

Advertisement

Junior Professional Officer

Sustainable Mobility



United Nations Environment Programme

Closing date: 26th May 2019

I General information

Title:	JPO – Sustainable Mobility
Sector of Assignment:	Clean and Low Carbon Mobility
Country:	Kenya
Location (City):	Nairobi
Agency:	UN Environment Programme – Air Quality & Mobility Unit
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum total of 3 years
Grade:	P2 step 1 in the first year, or P1 step 1, depending on the level of education and relevant working experience

Note: This post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to **NATIONALS OF DEVELOPING COUNTRIES THAT APPEAR ON THE LIST OF THE FOLLOWING COUNTRIES ELIGIBLE FOR THE DUTCH JPO PROGRAMME:**

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

For criteria see the website of Nedworc Foundation:

<http://www.nedworcfoundation.nl/NL/JPO/General%20Information.htm>

Please read the criteria and FAQ section carefully before considering applying

II Duties

General

To support the development and implementation of clean and low carbon mobility programs, contributing to a global switch to a low and no emissions transport sector

Responsibility 1

Summary of duties/tasks

Supports low and middle income countries with the introduction of electric mobility demonstration projects through supporting the implementation of UNEP's Electric Mobility Programme, including through:

- Providing policy support to country and city projects
- Creation and implementation of public-private sector partnerships
- Designing data collection tools - and assist in data collection and analysis;
- Development and implementation of a monitoring, reporting and verification framework for tracking impacts of electric mobility projects

Responsibility 2

Summary of duties/tasks

Supports low- and middle-income countries to reduce vehicle pollutant emissions, through supporting the implementation of activities of the Partnership for Clean Fuels and Vehicles, including through:

- Supporting the development of harmonized clean fuels standards at (sub) regional (especially low sulphur fuels standards)
- Supporting the development of clean vehicles standards (EURO, 4,5 and 6 vehicles emissions standards)
- Support data collection, analysis and presentation

Responsibility 3

Summary of duties/tasks

Supports in communicating the progress made in shifting to cleaner and more efficient vehicle fleets worldwide, including through:

- Supporting the development and implementation of outreach and communications activities of the Global Electric Mobility Programme and the Partnership for Clean Fuels and Vehicles
- Supporting the updating of websites, development of capacity building tools, presentations, technical publications, newsletters, leaflets, case studies etc.

III Training component: Learning elements and expectations

Upon completion of the assignment the JPO will have/ will be able to:

After one year the Junior Professional Officer is able to:

- Understand working in a multicultural multinational environment, be familiar UN rules and regulations,
- Sharpened his/her editing/writing/reporting skills, gained experience developing policy documents and communication materials according to UN standards in the field of sustainable transport, specifically clean mobility.
- Support the provision of technical services on clean mobility to UN member states policy makers in line with UN Rules and Regulations.
- Acquire conversational knowledge of one or more language(s) if they elect to take a language course

After two years the Junior Professional Officer has:

- A thorough understanding and experience with the work of UNEP, including relevant UNEP Resolutions, as well as programs such as the Sustainable Development Goals (SDGs), the United Nations Framework Convention on Climate Change, etc.
- Detailed knowledge of the challenges and opportunities in developing and implementing multi country and multi partner policy programs, especially in the area of clean mobility;
- Acquired fluent knowledge of one or more additional language(s) if they elect to take an advanced language course
- Receive advanced training in management and communication, information technology, etc. if they elect to take available courses

The JPO position includes a Duty travel and training allowance (DTTA) of \$ 4.000 per year which may be used for learning activities related to the assignment and career development.

The JPO training programme includes the following learning elements:

Upon recruitment, the Junior Professional Officer will be required to take a set of general UN training modules. These are:

- Ethics and Integrity at the United Nations

- Information Security Awareness
- Prevention of Workplace Harassment, Sexual Harassment and Abuse of Authority
- United Nations Human Rights Responsibilities
- Basic Security in the Field Staff Safety, Health and Welfare
- Advanced Security in the Field
- HIV/AIDS Orientation session (HIV/AIDS in the Workplace)

The supervisor and Junior Professional Officer will discuss and agree on specific training needs and opportunities (for example in relation to courses on project development and management). The UN Staff Development and Learning Section runs more than 700 courses in the main areas of language training, management and communication, information technology which will be accessible to the Junior Professional Officer.

