CHECKLIST FOR ENVIRONMENTAL INSPECTORS

(BASED ON SERBIA'S CHECKLIST KL-03-01/01 OF 21 NOVEMBER 2019)

Regional Montreal Protocol Network for Europe and Central Asia (ECA network)

Inspection of operator facilities to ensure compliance with the requirements of the Serbian Air Protection Law on controlled ozone-depleting substances and fluorinated greenhouse gases

For each company, legal person or entrepreneur, one checklist is to be completed in line with the definition of the term operator described in Article 3 of the Serbian Air Protection Law.

Table A: General information

Operator name	
Address of business seat	
Registry number	
Tax number	
Contact person	
Contact person's phone and email	
Name of installation	
Address of installation	

Table B: Status of the legal entity (company, legal person, entrepreneur)

Is the legal entity registered by the Business Registers Agency ?	☐ YES ☐ NO *
** If the answer is "NO", the inspection shall be performed in line with the provisions of Article 33 of the Serbian Law on Inspection.*	

Table C: Legal requirements

A) Control of emissions of controlled ozone-depleting substances and fluorinated greenhouse gases, for stationary refrigeration and air conditioning equipment, heat pumps and fire protection systems.	
A1) The control of emissions of the following substances had been performed by an authorized service technician at least every **12 months:** 1) Controlled substances in quantities equal to or greater than **3 kg** and lower than **30 kg**, with the exception of hermetically sealed systems in which these substances are used as refrigerants, which are labelled as such and which contain less than **6 kg** of the controlled ozone-depleting substances. 2) Controlled substances in quantities equal to or greater than **3 kg** and lower than **30 kg**, with the exception of hermetically sealed systems in which these substances are used as refrigerants, which are labelled as such and which contain less than **6 kg** of fluorinated greenhouse gases.	☐ YES ☐ NO ☐ N/A
A2) The following control of emissions has been performed by an authorized technician: 1) Once every **6 months** for controlled ozone-depleting substances in the amount equal to or greater than **30 kg** and lower than **300 kg**. 2) Once every **6 months** for fluorinated gases in the amount equal to or greater than **30 kg** and lower than **300 kg**, or once every **12 months** if there is a fixed leak detector installed with an accuracy of at least five grams at an annual level, with its accuracy checked at least once every **12 months**.	☐ YES ☐ NO ☐ N/A
A3) The following control of emissions has been performed by an authorized technician: 1) Once every **3 months** for controlled ozone-depleting substances in the amount equal to or greater than **300 kg** or once every **6 months** if there is a fixed leak detector installed with an accuracy of at least five grams at an annual level, with its accuracy checked at least once every **12 months**. 2) Once every **3 months** for fluorinated gases in the amount equal to or greater than **300 kg**; or once every **6 months** if there is a fixed leak detector installed with an accuracy of at least 5 grams at an annual level, with its accuracy checked at least once every **12 months**.	☐ YES ☐ NO ☐ N/A
B) Emission of controlled ozone-depleting substances and fluorinated greenhouse gases from stationary refrigeration and air-conditioning equipment, heat pumps and fire protection systems.	
B1) Are there unauthorized emissions of controlled substances or fluorinated gases, according to the report of the authorized technician ?	☐ YES ☐ NO ☐ N/A
B2) Has an authorized service technician repaired the equipment within 14 calendar days from the date of detection of the leak so that there are no further emissions ?	☐ YES ☐ NO ☐ N/A

B3) Has an authorized service technician performed a subsequent emissions check within 30 days of the repair and resumed operation of the equipment ?	☐ YES ☐ NO ☐ N/A
C) Handling of ozone-depleting substances and fluorinated greenhouse gases from refrigeration and air-conditioning equipment, heat pumps, solvent-containing equipment, fire protection systems, fire extinguishers and high-voltage switches.	
C1) Is there a system in place for the collection of controlled ozone-depleting substances and fluorinated gases during equipment service and repair or at end-of-life, i.e. their recovery, treatment and re-use on-site or disposal at an authorized disposal site ?	☐ YES ☐ NO ☐ N/A
C1) Has the use of halons in fire protection systems and fire extinguishers, which are not for critical uses according to Appendix 7 of the Serbian Regulation on handling ozone-depleting substances, been discontinued after 31 December 2020 ?	☐ YES ☐ NO ☐ N/A
D) Submission of data to state bodies concerning controlled ozone-depleting substances and fluorinated greenhouse gases.	
D1) Has the operator of the equipment which contains 3 or more kilograms of controlled ozone-depleting substances or fluorinated gases submitted the mandatory annual report to the Ministry by the end of February of the current year for the previous year, using Form 14 for controlled ozone-depleting substances, or Form 10 for fluorinated gases, or Form 12 for halons ?	☐ YES ☐ NO ☐ N/A

Representatives of the Operator		Environmental Inspectors
Name	Position	Name
1.		1.
2.		2.
3.		3.
Date of the inspection:		
Reference of the report to which the completed and signed checklist will be appended:		

Acknowledgements

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