

United Nations Environment Programme Regional Activity Centre for Cleaner Production Mediterranean Action Plan

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First Meeting of CP/RAC National
Focal Points (NFP/CP/RAC)

Barcelona, 9 -10 June 1997

UNEP(OCA)/MED WG.125/2

4 April 1997

Original : English

ANNOTATED PROVISIONAL AGENDA

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Introduction

1. During the Extraordinary Meeting of the Contracting Parties to the Barcelona Convention, held in Montpellier (France) from 1-4 July 1996, it was decided to establish the Cleaner Production Regional Activity Centre in Barcelona (Spain).
2. The CP/RAC, in order to start working within MAP, convenes this First Meeting of CP/RAC National Focal Points with a view to starting the preparation of a programme of action.

Agenda Item 1 - Opening of the Meeting

The Meeting will be opened at 9.30 hours on Monday 9 June 1997 in the Waste Agency building, Provença 204-208 by the CP/RAC Director. All CP/RAC National Focal Points have been invited to assist to the meeting.

Agenda Item 2 - Adoption of the Provisional Agenda

The provisional agenda prepared by the CP/RAC in consultation with the Secretariat and appearing in the document UNEP(OCA)/MED WG 125/1 and annotated in the present document, will be proposed for adoption by the meeting.

A proposed timetable is annexed to the present document.

Agenda Item 3 - Rules of Procedure

The rules of Procedure for meetings and conferences of the Contracting parties to the Convention for the Protection of the Mediterranean Sea against Pollution and its related Protocols will be applied mutatis mutandis to the meeting (document UNEP/IG.43/6, Annex XI).

Agenda Item 4 - Election of the Bureau

In accordance with Rule 20 of the Rules of Procedure, the meeting will elect its own President, four Vice-Presidents and a Rapporteur. They will constitute the Bureau of the meeting (Rule 23).

Agenda Item 5 - Centre for Cleaner Production Initiatives (CCPI) Introduction

The CP/RAC Director will give a general introduction of the document UNEP(OCA)/MED WG 125/3 "Centre for Cleaner Production Initiatives (CCPI) introduction".

The meeting is expected to undertake a general discussion on the document as a whole.

Agenda Item 6 - Presentations by the National Focal Points (NFP)

The CP/RAC Director will introduce the document UNEP(OCA)/ MED WG 125/4 "Presentations by National Focal Points (NFP)". Every National Focal Point will briefly introduce (10 minutes each NFP) the sub-agenda items focused on its situation.

Agenda Item 7 - Network of National Focal Points

The meeting will review in detail the document UNEP(OCA)/MED WG 125/5 "Network of National Focal Points" and take the necessary decisions on the various sub-agenda items. A general discussion about network operation and priorities will be undertake.

Agenda Item 8 - Other business

Other issues relevant to the Mediterranean Action Plan which might be brought to the attention of the meeting by the participants or by the Secretariat will be discussed under this agenda item.

Agenda Item 9 - Adoption of the Report of the Meeting

A draft report of the meeting will be submitted to the participants for adoption.

Agenda Item 10 - Closure of the meeting

The meeting is expected to be closed by the President at 18.00 hours on Tuesday, 10 June 1997.

ANNEX

Suggested time schedule

**First Meeting of the CP/RAC National Focal Points (NFP/CP/RAC)
Barcelona, 9-10 June 1997**

Monday, 9 June 1997	
9.30 hours	Agenda Item 1
9.30 - 10.30 hours	Agenda Items 2, 3, 4
10.30 - 11.00 hours	Agenda Item 5
11.00 - 11.20 hours	Coffee Break
11.20 - 13.30 hours	Agenda Item 6
13.30 - 15.00 hours	Lunch
15.00 - 16.30 hours	Agenda Item 6
16.30 - 17.00 hours	Coffee Break
17.00 - 18.00 hours	Agenda Item 7
Tuesday, 10 June 1997	
9.30 - 11.00 hours	Agenda Item 7
11.00 - 11.20 hours	Coffee Break
11.20 - 12.30 hours	Agenda Item 7
12.30 - 13.30 hours	Agenda Item 8
13.30 - 15.30 hours	Break
15.30 - 16.45 hours	Agenda Item 9
16.45 - 17.15 hours	Coffee Break
17:15 - 18:00 hours	Agenda Item 10

Note: English - French translation will be provided during the meeting.