention on Biological Diversity (CBD) on the development of marine protected areas guidelines.
41. The Meeting endorsed the workplan and budget with the amendments reflected in the Decisions to this report prior to its adoption by the Tenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Seventh Meeting of the Contracting Parties to the Cartagena Convention (7-11 May 2002).

AGENDA ITEM 8: REPORT OF THE REGIONAL ACTIVITY CENTRE FOR SPAW (SPAW/RAC) ON PROGRESS MADE IN THE ARRANGEMENTS FOR THE OPERATIONS OF THE RAC

42. The representative of the Government of France presented the "Report by the Government of France on the Status of the Regional Activity Centre (RAC) for SPAW in Guadeloupe" (UNEP(DEC)/CAR IG.22/INF.6), in keeping with Decision VIII of the First COP Meeting of SPAW and Recommendation No.8 of the Thirteenth Meeting of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme and Special Meeting of the Bureau of Contracting Parties to the Cartagena Convention (9-13 July 2001).
43. The French delegate noted that UNEP-CAR/RCU and the French Government, within the framework of the Agreement they signed on 7 June 2000, continued to work on arrangements for the Regional Activity Centre (RAC) for SPAW in the Department of Guadeloupe, specifically in the Guadeloupe Regional Environment Directorate (DIREN).
44. He indicated that an expert study on the appropriate legal framework for the structure of the Centre was undertaken by the French Government. The findings of the study recommended that the best legal arrangement would be one giving the Centre a legal private personality under French law (1901 Act on Associations). The Government of France intends to organize the RACs activities and make it operational by November 2002. The RAC will have financial autonomy, flexible management and will enable local bodies and associations to collaborate with the government and its public establishments.
45. For the first year the cost of operation of the RAC will be charged to DIREN's budget. In subsequent years, beginning in 2003, a subvention will be allocated to the association by the Ministry of the Environment.
46. The RAC will have a Director who will supervise a Deputy Director, responsible for legal and technical matters, a Science Attaché and a Secretary. Once the RAC is

operational, a report on the relations between the RAC, the Secretariat and the Parties to the Cartagena Convention and its Protocols will be prepared.

47. The Chairman invited comments from the Meeting. The Meeting thanked the Government of France for the report and urged France to expedite the process to make the RAC fully operational by no later than the end of the year.

AGENDA ITEM 9: OTHER BUSINESS

48. The participants of the Meeting were invited to raise other issues not covered by the preceding agenda items, but which were relevant to the scope of the Meeting.
49. The delegation from the United Kingdom suggested that an informal Ad Hoc Group be formed through the Internet to address queries and concerns on legal issues and with a voluntary membership. The objective of the electronic group would be to facilitate informal communication among interested participants. The Meeting decided to address such issues informally without a specific working group at this point in time but utilizing the existing SPAW e-group for the exchange of such information.

AGENDA ITEM 10: ADOPTION OF THE DECISIONS OF THE MEETING

50. The Rapporteur of the Meeting presented the Draft Decisions of the Meeting. The Meeting adopted the Decisions, with amendments as reflected in Annex II to this Report. The Secretariat agreed to submit the Report of the Meeting (UNEP(DEC)/CAR IG.21/INF.3) to the participants by electronic mail before 31 May 2002 for revision and adoption. Comments and corrections were received until 30 June 2002 and the final Report was presented in July 2002 to all participants.

AGENDA ITEM 11: CLOSURE OF THE MEETING

51. The Chairman of the Meeting and the Secretariat offered closing remarks. In his closing remarks the Chairman thanked all delegates and observers for their productive participation. The Meeting also thanked the Chairman for the good conduct of the Meeting as well as the Rapporteur and the Secretariat for their work.
52. The Meeting was closed at 6:30 p.m. on Monday, 6 May 2002 by the Chairman and Secretariat, who urged the Parties and Observers to continue participating actively in the SPAW process during the intersessional period.

ANNEX I: AGENDA

AGENDA

Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA W) in the Wider Caribbean Region

Introduction

1. Opening of the Meeting
2. Election of Officers
3. Organisation of the Meeting
 - a) Rules of Procedure
 - b) Organisation of work
4. Adoption of the Agenda
5. Report of the Ad Hoc Working Group on the review of the criteria for the listing of species in the Annexes of the SPA W Protocol.
6. Recommendations of the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA W) in the Wider Caribbean Region.
7. Final adoption of the Workplan and Budget of the SPA W Programme for the 2002-2003 biennium.
8. Report of the Regional Activity Centre for SPA W (SPA W/RAC) on progress made in the arrangements for the operations of the RAC.
9. Other Business.
10. Adoption of the Decisions of the Meeting.
11. Closure of the Meeting.

