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UNITED NATIONS
ENVIRONMENT PROGRAMME
MEDITERRANEAN ACTION PLAN

5 October 2018
Original: English

87th Meeting of the Bureau of the Contracting Parties to the
Convention for the Protection of the Marine Environment
and the Coastal Region of the Mediterranean and its Protocols

Athens, Greece, 6-7 November 2018

Agenda Item 2: Adoption of the Provisional Agenda and Organization of Work

Provisional Annotated Agenda

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Provisional Annotated Agenda

Introduction

1. In accordance with Article IV.2 of the Terms of Reference of the Bureau and in consultation with the President and members of the Bureau, the 87th Meeting of the Bureau of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will be held in Athens, Greece, on 6-7 November 2018.
2. Documentation will be provided in English and French. As per practice, pre-session documentation will not be distributed on paper. Participants are encouraged to download the documentation on their computers in advance of the session.
3. The following annotations to the Provisional Agenda have been prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the Meeting

4. The meeting will be opened at 09:30 on Tuesday, 6 November 2018 by Ms. Klodiana Marika, President of the Bureau.

Agenda item 2: Adoption of the Provisional Agenda and Organization of Work

Working Documents	UNEP/MED BUR.87/1 UNEP/MED BUR.87/2
Information Documents	UNEP/MED BUR.87/Inf.1

5. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and Coastal Region of the Mediterranean and its Protocols will apply *mutatis mutandis* to this meeting.
6. The meeting will review and adopt the Provisional Agenda prepared by the Secretariat in consultation with the President of the Bureau, as contained in document UNEP/MED BUR.87/1 and annotated in the present document.
7. It is expected that the Bureau will address all items of the Agenda during its two-day meeting. It is envisaged to close the meeting at 18:00 on 7 November 2018 after adopting its conclusions and recommendations.
8. As per practice and in line with Article VII of the Bureau Terms of Reference, the final edited report of the meeting will be very succinct and will be prepared by the Secretariat and distributed by electronic means to the Focal Points of the Contracting Parties no later than one month after the meeting.

Agenda item 3: Progress Report for April - September 2018

Working Documents	UNEP/MED BUR.87/3 UNEP/MED BUR.87/4
Information Documents	UNEP/MED BUR.87/Inf.4 UNEP/MED BUR.87/Inf.5

9. Mr. Gaetano Leone, Coordinator, will present the document “*Progress Report by the Secretariat on the Activities Carried Out for the Period April - September 2018*” (UNEP/MED BUR.87/3) and the updated “*Progress Report by the Secretariat on the Implementation of COP 20 Decisions*” (UNEP/MED BUR.87/4).
10. The “*Reports of the 35th and 36th Meetings of the Executive Coordination Panel*” and the “*Compilation of Project Fiches*” are presented in documents UNEP/MED BUR.87/Inf.4 and Inf.5 respectively, for the information of the Bureau.

11. Bureau members are expected to comment on and take note of the progress achieved on the implementation of the activities carried out and advise the Secretariat in accordance with the Terms of Reference of the Bureau.

Agenda item 4: Report by the Secretariat on Financial and Administrative Issues

Working Document	UNEP/MED BUR.87/5
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12. The Secretariat will present to the Bureau members for their comments and recommendations a financial update, as contained in the “*Report by the Secretariat on Financial and Administrative Issues*” (UNEP/MED BUR.87/5) addressing the status of contributions, personnel, administrative matters and consultancy reporting.

Agenda item 5: Specific Issues

Working Document	UNEP/MED BUR.87/6
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13. The Coordinator will present the “*Report by the Secretariat on Specific Issues*” (UNEP/MED BUR.87/6).

14. The Bureau will be invited to consider the following issues:

(a) Status of Ratification of the Barcelona Convention and its Protocols

15. The Coordinator will present an update on issues regarding the status of ratification of the Barcelona Convention and its Protocols. The Bureau is expected to discuss ways to further promote ratification of the Barcelona Convention and its Protocols.

(b) Development of Host Country Agreements for RACs

16. The Coordinator will present a first draft of minimum common provisions to be included in the Host Country Agreements for RACs, to ensure their effective operation, in accordance with Decision IG.23/3 on *Governance*: “*Urge the coordinating unit, in consultation with the Contracting Parties hosting Regional Activity Centres, to find and propose, under the guidance of the Bureau, ways and means to address a list of common reference provisions to be applied, taking into account the specificities of each Centre, with a view to have a discussion and a possible agreement by the Contracting Parties at their twenty-first meeting;*”.

17. The Bureau will be invited to discuss the proposed draft minimum common provisions and provide guidance on the way forward.

(c) Meeting of Thematic Focal Points for Specially Protected Areas/Biodiversity

18. The Coordinator will update the Bureau on the preparations of the meeting of the thematic focal points for Specially Protected Areas/Biological Diversity for the biennium 2018–2019, in accordance with Decision IG.23/3 on *Governance*. The Bureau is expected to discuss and provide guidance on the way forward.