IV Supervision

Title of supervisor: Head, Air Quality and Mobility Unit

Content and methodology of supervision

The Junior Professional Officer will work under the overall guidance and direct day-to-day supervision of the Unit Head. The Unit Head will provide regular guidance, including for the development of work plans and learning objectives, and carry out a biannual evaluation consistent with the United Nations Performance Appraisal System (PAS) that includes the review of progress and discussions on job satisfaction. The Junior Professional Officer will also work closely with the Programme Officer leading the Unit's electric mobility programme and the Programme Officer leading the Partnership for Clean Fuels and Vehicles.

The Junior Professional Officer will work collaboratively with the Air Quality and Mobility Unit staff members – eight at the professional level, seven national staff, and three consultants. The Unit includes one other Junior Professional Officer (and two former Junior Professional Officers).

The supervision plan is based on a high level of involvement and motivation, and staff participation in the planning and delivery of work by:

- Establishing up-front performance expectations and accountability through mutual understanding between the Junior Professional Officer and first reporting officer on work goals to be accomplished;
- Setting performance standards using the United Nations competencies, which provide a shared language about what is expected, and which help define future development needs;
- Promoting the Junior Professional Officer's own professional development and learning goals, and including this in the workplan of the Junior Professional Officer;
- Promoting communication and ongoing feedback between the Junior Professional Officer and managers on the work programme;
- Fostering mentorship of the Junior Professional Officer by Unit colleagues to assist with career support and facilitate transfer of knowledge and organizational culture (in specific the Professional Officers leading the electric mobility programme and the clean fuels and vehicles programme);
- Encouraging teamwork by integrating individual work plans with the Unit work plan;
- Conducting bi-annual performance appraisals that assess accomplishments, review problems, discuss job-satisfaction, discuss development plan and learning objectives and provide guidance on project implementation.

V Required Qualifications and Experience

Education:

Master's degree or equivalent in environmental sciences, environmental economics, transportation sciences, sustainable mobility, or a related field is required.

A first-level university degree (Bachelor's degree or equivalent) in combination with qualifying experience (at least 3 years of relevant working experience) may be accepted in lieu of an advanced university degree.

Part of the candidates' **academic** training must have taken place in a developing country that appears on the following list of eligible countries of the Dutch JPO Programme.

<http://www.nedworcfoundation.nl/pdf/List%20of%20eligible%20countries%20%20November%202018.pdf>

Working experience :

At least 2 years of professional experience, in sustainable development and implementation of environmental related programs, projects and activities, with a focus on sustainable mobility is required. Prior experience at the national or international level working on sustainable mobility is advantageous. All paid work experience since obtaining a bachelor's degree will/can be considered.

Languages:

Fluency in English is required. Working knowledge of other UN languages is an asset.

Key competenciesCommunication

Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors' language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Teamwork

Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Commitment to Continuous Learning

Keeps abreast of new developments in own occupation/profession; actively seeks to develop oneself professionally and personally; contributes to the learning of colleagues and subordinates; shows willingness to learn from others; seeks feedback to learn and improve.

VI Background information on Agency/Department/Section

The *United Nations Environment Programme* is the leading global environmental authority that sets the global environmental agenda, promotes the coherent implementation of the environmental dimension of sustainable development within the United Nations system, and serves as an authoritative advocate for the global environment. UNEP's work encompasses:

- Assessing global, regional and national environmental conditions and trends
- Developing international and national environmental instruments
- Strengthening institutions for the wise management of the environment

www.unenvironment.org

UNEP's *Economy Division* supports decision makers in government, local authorities and industry, to develop and adopt policies, strategies, practices and technologies that promote sustainable patterns of consumption and production, make efficient use of resources, reduce pollution, and promote greening of economies.

The *Air Quality and Mobility Unit* of UNEP's Economy Division supports countries to shift to low and no emissions mobility, reducing transport emissions for health and climate reasons. The Unit is supporting and implementing several globally leading sustainable mobility programs and initiatives, including: the *Partnership for Clean Fuels and Vehicles*, the *Global Fuel Economy Initiative*, a global partnership that promotes improved automotive fuel economy, the *Share The Road* initiative, a *Global Electric Mobility Programme* and other work on clean ports, mass transit, heavy duty vehicles, and soot free busses.

All programs are working in partnership with civil society, private sector, and regional and intergovernmental organisations.

www.unenvironment.org/transport

VII Information on living conditions at Duty Station

The UN classifies Nairobi as a Headquarter (H) duty station where staff members enjoy normal living conditions and are thus not entitled to mobility and hardship allowances.

VIII How to apply

To apply for this job, visit the JPO application portal

<http://apps.unep.org/jpoportal/general/all/jposts>, register and apply using job code:

DTIE-235-2019

Applicants will see a pop-up notification of successful submission of their application

Only shortlisted candidates will be contacted.