



# UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement    Programa de las Naciones Unidas para el Medio Ambiente  
Программа Организации Объединенных Наций по окружающей среде    برنامج الأمم المتحدة للبيئة  
联合国环境规划署



## LOGISTICAL INFORMATION NOTE

**21 -29 NOVEMBER 2016**

**ZANZIBAR, TANZANIA**

### 1. Welcome

The Nairobi Convention Secretariat and World Wide Fund for Nature (WWF) – Madagascar, welcomes you to Zanzibar, Tanzania for the Third Negotiations Meeting on Integrated Coastal Zone Management (ICZM) Protocol on 21-24 November 2016 to be held back to back with Sub-regional training for Civil Society Organizations on Marine Spatial Planning on 24-26 November 2016; and the Short Session for Oil and Gas Experts on 28 -29 November 2016 in Zanzibar Tanzania. If you have any logistical questions, please do not hesitate to contact Ms. Hellen Ojiambo office phone: +254 20 7621250; Mobile: +254 720 231010; or by e-mail [Hellen.Ojiambo@unep.org](mailto:Hellen.Ojiambo@unep.org)

### 2. Venue for the meeting

All meetings will take place at the Double Tree by Hilton Hotel, which is approximately 20 minutes drive from the airport. The address of the hotel is as follows:

Doubletree by Hilton Stone Town, Zanzibar  
Tel: +255 77900000617  
Contact Person: Maskat Abdallah,  
Email: [Maskat.Abdullah@hilton.com](mailto:Maskat.Abdullah@hilton.com)  
Web address: [www.doubletree.com](http://www.doubletree.com)

### 3. Visa Arrangements

Participants who require visa to Tanzania are requested to make their own arrangements for issuance of entry visa on arrival. The cost of a Visa is USD 50. All participants from outside Tanzania will need a valid passport (or East African travel pass for Kenyans) to travel to Tanzania. Your passport must be valid for at least 6 months after your arrival date in Tanzania and have at least one full clean page for the entry stamp. For more information on travel and visa regulations for Tanzania, visit the following website: <http://www.tanzania.go.tz/visa.html>. The website provides comprehensive details on immigration services provided by the Department of Immigration of Tanzania.

#### **4. Transport from Airport/Hotel**

Participants are kindly requested to make their own arrangements from the airport to the hotel booked by the meeting participant.

#### **5. Hotel Accommodation**

Meeting participants are kindly requested to make their own bookings at any of the following hotels within the vicinity of the Double tree hotel;

- Tembo Hotel and Apartments: [reservations@tembohotel.com](mailto:reservations@tembohotel.com)
- Dhow Palace Hotel: [reservations@dhowpalace-hotel.com](mailto:reservations@dhowpalace-hotel.com); [manager@dhowpalace-hotel.com](mailto:manager@dhowpalace-hotel.com)
- Mizingani Sea Front Hotel: [reservations@mizinganiseafronthotel.com](mailto:reservations@mizinganiseafronthotel.com)
- Forodhani Park Hotel: [reservations@forodhaniparkhotel.com](mailto:reservations@forodhaniparkhotel.com)/ [info@forodhaniparkhotel.com](mailto:info@forodhaniparkhotel.com)
- Mazsons Hotel: [mazsons@zanlink.com](mailto:mazsons@zanlink.com)
- Maru Maru Hotel: [reservations@marumaruzanzibar.com](mailto:reservations@marumaruzanzibar.com).

#### ***High end hotels:***

- Hyatt Park: [anush.mkrumyan@hyatt.com](mailto:anush.mkrumyan@hyatt.com)
- Zanzibar Serena Inn ; [ajoseph@serena.co.tz](mailto:ajoseph@serena.co.tz)

#### **6. Daily Subsistence Allowance (DSA)**

UNEP sponsored participants will be paid DSA in Zanzibar in the course of the meetings. DSA for Zanzibar is USD. 150 per night. The sponsored participants are kindly requested to bring their boarding passes in order to collect their DSA.

#### **7. Registration of delegates**

All delegates are required to register at the Registration Desk outside the meeting room before meeting starts. The registration will be from 0830-0900 hrs.

#### **8. Weather and time zone**

Zanzibar weather is typically tropical with high humidity levels with light breezes in the evening. In November temperatures can go up to 30°C during hot days and 25°C on warm nights. Please bring appropriate sunscreen/ block/hats. Participants are advised to bring light clothing and cover up in the evenings. There are mosquitoes in Zanzibar, so participants are advised to carry insect repellent and take precautionary anti-malaria medications if necessary, as advised by physician. Zanzibar is 3 hours ahead of GMT.

#### **9. Electricity Supply**

Throughout Tanzania the voltage is 240 volts and the Electrical Frequency is 50 Hz. Outlets in Tanzania generally accept 1 type of plug, i.e. two parallel flat pins with ground pin. If your appliances have a different shape, you may need a plug adapter.



## **10. Internet Access**

Limited Internet access will be available at the hotel conference room.

## **11. Currency, credit cards and banks**

The official currency of the Tanzania is the Tanzania Shilling (TSHS). The current exchange rate vis-à-vis the two main international currencies is approximately TSHS 1600 for 1 US dollar. Participants may obtain local currency at foreign exchange bureaus or in local banks. Visa and Master Credit Cards are widely accepted in major hotels and establishments. Passports are required for visitors' transactions and nominal commissions may be charged.

## **12. Health requirements**

All delegates are advised to carry their yellow fever vaccination certificate.