(d) Compliance and Reporting

19. The Secretariat will provide an update on the status of implementation of Decision IG.23/1 on *Revised Reporting Format for the Implementation of the Barcelona Convention and its Protocols*, and of Decision IG.23/2 on *Compliance Committee: biennium 2016-2017*. The Bureau is expected to discuss the progress made and provide its guidance.

(e) Cooperation and Partners

20. The Secretariat will update the Bureau on the efforts to contribute to regional governance and cooperation and to create and strengthen partnerships, in order to enhance the impact of the MAP-Barcelona Convention system.

21. With reference to Decision IG.19/6 on *MAP/Civil society cooperation and partnership*, the Coordinator will update the Bureau members (a) on the evaluation of the applications received by civil

society organizations for accreditation as MAP Partners, and (b) on the applications received for renewal of accreditation by existing MAP Partners, for the Bureau's review and endorsement.

(f) Preparation of Assessment Reports

22. The Secretariat will present the draft Roadmap and Needs Assessment for the 2023 Mediterranean Quality Status Report. The Bureau will be invited to discuss the draft Roadmap and Needs Assessment and provide guidance on the way forward.

23. The Secretariat will also update the Bureau on the progress in the preparation of the 2019 State of the Environment and Development Report (SoED 2019). The Bureau will be invited to provide its views on the progress and next steps.

(g) Outreach, Information and Communication

24. The Coordinator will present a brief update on the information and communication activities and plans for the biennium in this area. Special reference will be made on the process for the preparation of the operational Communication Strategy of UNEP/MAP.

25. The Bureau will be invited to provide its views and considerations on this matter and to advise on how to further enhance the outreach, visibility and impact of the MAP – Barcelona Convention system.

(h) Preparations for COP 21

26. The Coordinator will introduce this agenda item, with reference to the preliminary list of subjects of COP 21 Decisions and the possible general themes of COP 21, as well as to organizational matters.

27. The Bureau member from Italy, host country of COP 21, will be also invited to provide information on the organization of the event.

28. The Bureau members will discuss the preliminary list of subjects of COP 21 Decisions and the general themes/issues of COP 21, and provide guidance on the way forward for the preparation of COP 21.

Agenda item 6: Calendar of Meetings and Events, including Date and Venue of the 88th Meeting of the Bureau

Information Document	UNEP/MED BUR.87/Inf.3
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29. The Bureau will be invited to decide on the date and the venue of its 88th Meeting, proposed to take place on 21-22 May 2019, in Rome, Italy.

30. The "*Tentative Calendar of UNEP/MAP Meetings and Major International Events*" has been updated and presented in document UNEP/MED BUR.87/Inf.3.

Agenda item 7: Any Other Matters

31. The Bureau will consider other issues that may be raised by its members.

Agenda item 8: Conclusions and Recommendations

Working Document	UNEP/MED BUR.87/7
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32. The Secretariat will submit for adoption a set of conclusions and recommendations prepared in accordance with Article VII of the Terms of Reference of the Bureau.

Agenda item 9: Closure of the Meeting

33. The meeting is expected to be closed by the President of the Bureau at 18:00 on Wednesday, 7 November 2018.

TIMETABLE

Tuesday, 6 November 2018			
Time	Agenda item		Documents
09:30 – 09:45	1. Opening of the Meeting 2. Adoption of the Provisional Agenda and Organization of Work	President of the Bureau	UNEP/MED BUR.87/1 UNEP/MED BUR.87/2 UNEP/MED BUR.87/Inf.1
09:45 – 10:30	3. Progress Report for April - September 2018	Secretariat	UNEP/MED BUR.87/3 UNEP/MED BUR.87/4 UNEP/MED BUR.87/Inf.4 UNEP/MED BUR.87/Inf.5
10:30 – 11:15	4. Report by the Secretariat on Financial and Administrative Issues	Secretariat	UNEP/MED BUR.87/5
11:15 – 12:30	5. Specific Issues	Secretariat	UNEP/MED BUR.87/6
12:30 – 14:00	<i>Lunch Break</i>		
14:00 – 17:00	5. Specific Issues (cont'd)	Secretariat	UNEP/MED BUR.87/6
Wednesday, 7 November 2018			
09:30 – 11:30	5. Specific Issues (cont'd)	Secretariat	UNEP/MED BUR.87/6
11:30 – 12:30	6. Calendar of Meetings and Events, including Date and Venue of the 88 th Meeting of the Bureau 7. Any other Matters	Secretariat	UNEP/MED BUR.87/Inf.3
12:30 – 15:00	<i>Extended Lunch break (preparation of the draft list of conclusions and recommendations for adoption)</i>		
15:00 – 17:30	8. Conclusions and Recommendations	Secretariat	UNEP/MED BUR.87/7
17:30 – 18:00	9. Closure of the Meeting	President of the Bureau	