

VISITORS TO KENYA

General Information

The Republic of Kenya is located on the Eastern coast of Africa and is bisected by the Equator. It is a land of striking landscapes, ranging from snow-capped Mount Kenya to rich farmlands, barren deserts in the north and tropical sandy beaches on the western Indian Ocean coast and the shores of lakes Turkana and Victoria. Kenya borders Somalia to the North East, Ethiopia and South Sudan to the North, Uganda to the West, Tanzania to the South, and the Indian Ocean to the East. Kenya's capital city is Nairobi with a population of about 4 million people. Other major cities are Mombasa, the main seaport on the Indian Ocean, and Kisumu on the Lake Victoria front. Kenya is one of the world's most popular tourism destinations attracting millions of tourists over the past years. The country is endowed with attractive tourist sites, rich culture, biological diversity, striking geographical diversity and landscapes ranging from beautiful beaches, to wildlife reserves and archaeological sites.

Jomo Kenyatta International Airport (JKIA) in Nairobi

The Airport is located 15 kilometres from Nairobi's central business district and 25 kilometres from the United Nations Office at Nairobi, Gigiri.

Time Zone

Kenya is GMT + 0300 hours

Visas

It is the responsibility of each participant to obtain a visa for Kenya. The information provided herein acts only as guidance. A valid passport, not expiring for at least six months from date of arrival is required for entry into Kenya. A valid entry visa is also required for most countries and may be obtained in advance from the Kenyan Embassy/High Commission in your country of residence. In the absence of either, the British Embassy will generally represent Kenya in the issuance of visas. For more information. Please visit:

<http://www.immigration.go.ke/Information.html>. Participants requiring visas are encouraged to apply for a visa online on this link: <http://evisa.go.ke>

If needed, but under exceptional circumstances, it is still possible to obtain visas upon arrival at Jomo Kenyatta International Airport in Nairobi. The fee is USD 50 for a one-time (single) entry. Please note that visas are not required for citizens of: Botswana, Burundi, Ghana, Lesotho, Malawi, Mauritius, Namibia, Rwanda, Seychelles, Sierra Leone, Swaziland, South Africa (for less than 30 days stay), Tanzania, Uganda, Zambia and Zimbabwe.

Please see Category 1: <http://www.immigration.go.ke/Information.html>

Arrival at the Airport and transport to and from the Jomo Kenyatta International

Upon arrival at the Airport, please pick a tax from the Hotel and we will reimburse the airport transfer fee upon submission of a valid receipt.

Accommodation Transport to the Conference Venue

All participants will be accommodated at The Ngong Hills Hotel, Bed and breakfast and dinner on the first day of arrival.

Contacts:

Ngong Hills Hotel, off Ngong Road

P.O. Box 40485 – 00100, Nairobi, Kenya

Tel: 0729-476072

Email: reservations@ngonghillshotel.com

Website: www.ngonghillshotel.co.ke

All participants accommodated at the Ngong Hills hotel will be offered transport from the Hotel to the venue every day. (Morning 7.00 a.m 6.00 p.m. in the evening)

Participants whose full expenses are catered by PACJA will receive E-tickets from the organization and for flight confirmations please contact- Isaac Mutashi (mutashi@pacja.org). Please check that you have confirmed you're itinerary and received a ticket.

Per Diems

Supported participants will get PER DIEM of USD 30 per day for meeting days and also depending on your day of arrival. In case of need for further information please ask Ms. Fathiya Abdul Majid as she will be present in the meeting.

For any clarification on logistics please get in touch with the team below:

Ms. Fathiya Abdulmajid (Tel: +254722756855 fathiya@pacja.org)

Ms. OliviaAdhiambo (+254723232021 olivia@pacja.org)

Ms. Ann Kobia Makena (Tel: +254720130505 kobia@pacja.org)

Mr. Isaac Mutashi (Tel+ 254 705606812 mutashi@pacja.org)

Meeting Venue

The venue for the meeting will be the UN Environment in Gigiri, UN avenue, off Limuru Road.

Health

A yellow fever vaccination certificate is required only if you are arriving in Kenya from a country with risk of yellow fever transmission. For advice on other vaccinations recommended for visitors to Kenya, please contact your doctor or the UNON Joint Medical Service. Useful information can be obtained from the WHO website <http://www.who.int/ith/en/>

Medical costs incurred in Kenya will be responsibility of the meeting participant directly; it is therefore strongly recommended that you arrange own travel health insurance prior to arrival. The UNON Joint Medical Service will be available in cases of emergency during the special session and its associated meetings. The clinic is in Block F ground floor, Tel. +254 (0)20 762 2267. The emergency contact line is: +254 (0)20 762 5999 or +254 724255378.

