



**UNITED  
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**UNITED NATIONS  
ENVIRONMENT PROGRAMME  
MEDITERRANEAN ACTION PLAN**

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Second Regional Meeting on Marine Litter Best Practices  
(Jointly organized with the MARLICE 2019 International Forum on Marine Litter and Circular Economy)

Seville, Spain, 8-10 April 2019

**Agenda item 2: Organizational Matters**

**Provisional Annotated Agenda**

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## Introduction

1. In accordance with the UN Environment/MAP Programme of Work 2018-2019 adopted by the 20<sup>th</sup> Ordinary Meeting of the Contracting Parties to the Barcelona Convention and its Protocols (Tirana, Albania, 17-21 December 2017); in line with the objectives of the EU funded Marine Litter MED Project and the Cooperation Agreement between UN Environment and the Italian Ministry for Environment, Land and Sea (IMELS); and following the Regional Meeting on Marine Litter Best Practices held in Izmir, Turkey (9-10 October 2018); the Secretariat is organizing the Second Regional Meeting on Marine Litter Management Best Practices, jointly organized with the MARLICE 2019 International Forum on Marine Litter and Circular Economy, during 8-10 April 2019 at the Aquarium of Seville, Spain.

2. The main objectives of the Meeting are to review:

- The final versions of four Regional Guidelines addressing key marine litter prevention and reduction measures stipulated from the Regional Plan on Marine Litter Management in the Mediterranean;
- The implementation progress of the Regional Plan on Marine Litter Management in the Mediterranean, including main elements for its evaluation; and
- The status and progress achieved in the implementation of several selected pilot projects on marine litter management supported by the EU-funded Marine Litter MED project and the Bilateral Cooperation Agreement with the Italian Ministry for Environment, Land and Sea Protection.

3. The following annotations to the Provisional Agenda were prepared by the Secretariat to assist the Meeting in its deliberations.

### Agenda item 1: Opening of the Meeting

4. The Meeting will be opened at 09:30 on 8 April 2019 by the Coordinator of the UN Environment/Mediterranean Action Plan (MAP) – Barcelona Convention Secretariat.

### Agenda item 2: Organizational Matters

<b>Working Documents</b>	UNEP/MED WG.466/1 UNEP/MED WG.466/2 UNEP/MED WG.466/Inf.1
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#### *a) Rules of Procedure for the Meeting on Marine Litter Best Practices*

5. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will apply mutatis mutandis to the present Meeting (UNEP/IG.43/6, Annex XI).

#### *b) Election of Officers*

6. Subject to Rule 20 of the rules of procedure mentioned at para. 2(a), the Meeting will elect a President, three Vice Presidents and a Rapporteur from among the representatives of the Contracting Parties to the Barcelona Convention.

#### *c) Adoption of the Provisional Agenda*

7. Subject to Rule 14 of the rules of procedure mentioned at para. 2(a), the proposed agenda appearing in document UNEP/MED WG.466/1 and annotated in the present document will be

reviewed and proposed for adoption by the Meeting including the timetable contained in the Annex to the present document.

*d) Organization of Work*

8. The discussions are proposed to be held in plenary and break-out sessions.
9. Simultaneous interpretation in English and French will be provided during the Meeting. Documentation will be in English and French. As per practice, pre-session documentation will not be distributed on paper. Participants are encouraged to download the documentation on their computers in advance of the session.
10. Sessions are scheduled every day from 09:30-12:30 and 14:30-17:30.
11. It is expected that the Meeting will address all items of the Agenda during the first two days (8 and 9 April). It is envisaged to close the Meeting at 17:30 on 9 April 2019 after adopting its Conclusions and Recommendations. On 10 April 2019, the Meeting will convene jointly with the MARLICE 2019 International Forum on Marine Litter and Circular Economy (10-12 April 2019), organized by the Spanish Marine Litter Association (AEBAM), with the support of UN Environment/MAP and its Regional Activity Center for Sustainable Consumption and Production (SCP/RAC); in cooperation with the Spanish Ministry for the Ecological Transition.

