



**United Nations
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Abidjan Meeting for Securing the Foundations
for Fish Food Security in a Changing Ocean
in West, Central and Southern Africa,
Abidjan, Cote d'Ivoire, 15-17 July 2014

Background Paper

Outline – Zero-order

Possible elements for the future project document

1. Background and ongoing initiatives
 - a. Make the case/justify the need for the project
 - b. Underlying rationale for selecting/prioritizing issues – from ecological significance/risk to social imperatives
 - c. Challenges – and how they can be addressed within the project proposed
 - d. Enabling conditions for the project to succeed
 - e. Which initiatives to build on and why not build on others
2. Project approach and issues project would address
 - a. Based on review of similar initiatives
 - b. Outcomes of the inception meeting
3. Project objective and expected outcome
 - a. To be articulated in the inception meeting
 - b. Define the overall scale and scope based on objectives/outcomes
4. Possible project activities and associated deliverables
 - a. Rationale for defining activities based on 3 above
 - b. Use of logframe based on discussions in the inception meeting
5. Stakeholder involvement and partnerships
 - a. The regional-national-local linkages
 - b. Basis for identifying stakeholders and partners
 - c. Process/approach for engaging stakeholders [e.g. personal versus institutional capacity]
6. Project implementation arrangements
 - a. Committees – project steering, technical advisory
 - b. Roles and responsibilities, membership
7. Risk assessment
8. Rough breakdown of the project budget
 - a. including the identification of additional resources and resources that can be leveraged
 - b. including timeline/milestones.
9. Project monitoring and evaluation