ANNEX II: DECISIONS

DECISIONS OF THE MEETING

The Contracting Parties:

Having convened the Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA)W) in the Wider Caribbean Region;

Noting the decisions of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA)W) in the Wider Caribbean Region, Havana, Cuba, 24-25 September 2001; and the recommendations of the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA)W) in the Wider Caribbean Region, Havana, Cuba, 27-29 September 2001;

Taking into account the Draft Workplan and Budget for the Caribbean Environment Programme for the biennium 2002-2003 (UNEP(DEC)/CAR IG.22/6) (including the SPA)W) regional programme); and

Having reviewed the Report of the *Ad Hoc* Working Group on the Review of the Criteria for the Listing of Species in the Annexes of the SPA)W) Protocol (UNEP(DEC)/CAR IG.21/3);

Decide to:

1. **Encourage** the governments of the region which have not yet done so to become Contracting Parties to the Cartagena Convention and its Protocols, including the SPA)W) Protocol.
2. **Endorse** the revised Workplan and Budget for the SPA)W) Regional Programme for the 2002-2003 biennium as reflected in the text of the Draft Workplan and Budget for the SPA)W) Regional Programme 2002-2003 included in document UNEP(DEC)/CAR IG.22/6 and with modifications introduced by the meeting as follows:
 - a. **Make** specific reference in paragraph 84 of the work already undertaken by the ISTAC on the protected areas guidelines and that the proposed workshop is to review the progress made in this regard. It was further agreed, that IUCN-WCPA and the SPA)W)/RAC should be encouraged to cooperate as much as possible in the development of this SPA)W) activity, in particular as the SPA)W)/RAC and the Government of France are considering supporting the convening of this workshop.
 - b. **Expand** the collaboration with the CITES Secretariat in particular in Activity (d) 100(f) on the development of a management plan for queen conch, which is listed under Appendix II of CITES and which is currently included in the CITES Significant Trade Review Process.

- c. **Reflect** the offer made by IFAW to support the convening of an experts workshop in early 2003 for further development of the regional action plan for marine mammals and for information gathering as appropriate.
 - d. **Reflect** the need for the Parties and Observers to make active use of the existing SPAW electronic group, in order to discuss any issues of relevance to the SPAW Protocol, including implementation methods, legal issues and interpretational issues.
3. **Invite** the Government of France as a new Party to change its status in the Ad Hoc Working Group in the review of the criteria for the listing of species in the Annexes to the Protocol, as well as the other Parties which had not submitted their nominations yet, namely the Governments of the Dominican Republic, Panama, Trinidad and Tobago and St. Vincent and the Grenadines. In this context the COP requests these Governments to submit as soon as possible their nominations to the Secretariat and the Bureau of the STAC following the procedure outlined in Recommendation 4 of the First Meeting of the STAC, Havana, Cuba, 27-29 September 2001.
4. **Invite** two additional observers from non-Parties and NGOs to join the Ad Hoc Working Group making their participation a total of ten observers represented in the Group. The procedure agreed at the First Meeting of the STAC for the nominations and selection of observers will continue to be used. Observers seeking to be in the Working Group should submit their nominations by 5 June 2002.
5. **Request** the Ad Hoc Working Group to follow the timetable as outlined below during the intersessional period until the Second Meeting of the Scientific and Technical Advisory Committee (STAC) to the SPAW Protocol:
 - a. The Ad Hoc Group should aim to have its final report completed by the end of January 2003;
 - b. During its work the Ad Hoc Group is to take into consideration key outputs from the criteria review process being undertaken by the Convention on International Trade in Endangered Species (CITES);
 - c. The final report of the Ad Hoc Group is to be considered at the Second Meeting of the STAC which should be held preferably within the first quarter 2003.
6. **Welcome** the preliminary offer made by the Government of Venezuela to host the Second Meeting of the Scientific, Technical and Advisory Committee (STAC) and requests the Secretariat to further develop this proposal.
7. **Approve** the Recommendations of the First Meeting of the Scientific and Technical Advisory Committee to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, Havana, Cuba, 27-29 September, 2001.
8. **To encourage** the Government of France to make operational the Regional Activity Centre (RAC) for SPAW in Guadeloupe.

9. **To include** the issue of the interpretation and implementation of Article 11 paragraph 2, including the development of criteria for the assessment of exemptions by the STAC, in the Agenda of the Third Meeting of the Contracting Parties.

ANNEX III: LIST OF DOCUMENTS

LIST OF DOCUMENTS

Working Documents

UNEP(DEC)/CAR IG.21/1	Provisional Agenda
UNEP(DEC)/CAR IG.21/2	Provisional Annotated Agenda
UNEP(DEC)/CAR IG.21/3	Report of the Ad Hoc Working Group on the Review of the Criteria for the Listing of Species in the Annexes of the SPAW Protocol
UNEP(DEC)/CAR IG.22/6	Draft Workplan and Budget for the Caribbean Environment Programme for the biennium 2002-2003 (includes Workplan and Budget for the SPAW Regional Programme)

