

ANNOTATED PROVISIONAL AGENDA

Introduction

1. In consultation with the host country (Monaco) and the members of the Bureau, it was decided that the meeting will be held in Monaco on 17-18 October 2002, at the Hotel Métropole (Tel. 00377-93-15 15 15, Fax: 00377-93-25 24 44).
2. The following annotations to the provisional agenda for the meeting were prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the meeting

3. The meeting will be opened at 09:30 hrs on Thursday, 17 October 2002, by the President of the Bureau, H.E. Mr Bernard Fautrier, Minister Plenipotentiary in charge of International Cooperation for the Environment and Development of Monaco.
4. It is expected that the Bureau will tackle all items of the Provisional Agenda during its two days meeting including the adoption of a list of decisions. It is envisaged to close the meeting of the Bureau at 17:00 hrs on 18 October 2002. The report of the meeting will be prepared at MEDU by the Secretariat and distributed to the members for their comments.

Agenda item 2: Adoption of the Provisional Agenda and organization of work

5. The Provisional Agenda prepared by the Secretariat, was distributed as document UNEP/BUR/59/1 and annotated in the present document.
6. The meeting will review and adopt the Provisional Agenda. Simultaneous Arabic, English and French interpretation will be available for all sessions.

Agenda item 3: Progress Report by the Secretariat on activities carried out since the last Bureau Meeting of the Contracting Parties to the Barcelona Convention (damascus, Syria, 18-19 March 2002)

7. The Coordinator of MAP will present document UNEP/BUR/59/3.
8. The meeting is expected to comment on and take note of the progress report on the implementation of the activities carried out during this period and adopt recommendations as appropriate.

Agenda item 4: Preparation of the next Contracting Parties Meeting

9. The next meeting of the Contracting Parties will be held in Catania (Italy) during November 2003. The Bureau members should decide about the documents to be prepared for this meeting.

Agenda item 5: Date and place of the next meeting of the Bureau

10. The meeting will decide on the date and place of the next Bureau meeting.

Agenda item 6: **Any other business**

11. The meeting will consider any other issues which might be raised during the meeting.

Agenda item 7: **Closure of the meeting**

12. The meeting is expected to be closed by the President at 17:00 hrs on Friday, 18 October 2002.