



*Voluntary Coalition of governments and relevant  
organizations for the progressive closure of dumpsites in*

*Latin America and the Caribbean*

**WORK-PLAN 2019-2020**

FINAL DRAFT 05.11.2019

Original version in Spanish (non-official translation)

## **Introduction and background**

The Coalition was established as a follow-up to Decision 1 on Chemicals, marine litter and waste management, which was adopted at the XX Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean (Buenos Aires, 9th – 12th October 2018), where the countries of the region agreed to make the necessary efforts to strengthen the integrated solid waste management, developing the necessary policies and strategies to phase-out the unsound waste management practices, including dumpsites and open burning.

In addition, UN Environment was invited to promote the establishment of a voluntary coalition of governments and other relevant organizations, with the objective to develop a roadmap for the progressive closure of landfills and the effective transition towards the integrated waste management in the region, including the development of technical and financial guidelines, taking into account the different realities of the region, and promoting the exchange of good practices and experiences.

In this context, UN Environment invited all governments in the region and other organizations to express interest to be part of the Coalition and to designate focal points. Nominated focal points were invited to join in a constitutive meeting held on 10th – 11th September 2019 in Buenos Aires, Argentina, where the objectives, the Coalition Working Framework, the organizational structure and the main elements and actions of the present Work Plan were defined. In relation to the organization structure, it was established a Steering Committee made up by government focal points and other organizations, which will be supported by the Secretariat.

## **Objectives of the Coalition**

1. Develop a roadmap for the progressive closure of landfills and the effective transition to integrated waste management in Latin America and the Caribbean
2. Promote the development, adaptation, and dissemination of guidelines, including technical, social, environmental and economic aspects, considering existing work and in coordination with other initiatives
3. Facilitate the strengthening of capacities and exchange of information, experiences and good practices about policies, instruments, related projects, and funding opportunities.
4. Promote awareness raising on the importance of the sound management of waste at all stages of their life cycle, and the consequence of their inadequate management.

## **Work Plan Structure**

The Work Plan is structured around the agreed objectives and has been developed in consultation with all designated focal points. For each objective are indicated the main actions and the specific activities, milestones, period, potential partners and resources required.

## Draft Action Plan

**Objective 1: Develop a road map** for the progressive closure of landfills and the effective transition to integrated waste management in Latin America and the Caribbean

Action	Activity	Milestones	Period	Potential Partners	Resources Required
1.1 Develop of the Roadmap	1.1.1 Define the elements and structure of the roadmap	The structure has been accorded by the focal points of the Coalition	4Q 2019	Steering Committee Focal Points	Time spent by focal points and Secretariat
	1.1.2 Develop the Draft 0 (including the collection of current situation information)	The draft includes basic information on the landfill's situation in the region and the main steps, considerations and goals.	2Q 2020	Drafting Committee Steering Committee Focal Points	Haring consultants  Countries/Focal points willing to share their realities
	1.1.3 Regional consultation	The roadmap incorporates comments of different countries and organizations.	3Q 2020	Steering Committee Focal Points Secretariat	Collecting of regional consultation comments
	1.1.4 Develop of the final draft	Document completed for submission	3Q 2020	Drafting Committee Steering Committee Focal Points	Haring consultants  Translation and edition of the final draft
1.2 Submit and disseminate of the roadmap	1.2.1 Prepare of a draft Decision to consideration by the XXII Forum of Ministers of Environment	The draft Decision for the approval of the roadmap has been circulated for focal points comments.	4Q 2020	Steering Committee Focal Points Secretariat	-
	1.2.2 Submit in the XXII Forum of Ministries of Environment	The roadmap and its annexes are approved by the Forum of Ministers	4Q 2020 /1Q 2021	Steering Committee Focal Points	Support the participation of the presidency
	1.2.3 Dissemination of the roadmap	The roadmap has been widespread to countries and organizations.	2021	Steering Committee Focal Points	Resource to disseminate the Roadmap

**Objective 2.** Promote the development, adaptation, and dissemination of **guidelines**, including technical, social, environmental and economic points, considering existing work and in coordination with other initiatives.

Action	Activity	Milestones	Period	Authorities/Partners	Resources required
2.1 Develop guidelines	2.1.1 Identify and compile guidelines for the progressive landfills closure and the effective transition towards integrated waste management. These guidelines should ensure the uniformity of the language and technical definitions and take into account the post-closure phase.	Guidelines has been identified and compiled	4T 2019	Steering Committee Focal Points (including NGO's, Academy)	Consulting to identify and collect guidelines  Focal point information
	2.1.2 Analyze the guides or guidelines compiled from the region	Guides and guidelines have been analyzed	1T 2020	Technical Subcommittee	-
	2.1.3 Prioritize according to the need of the region the development of guidelines according to the desired approach	It has been identified the necessities of the region to the start of the guideline's development.	2T 2020	Steering Committee Focal Points	Countries willing to share their experiences
	2.1.4 Develop guidelines based on the priorities identified in the region	Development of the draft proposals.	3T 2020	Drafting Subcommittee External consultants	Haring external consultants  Guide translation
	2.1.5 Regional Guide Consultation	The guides incorporate comments from different countries, and organizations	3T 2020/4Q 2020	Steering Committee Focal Points Secretariat	Focal Point contributions  Consulting assistance
	2.1.6 Elaborate the final development of the guide	Consensus document for its presentation	4T 2020	Steering Committee	Haring external consultants
	2.1.7 Submit to the Forum of Ministers	Guidelines received by the Forum of Ministers	4T 2020/1T 2021	Steering Committee Secretariat	Support participation of the presidency Steering Committee
	2.1.8 Elaborate the dissemination strategy	Document produced	1T 2021	Steering Committee	Haring external consultants
	2.1.9 Encourage and promote the use of the references guides	Defined guides disseminated to countries and organizations	4T 2021	Steering Committee Focal Points	Resource to disseminate the guidelines