Information Documents

UNEP(DEC)/CAR IG.21/INF.1	Provisional list of documents
UNEP(DEC)/CAR IG.21/INF.2	Provisional list of participants (to be prepared during the Meeting)
UNEP(DEC)/CAR IG.22/INF.6	Report by the Government of France on the Status of the Regional Activity Centre (RAC) for SPAW in Guadeloupe
UNEP(DEC)/CAR IG.22/INF.5	Report of the Executive Director of UNEP on the implementation of the Caribbean Environment Programme 2000-2001 (includes the SPAW Regional Programme)
UNEP(DEC)/CAR IG.21/INF.3	Report of the Second Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region (to be prepared during the Meeting)
UNEP(DEC)/CAR IG.20/7	Report of the First Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region (Havana, Cuba 24-25 September 2001)
UNEP(DEC)/CAR WG.23/6	Report of the First Meeting of the Scientific and Technical Advisory Committee (STAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region (Havana, Cuba, 27 -29 de September 2001)

UNEP(DEC)/CAR IG.20/3	Evaluation of the work of the Interim Scientific and Technical Advisory Committee (ISTAC) since its inception (1992-2000)
UNEP(DEC)/CAR IG.20/4	Structure and Scope of the Scientific and Technical Advisory Committee (STAC) of the SPAW Protocol
UNEP(DEC)/CAR IG.20/6	Priorities for implementation following the entry into force of the SPAW Protocol: responsibilities for the Contracting Parties, for the STAC and for the Secretariat
UNEP(DEC)/CAR WG.23/4	Draft criteria for the listing of species in the Annexes of the SPAW Protocol
UNEP(DEC)/CAR IG.19/INF.5	The International Coral Reef Activity Network (ICRAN): A global partnership for coral reefs - A summary
UNEP(DEC)/CAR IG.20/5	Relationship between the SPAW Protocol, the STAC and the work undertaken by the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA) to the Convention on Biological Diversity (CBD)

Reference Documents

UNEP(DEC)/CAR IG.20/INF.4	Report to the Secretariat of the Convention on Biological Diversity (CBD) from the Secretariat of the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena 1983) and its Protocols, including the Protocol Concerning Specially Protected Areas and Wildlife (SPAW), (February 2001)
UNEP(DEC)/CAR IG.17/5	Report of the Ninth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Sixth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region. Kingston, Jamaica, 14-18 February 2000
UNEP(WATER)/CAR WG.22/5	Fourth Meeting of the Interim Scientific and Technical Advisory Committee (ISTAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean, Region. Havana, Cuba, 3-6 August 1999

UNEP(OCA)/CAR WG.19/6	Third Meeting of the Interim Scientific and Technical Advisory Committee (ISTAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region. Kingston, Jamaica, 11-13 October 1995
UNEP(DEC)/CAR IG.20/INF.5	Funding Protected Areas in the Wider Caribbean: A Guide for Managers and Conservation Organizations (English and Spanish only)
UNEP(DEC)/CAR IG.20/INF.6	Directory of members of SPAW Protocol e-group. (English only)
UNEP(OCA)/CAR WG.11/7	Second Meeting of the Interim Scientific and Technical Advisory Committee (ISTAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean, Region. French Guiana, 3-5 May 1993
UNEP(OCA)/CAR WG.5/1	First Meeting of the Interim Scientific and Technical Advisory Committee (ISTAC) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean, Region. Kingston, Jamaica, 4-8 May 1992
UNEP, 2002	Directory of Focal Points of the Caribbean Environment Programme. CEP Information Paper, April 2002. (English only)
UNEP/Ramsar, 2000	Memorandum of Cooperation between the Secretariat of the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean (Cartagena, 1983) and the Bureau of the Convention on Wetlands (Ramsar, 1971) (English only)
UNEP(DEC)/CAR IG. 17/INF.6	International Trade in Species listed in both the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) and the Convention on International Trade in Endangered Species (CITES) (English only)
UNEP(DEC)/CAR IG.17/INF.5/Add.1	U.S. Comments on SPAW-CITES Compatibility Issues. (English only)
UNEP(DEC)/CAR IG.17/INF.5	Legal Assessment of "Compatibility" issues between the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) to the Cartagena Convention and the Convention on International Trade in Endangered Species (CITES) (English only)
UNEP/GC/3/Rev.3,1998	Rules of Procedure of the Governing Council of UNEP

UNEP(WATER)/CAR WG.11/INF.6	Memorandum of Cooperation between the Secretariat of the Convention of the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena, 1983) and its Protocols, including the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) and the Secretariat of the Convention on Biological Diversity (CBD) (Nairobi, 1992)
UNEP, 1991	Conference of Plenipotentiaries for the Adoption of the Annexes to the Protocol Concerning Specially Protected Areas and Wildlife in the Wider Caribbean Region. Final Act
UNEP, 1990	Conference of Plenipotentiaries Concerning Specially Protected Areas and Wildlife in the Wider Caribbean Region. Final Act
UNEP, 1983	Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena Convention)

ANNEX IV: LIST OF PARTICIPANTS

LIST OF PARTICIPANTS**CONTRACTING PARTIES/PARTIES CONTRACTANTES/PARTES CONTRATANTES**

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