



Second Authors Meeting for the Sixth Global Environment Outlook (GEO-6) for Cities

Location: Abu Dhabi
Crowne Plaza Abu Dhabi
Hamdan Bin Mohammed Street
Abu Dhabi
UAE

February. 10-13, 2020

Meeting objectives:

- Review the overall status of the chapters and obtain feedback from the Advisory Committee
- Address all comments received from the Advisory Committee's internal review
- Move the chapters towards their first-order draft stage and prepare for the peer review.
- Discuss future communication and outreach opportunities.
- Discuss strategy for collaboration and partnerships among the advisory committee organizations and UNEP/UN Habitat, considering the networks of each (SDG 17).
- Define next steps as we head towards the peer review.

Provisional Agenda

Monday February. 10, 2020 – 09h30 to 17h30

09h30 – 10h00

Item 1: Introductory Remarks and Meeting objectives

- Discussion on the objectives and expected outcomes in the 4 days meeting
 - Pierre Boileau, GEO Head
 - Diego Martino, Co-Chair of GEO for Cities
 - Julie Greenwalt, Co-Chair of GEO for Cities
 - Elaine Baker, Implementation Partner, Grid Arendal

Item 2: Group Photo

Location: Emirates A&B

GoTo link: <https://global.gotomeeting.com/join/932165165>

10h00 – 10h30

Session Objectives: Feedback from co-chairs

Item 3: Review of the status of the chapters and how to move forward

- Presentations from co-chairs on structure

Location: Emirates A&B

GoTo link: <https://global.gotomeeting.com/join/932165165>

1030-12h00

Session Objectives: Discuss and agree on structure in plenary

Item 4: Discussion on structure between Advisory Committee and Authors

- Overlap issues among chapters
- Confirm the scope in each chapter
- Word count/limit
- Target Audience
- Key Messages

Location: Emirates A&B

GoTo link: <https://global.gotomeeting.com/join/932165165>

12h00 – 13h00

Item 5: Lunch

13h00 – 14h00

Parallel Sessions Objectives: Solve overlaps and connections between chapters

Item 6: Discussion between chapters

- Chapters 4 and 5 meeting
- Chapters 2 with one co-chair
- Chapter 3 with one co-chair

Location:

CH3: Bateen Room

CH2: Dalma Room or Emirates A&B

CH4/5: Shahama Room

14h00 – 15h00

Parallel Sessions Objectives: Solve overlaps and connections between chapters

Item 7: Discussion between chapters

- Chapters 4 and 5 together meeting with co-chairs
- Chapters 2 and 3 together

Location:

CH3: Bateen Room

CH2: Dalma Room or Emirates A&B

CH4/5: Shahama Room

15h00 – 15h30

Item 8: Break

15h30 – 16h30

Session objectives: Chapters prepare their presentation of the structure of their chapter

Item 9: Chapters work individually in their chapter and prepare the presentation

Location:

CH3: Bateen Room

CH2: Emirates A&B

CH4: Dalma Room

CH5: Shahama Room

16h30 – 17h30

Session objectives: Confirm the key messages in each chapter

Item 10: Co-chairs present the key messages and target audience based on morning discussion

Location: Emirates A&B

GoTo link: <https://global.gotomeeting.com/join/932165165>

Tuesday Feb. 11, 2020 – 09h00 to 17h30

09h00 – 10h30

Session objectives: Get final approval of all chapter structures with a proper understanding of what needs to be developed in each section and the links between chapters.

Item 11: Plenary: Review of new structure of each chapter

- Each chapter give a brief on the updated structure

Location: Emirates A&B

10h30-11h00

Item 12: Break

11h00-12h00

Parallel sessions

Item 13: Session 1. Sub-Group Work on each chapter

- Authors will form four groups by chapters and work towards first order drafts of the chapter

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/114406181>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/935113197>

CH5: Shahama Room

Item 14: Session 2. Discuss strategy for collaboration and partnerships among the Advisory Committee organizations and UNEP/UN Habitat

Location: Emirates A&B

GoTo Link: <https://global.gotomeeting.com/join/287594701>

12h00 to 13h00

Item 15: Lunch

13h00 – 14h00

Item 16: Sub-Group work on each chapter

- Authors will form four groups by chapters and work towards first order drafts of the chapter

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/114406181>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/935113197>

CH5: Shahama Room

[14h00 – 14h30](#)

Item 17: Plenary: Discussion on urban index

- Presentation from Amy Weinfurter, Data-Driven EnviroLab

Location: Emirates A&B

GoTo Link: <https://global.gotomeeting.com/join/287594701>

[14h30 – 15h00](#)

Item 18: Break

[15h30 – 17h30](#)

Item 19: Sub-Group work on each chapter

- Crosscutting authors visits different chapters for discussion
- CH2 meets CH4 and CH5

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/114406181>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/935113197>

CH5: Shahama Room

[Wednesday Feb. 12, 2020: 09h00 to 17h30](#)

[09h00 – 10h00](#)

Item 20: Plenary: Discussion on glossary

- CLAs from each chapter to confirm the language/words are coherent

Location: Emirates A&B

[10h00 – 10h30](#)

Item 21: Break

[10h30 – 12h00](#)

Item 22: Sub-Group Work on each chapter

- Authors will form four groups by chapters and work towards first order drafts of the chapter

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/438177885>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/278347741>

CH5: Shahama Room

[12h00 to 13h00](#)

Item 23: Lunch

[13h00 – 15h00](#)

Item 24: Sub-Group Work on each chapter

- Authors will form four groups by chapters and work towards first order drafts of the chapter

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/438177885>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/278347741>

CH5: Shahama Room

15h00 – 15h30

Item 25: Break

15h30 to 17h00

Item 26: Sub-Group Work on each chapter

- Authors will form four groups by chapters and work towards first order drafts of the chapter

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/438177885>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/278347741>

CH5: Shahama Room

17h00 to 17h30

Item 27: Plenary: Review of progress and task assignment

- Presentation on timeline
- Brief on review process

Location: Emirates A&B

Thursday Oct. 17, 2019: 09h00 to 16h00

09h00 – 10h00

Item 28: Plenary: Review of progress and task assignment

- Request for each chapter to prepare 3 slides for afternoon presentation
- Share the outcome from Advisory Committee on outreach/network

Session objectives: Each chapter will have time to interact with the remaining chapters.

Location:Emirates A&B

10h00 – 12h00

Item 29: Sub-Group Work on each chapter

- Prepare the first order draft

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/377471437>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/815670197>

CH5: Shahama Room

12h00 to 13h00

Item 30: Lunch

13h00 – 14h30

Item 31: Sub-Group Work

- Prepare the first order draft

Location:

CH2: Emirates A&B

<https://global.gotomeeting.com/join/377471437>

CH3: Bateen Room

CH4: Dalma Room

<https://global.gotomeeting.com/join/815670197>

CH5: Shahama Room

[14h30 – 16h00](#)

Item 32: Plenary: presentations by author teams brief from co-chairs on tasks for coming two weeks (prior to external review), nominations for reviewers, timeline for the following weeks before review process, closing remarks.

Location: Emirates A&B