**Agenda item 3: Regional Guidelines for Selected Marine Litter Prevention and Reduction Measures**

<b>Working Documents</b>	UNEP/MED WG.466/4 UNEP/MED WG.466/5 UNEP/MED WG.466/6 UNEP/MED WG.466/7 UNEP/MED WG.466/Inf.5
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- a) Break Out Groups to Review the Adopt-a-beach and Single-Use Plastic Bags Guidelines;
  - b) Break Out Groups to Review the Guidance Document and Operational Guidelines related to the Better Management of Sea-based Litter in Ports and Marinas in the Mediterranean.
12. Under this agenda item, the Secretariat and MAP components will introduce documents UNEP/MED WG.466/4, UNEP/MED WG.466/5, UNEP/MED WG.466/6 and UNEP/MED WG.466/7, consisting of the final versions of the following regional guidelines for the:
    - i. Implementation of the “Adopt-a-Beach “measures in the Mediterranean;
    - ii. Phase out Single-Use Plastic Bags in the Mediterranean;
    - iii. Operational Guidelines on the Provisions of Reception Facilities in Ports and the Delivery of Ship-Generated Wastes in the Mediterranean;
    - iv. Guidance Document to Determine the Application of Charges at Reasonable Costs for the Use of Port Reception Facilities or, when Applicable, Application of No-Special-Fee System in the Mediterranean.
  13. The participants will be requested by the Chair of the Meeting to split in two break-out groups to review the proposed Regional Guidelines. This will allow for fruitful discussions to facilitate an in-depth and thorough review of their contents; and thus, the delivery of the final version of the Guidelines.
  14. The MED POL and SCP/RAC National Focal Points will contribute to the first break-out group which will review the two guidelines, mostly associated with the land-based sources of marine litter (i.e. UNEP/MED WG.466/4; UNEP/MED WG.466/5). The REMPEC National Focal Points will

contribute to the second break-out group which will review the Guidelines associated with the sea-based sources of marine litter (i.e. UNEP/MED WG.466/6, UNEP/MED WG.466/7).

15. The Meeting is expected to review, provide input and guidance to MAP Secretariat towards the preparation of the final versions of the Guidelines and their submission to the respective MED POL, SCP/RAC and REMPEC Focal Points Meetings, planned in Spring/ Summer 2019.

**Agenda item 4: Progress in Implementing the Regional Plan on Marine Litter Management in the Mediterranean and Related Best Practices**

<b>Working Documents</b>	UNEP/MED WG.466/3 UNEP/MED WG.466/Inf.3 UNEP/MED WG.466/Inf.4
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- a) Implementation of the Regional Plan (MAP Secretariat and Contracting Parties);
- b) Marine Litter Management Pilots.

16. Under this agenda item, the Secretariat will provide a comprehensive overview on the progress achieved in the implementation of the Regional Plan on Marine Litter Management in the Mediterranean. Furthermore, following the announcement of the MAP Secretariat during the Regional Meeting on Marine Litter Best Practices in Izmir, Turkey (9-10 Oct. 2018), the MAP Secretariat will share with the Meeting participants the preliminary elements for the evaluation of the Regional Plan on Marine Litter Management in the Mediterranean.

17. The implementation of selected marine litter management pilots in the Mediterranean, executed in the framework of the EU-funded Marine Litter MED project and Cooperation Agreement between UN Environment/ MAP and IMELS, will be also presented. The gained experience and lessons learnt from the implementation of selected marine litter management pilots (hereunder listed) will be presented by the beneficiary Contracting Parties to the Barcelona Convention:

- “Adopt-a-Beach”;
- “Fishing-for-Litter”;
- Non-single-use of Plastic Bags and Extended Producer Responsibility (EPR); and
- Better Management of Sea-Based Marine Litter in Ports and Marinas.

18. A study based on a literature review on existing best practices in the Mediterranean as well as in other European Regional Seas for the application of charges at reasonable costs and no-special fee system for the use of port reception facilities to supplement the presented pilots with regards to the better management of sea-based marine litter in ports and marinas, will be presented by REMPEC. The study will supplement and support the provided information presented by the corresponding Contracting Parties to the Barcelona Convention with regards to the better management of sea-based marine litter in ports and marinas.

**Agenda item 5: Socioeconomic analysis on marine litter key best practices to prevent/reduce single use of plastic bags and bottles**

<b>Working Documents</b>	UNEP/MED WG.466/8
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19. Under this agenda item the main elements and preliminary results from the socioeconomic analysis on marine litter key best practices to prevent/reduce single use of plastic bags and bottles will be presented. A short synthesis of the scoping study; a number of successful case studies; and the evaluation of relevant regional measures will be presented by MAP Secretariat and its Plan Bleu Regional Activity Centre. Furthermore, the experience gained, and relevant work carried out at

national level to the Countries benefiting from the Cooperation Agreement with IMELS will be presented by Countries representatives.

**Agenda item 6: Any Other Business**

20. Under this agenda item, the Meeting will be invited to raise and discuss other matters that may require attention, as agreed during the adoption of the agenda.

**Agenda item 7: Conclusions and Recommendations**

21. The Meeting participants will be invited to review and adopt the draft conclusions and recommendations that will result from the discussions as prepared by the Rapporteur.