Security

The United Nations Environment Programme, United Nations Office at Nairobi (UNON) and the Kenyan Authorities are working closely together to ensure that all precautionary measures are taken for delegate's safety and security. However, participants are personally responsible for their movements. If you intend to stay in a hotel, you are advised to choose accommodation from the recommended list of hotels available at:

<https://www.unenvironment.org/regions/africa/african-ministerial-conference-environment>

Weather

The average temperature in Nairobi in September is very mild at 17 °C. Afternoons can be fairly hot with average high temperatures reaching 24 °C. Overnight temperatures are generally quite mild with an average low of 10 °C. The average daily temperature range/ variation in September is 14 °C.

Current weather conditions in the area can be found at:

<https://www.accuweather.com/en/ke/nairobi/224758/september-weather/224758>

Electricity

The electrical currents in Kenya are 220 - 240 Volts, 50 Hertz. Kindly, note that Kenya uses the 13A 3 [square] wall switch socket outlet.

Official Languages

The official language of the Republic of Kenya is English and the national language is Swahili.

Money and Banking

Currency and exchange rates

The official currency of the Republic of Kenya is the Kenya Shilling (KES). The current exchange rates are approximately: 1 US Dollar = KES 100.50 1 EUR = KES 118. For more information;

<https://www.centralbank.go.ke/rates/forex-exchange-rates>

Foreign currency can be changed at JKIA, which has 24hr service, banks and foreign currency exchange bureaus. Banks with ATM services in major centres across the city are open from 09:00 to 16:00hrs Monday to Friday and from 09:00 to 12:00hrs on Saturdays. There are some malls that have banks that operate on Sunday and public holidays. However, ATM services are more widely available at designated booth locations in the various malls, selected convenience stores at gas/petrol stations.

The following places are available near the UNON compound in Nairobi for currency exchange:

- Kenya Commercial Bank (KCB) is located on the ground floor in the UNON complex, next to the Delegates Lounge.
- Standard Chartered Bank is also available in the complex, located opposite KCB Bank

ATMs

ATMs are available country wide with 24-hour access. Within the UNON complex there are four ATMs on the lower concourse; two next to the Kenya Commercial Bank, one is near the UNFCU (United Nations Federal Credit Union) and the last one is next to Standard Chartered Bank. There are also two ATMs (KCB and UNFCU) at the UN Commissary on the northern end of the UN Gigiri Complex.

Major international cards are accepted.

UNON COMPLEX

About the UNON Gigiri Complex

The Gigiri complex accommodates approximately 3,500 staff members inclusive of the service coordinators. However, during major conferences, the population at the Gigiri complex can exceed 5,000 people.

The 140-acre UN Gigiri complex is a peaceful place, adjacent to the famous Karura Forest. The UN Gigiri Complex has a variety of unique natural habitats and thematic artefacts to see on an organized tour. It also boasts of an ecologically balanced environment, with a set of constructed wetlands with reed-beds and artificial water features, to support its primary wastewater treatment. A designated biodiversity arboretum with an assemblage of indigenous tree species is situated on the southern end of the Complex with interpreted nature trails.

While at the UN Complex in Gigiri, please refrain from feeding the Sykes' monkeys. They are wild animals and should not be fed with any left overs foods meant for human consumption. This is bad for their digestive systems and their teeth, apart from getting them acquire food snatching habits and conflicts with humans.

A physical tour of the UNON complex may be arranged through the UNON Visitors Centre:

<http://visitors.unon.org/>. You may also wish to take a virtual tour at:
http://visitors.unon.org/sites/default/files/untours/index.html#/scene_01_karibu. More information can be found at: <http://visitors.unon.org>.

Access to the complex

Access to the UN Gigiri Complex is via the UN Avenue. The main pedestrian access is through the Pavilion, north of the main vehicle access gates opposite the United States Embassy. Vehicles can drop off their passengers at a drive-in space in front of the gate.