**Objective 3: Facilitate the strengthening of capacities and exchange of information, experiences and good practices about policies, instruments, related projects, and financing opportunities.**

Action	Activity	Milestones	Period	Authorities/Partners	Resources required
3.1 Develop of a training and institutional strengthening plan	3.1.1 Identify through a survey of coalition countries, of training needs success stories/good practices and related environmental policies	It has been evaluated and identified the training needs and designed a training programme to improve local skills and provide technical assistance	1T 2020	Steering Committee Secretariat Focal Points (including academy, waste pickers, private sector, relevant partners)	Contribution to development and analysis of survey, collect of results.
	3.1.2 Develop a training plan	It has been designed a training programme which includes regional cooperation, exchange of approaches, identification of institutions with expertise, etc.	2T 2020	Public and academic entities Steering Committee Secretariat	Resources to design a training programme
	3.1.3 Identify and disseminate existing resources of training at different levels: degree, postgraduate degree, postgraduate diploma, etc., and in different modalities: in line, in person, etc. / align and/or influence its content.	Existing training resources in the region and their content have been identified, promoted and aligned.	2T 2020	Steering Committee Secretariat Academy	Resources to identifying and adapting trainings
	3.1.4 Implement agreements with institutions identified in 3.1.3. in order to facilitate the access to scholarship and to be able to harmonize/adapt the needs contents of the coalition	Existing initiatives in the countries, rules, financing and coordination mechanisms among focal points are disseminated	1T 2020/2T 2020	Focal Points Partners (e.g. Academy) Secretariat	Countries willing to participate and share their experiences  Webinar platform
3.2 Implement training and information exchange activities	3.2.1 Carry out the necessary coordination to implement webinars, workshops, study tours, online courses, etc.	Interested parties were training on priority topics. Challenges and opportunities are discussed. Next steps among countries are agreed.	1T 2020/2T 2020	Focal Points Partners Secretariat	Countries willing to participate and share their experiences

					Resources for workshop and travel logistics
3.3 Promote the creation of a virtual platform for information exchange	3.3.1 Identify existing platforms within the framework of the Coalition's participants or others	Participants and other have been shared such information	1T 2020	Steering Committee Focal Points	Cooperation and collaboration of participants.
	3.3.2 Design/Adapt and operate the platform	Signed agreements for the use and adaptation of the platform (if applicable). Virtual operating platform is dinged or adapted kept based on ideas/comments from the previous point.	2T 2020/3T 2020	Steering Committee Focal Points	Resources to design, develop and upload the material.  Website of the Coalition
3.4 Facilitate access to financial sources	3.4.1 Identify funding opportunities/resources	Regional and national policies, strategies and financial barriers have been identified	1T 2020	Focal points supported by the Secretariat. Financial partners Steering Committee.	Resources to identify opportunities
	3.4.2 Disseminate and facilitate training actions on access to resources	Resources mobilization strategy	1T 2020/2T 2020	Steering Committee	-

**Objective 4: Promote awareness raising about the appropriate waste management at all stages of their life cycle and the consequence of their inadequate management**

Action	Activity	Milestones	Period	Authorities/Partners	Resources required
4.1 Disseminate at political level	4.1.1. Develop of a communication document of political scope that includes an estimation of the costs that can be reached by the impacts generated to the environment and health by mismanagement.	A communication document with a political scope on health and environmental issues has been developed and disseminated.	1T 2020-3T 2020	Focal Points Partners Secretariat	Consultancy to the compilation of the document  Partners information
4.2 Develop of an outreach campaign	4.2.1. Define of the topics that integrated the subject to be disseminated.	The specific working group defines the points on which it will work.	1T 2020	Focal Points Secretariat	Staff and resources to identify the point

	4.2.2 Develop of a guidance document with the description of each point.	The document includes the development of the points.	2T 2020	Technical Subcommittee Secretariat	Document translation
	4.2.3. Develop of the TDR (terms of reference) to recruit the development of campaigns.	TDR to a campaign geared towards the population surrounding the landfill. TDR to a campaign geared towards the private or industrial sector. TDR to a campaign geared toward the general population.	2T 2020	Technical Subcommittee Secretariat	Resources to design, develop and upload the material.
	4.2.4. Disseminate of the campaign among public agencies, institutions, the private sector and the population in general	Information on sound integral management of waste, the consequences of wrong waste management, impacts on health and the environment, etc., are disseminated successfully	4T 2020	Focal Points NGO's Academy Relevant partners Secretariat Ministries	Websites and other media (e.g. newsletter, logo).  Translation of campaign materials
4.3 Develop of a curricular module for children to be included in pre-school and primary education	4.3.1. Develop of the TDR (terms of reference) to recruit the development of the module.	TDR developed. A public campaign on education and awareness-raising is organized.	3T 2020	Focal Points Academy Ministries Social actors	Resources to develop the module (e.g. Consultants)  Resources to develop educational and awareness material.
	4.3.2. Promote to the legal implementation of this module in the official curricula.	Debate in the Forum of Ministers	4T 2020	Focal Points Steering Committee	-