

Committee of Permanent Representatives
Bureau Meeting
Monday 15 October 2018
11:00 a.m. to 12:00 p.m.,
Governance Affairs Office Meeting Room
NOF Block 1, Level 1 South Wing
United Nations Office at Nairobi, Gigiri

MEETING SUMMARY

1. Opening of the meeting and adoption of the agenda

1. H.E. Ms. Francisca Ashietey-Odunton, Chair of the Committee of Permanent Representatives, High Commissioner and Permanent Representative of Ghana, chaired the meeting, in which the following members of the bureau and the Secretariat participated:

The Committee of Permanent Representatives Bureau members:

H.E. Ms. Lori Dando, Permanent Representative of United States of America, Vice Chair, Western European and Other States Group
H.E. Mr. Marek Rohr-Garztecki, Ambassador and Permanent Representative of Poland, Rapporteur, Eastern European Group;

The Bureau of the UN Environment Assembly was represented by:

Mr. Ado Lohmus, Special Envoy of the President of the UN Environment Assembly

The UN Environment Programme Secretariat was represented by:

Ms. Joyce Msuya, Deputy Executive Director;
Mr. Jorge Laguna-Celis, Secretary of Governing Bodies;
Mr. Ulf Björnholm, Deputy Secretary of Governing Bodies;
Mr. Stadler Trengrove, Principal Legal Officer

2. The meeting adopted the provisional agenda.

2. Debrief of the 143rd meeting of the Committee of Permanent Representatives

3. The meeting took note of the summary of member State requests for follow-up as highlighted in the Chair's Summary of the 143rd meeting of the Committee of Permanent Representatives, held on 28 September 2018.
4. The meeting recommended that the Secretariat should include such lists in future draft Chair's Summaries, as well as in future meeting summaries of the Bureau of the Committee, to facilitate effective follow-up.

3. Preparations for the 5th Annual Subcommittee meeting of the Committee of Permanent Representatives

5. The meeting considered and endorsed a revised Structure for the 5th Annual Subcommittee meeting of the Committee of Permanent Representatives, which will be organized in Nairobi on 22-26 October 2018. The Secretariat was requested to distribute the revised Structure to member States.
6. The meeting agreed on the following schedule and division of work among bureau members with regard to the chairmanship of the meeting:
 - Monday 22 October and Friday 26 October will be chaired by the Chair of the Committee, H.E. Francisco Ashietey-Odunton.
 - Tuesday 23 October will be chaired by the Vice Chair of the Committee, H.E. Ms. Lori Dando
 - Thursday 25 October will be chaired by the Rapporteur of the Committee, H.E. Mr. Marek Rohr-Garztecki
7. The Secretariat was requested to reach out to the remaining members of the Bureau to identify a chair person for the meeting on 24 Wednesday, October 2018.

4. Next Steps

8. The Bureau agreed to hold its next meeting on Friday 26 October 2018 at 9:30 a.m., at a venue to be communicated by the Secretariat at a later date, and to invite the Chairs of the regional and political groups to the meeting.

5. Other matters

9. It was brought to the meetings attention that concerns were raised by a member of the Eastern European Group with regard to inviting non-Bureau members to meetings of the Bureau of the Committee of Permanent Representatives.
10. The Secretariat was requested to provide a list of countries within the Eastern European Group which are Least Developed Countries. Concern was expressed with regard to financial support, calling for a more balanced approach in the support requested for geographical groups.

6. Closing of the Meeting

11. The meeting closed at 12:16 p.m.

Meeting requests for follow-up by the Secretariat:

1. *Distribute the revised Structure of the 5th Annual Subcommittee to Member States.*
2. *Clarify which countries within the Eastern European Group are classified Least Developed Countries.*
3. *Secretary to reach out to the remaining Vice Chair's to identify a chair person for Wednesday 24 October 2018 at the Annual Subcommittee.*
4. *Prepare the next bureau meeting on Friday 26 October 2018 at 9:30 a.m. and invite the Chairs of the regional and political groups.*