All participants need to be registered prior to the meeting to be allowed access. Registered participants will be screened and are advised not to bring weapons, ammunition, flammable items or sharp objects. Participants accessing the UNON complex will be requested to present a valid Government issued photo ID or passport. Participants will thereafter be issued with a conference badge and are advised to wear the badge always during their visit.

The main vehicle access gate is located opposite the US Embassy. Only vehicles with an official UN decal or UN Environment Assembly Decal (which shall be provided to VIPS only) will be allowed into the complex and are subject to screening. These vehicle decals will be issued by the Secretariat during registration.

Paper smart – Participants and delegates are encouraged to bring laptops or iPads.

Free of plastic cups - To combat pollution, the UNON compound now uses glass water bottles instead of plastic containers. All participants are encouraged to bring their own reusable bottles, as water dispensers will be available at the event, situated in suitable and accessible locations. These steps will reduce the conference's pollution footprint by minimizing waste and its dangerous impacts on the environment and human health.

Other Information

Vehicles and fire - arms

Vehicles with pre-existing UNON Decals will be allowed access.

The United Nations office at Nairobi (UNON) remains a weapons-free zone except for authorized UN Security Officers and others who have sought and received prior authorization from the Chief of Security.

Wi - Fi

Free Wi-Fi facility will be available in the UNON complex and all meeting rooms. Select the wireless network connection named "VISITORS" or "DELEGATES" to enjoy internet access for information and documentation prepared for the session.

Canteen Services and Restaurants

There are four caterers within the UN compound contracted to provide food and beverages for breakfast, lunch as well as snacks during coffee breaks for staff and meeting participants.

Postal/ Courier Services

The Post Office is available in the UNON complex, located at the lower concourse next to KCB Bank.

Open Monday to Friday, 08:00 to 17:00hrs

DHL courier mail service, lower concourse, next to the Post Office

Open Monday to Friday, 08:00 to 17:00hrs Tel: +254 (0)20 7622580, 7622579

Medical Services

The UNON Medical Clinic emergency and first aid assistance, including on-call (24hour) ambulance services are available. On-site medical assistance is available during all meetings, conferences and events.

The UNON clinic also offers general medical assistance, vaccinations and a broad range of medical services. Location: Block F, Room 117

Contacts Reception lines: +254 (0)20 762 2267, +254 20 762 2267, +254 20 762 2268 Emergency lines: +254 (0)20 7625999, +254 724 20 762 666 Email: Medical@unon.org, Medical.Evacuation@unon.org. Open Monday – Thursday: 10:00 to 12:30hrs and 14:00 to 16:00hrs. Friday 08:30 to 13:30hrs and during meeting hours. No service is available on weekends. For assistance over the weekends please dial the 24- hour UNON control room: +254 (0) 20 762 6666

OTHER INFORMATION

Additional Accommodation in Nairobi

The recommended list of hotels are available at:

<https://www.unenvironment.org/regions/africa/african-ministerial-conference-environment>

Shuttle and Taxi Services

Many hotels provide courtesy shuttle services to/from airport and in some cases from the hotel to the UNON complex. Visitors should pre-advise their hotel of their transportation needs. In the absence of a courtesy bus, visitors may use reputable taxi companies. Recommended taxi companies are listed below:

Hilltop: +254 (0)20 272 3270; Jaycab Taxis: +254 (0)20 721 0520 or +254 (0)733 750455/ (0)723 239750; Jatco: +254 (0)20 444 8162 or +254 (0)733 701494/ (0)722 648383; Jimcab: +254 (0)20 712 2565 or +254 (0)737 333222/ (0)722 711001; Kenatco: +254 (0)20 250 6790 or +254 (0)705 780011/ (0)705 780016

Emergency numbers

UNON Security: +254 (0) 20 762 6666; Kenyan Police: +254 999 or +254 (0) 20 272 4201; Diplomatic Police: +254 (0) 726 283 030 or +254 (0) 735 356 506; Nairobi Hospital: +254 (0) 20 284 5000; Aga Khan Hospital: +254 (0) 20 366 2000; St. John Ambulance Service: +254 (0) 20 221 0000/224 1000

Airlines and Ticketing

For participants interested in arranging a sightseeing tour or safaris during their visit to Kenya, the following travel agencies are available to provide assistance:

AT THE UNON COMPLEX

BCD TRAVEL Tel: + 254 (0)20 7624992 Email: ummi@bcdtravel.co.ke

You may also contact the different airlines directly for your travel reservations.