**Agenda item 8: Closure of the Meeting**

22. The President is expected to close the Meeting at 17:30 on Wednesday, 9 April 2019.

23. During its third day (10 April), the Meeting will jointly convene with the MARLICE 2019 International Forum on Marine Litter and Circular Economy, to allow a larger interaction with other actors and regions for more visibility of the work of MAP and the Contracting Parties to the Barcelona Convention.

24. After the opening welcoming remarks to the MARLICE 2019 Conference, representatives of the MAP System including Contracting Parties to the Barcelona Convention, the Secretariat, and the Regional Activity Centers, will actively contribute to the “Marine Litter Governance in the Mediterranean” session of the MARLICE 2019 Conference to showcase the important work that has been, and is being carried out, within the MAP system, focusing on synergies to maximize results towards achieving a marine litter-free Mediterranean.

**PROPOSED TIMETABLE**

<b>Monday, 8 April 2019</b>	
09:00 – 09:30	Registration
09:30 – 10:00	Agenda Item 1: Opening of the Meeting
10:00 – 10:15	Agenda Item 2: Organizational Matters: <ul style="list-style-type: none"> <li>a) Rules of Procedure for the Meeting of the Ecosystem Approach Correspondence Group on Marine Litter Monitoring;</li> <li>b) Election of Officers;</li> <li>c) Adoption of the Provisional Agenda;</li> <li>d) Organization of Work.</li> </ul>
10:15 – 12.30	Agenda Item 3: Regional Guidelines for Selected Marine Litter Prevention and Reduction measures: <ul style="list-style-type: none"> <li>a) Break Out Group to Review the Adopt-a-beach and Single-Use Plastic Bags Guidelines;</li> <li>b) Break Out Group to Review the Guidance Document and Operational Guidelines related to the Better Management of Sea-based Litter in Ports and Marinas in the Mediterranean.</li> </ul>
12:30 – 14:30	<i>Lunch break</i>
14:30 – 17:30	Agenda Item 3: ( <i>continued</i> )

<b>Tuesday, 9 April 2019</b>	
09:30 – 11:30	Agenda Item 4: Progress in implementing the Regional Plan on Marine Litter Management in the Mediterranean and Related Best Practices: <ul style="list-style-type: none"> <li>a) Implementation of the Regional Plan (<i>MAP Secretariat, CPs and Partners</i>);</li> </ul>
11:30 – 12:30	Agenda Item 4: ( <i>continued</i> ) <ul style="list-style-type: none"> <li>b) Marine Litter Management Best Practices: <ul style="list-style-type: none"> <li>• “Adopt-a-Beach”;</li> <li>• “Fishing-for-Litter”;</li> <li>• Non-single-use of Plastic Bags and Extended Producer Responsibility (EPR);</li> <li>• Better Management of Sea-Based Litter in Ports and Marinas.</li> </ul> </li> </ul>
12:30 – 14:30	<i>Lunch Break</i>
14:30 – 15:45	Agenda Item 4: ( <i>continued</i> )
15:45 – 16:30	Agenda Item 5: Socioeconomic analysis on marine litter key best practices to prevent/reduce single use of plastic bags and bottles ( <i>MAP Secretariat, CPs and Partners</i> )
16:30 – 17:30	Agenda Item 6: Conclusions and Recommendations Agenda Item 7: Any other Business Agenda Item 8: Closure of the Meeting

<b>Tuesday, 9 April 2019: Side Event</b>	
17:30 – 18:00	Closed Session with the MAP Secretariat for Albania, Bosnia and Herzegovina, Croatia, Italy, Montenegro and Slovenia to review the progress achieved in the implementation of the activities in the framework of the Cooperation Agreement between UN Environment/MAP and the Italian Ministry for Environment, Land and Sea Protection.
<b>Wednesday, 10 April 2019</b>	
09:00 – 11:00	Contribution to the Opening Session of the MARLICE 2019 Conference
11:00 – 11:30	<i>Coffee Break</i>
11:30 – 13:00	Contribution to the “Marine Litter Governance in the Mediterranean” Session of the MARLICE 2019 Conference a) Contribution of UN Environment/MAP on Marine Litter Governance in the Mediterranean (MAP Secretariat and RACs);
13:00 – 14:30	<i>Lunch Break</i>
14:30 – 17:30	Contribution to the “Marine Litter Governance in the Mediterranean” Session of the MARLICE 2019 Conference: ( <i>continued</i> ) b) Way Forward in the Implementing the Regional Plan by Contacting Parties and Partners ( <i>Exchange of views – Open Discussion</i> ).