

Reference: Not-INC-2023-0022

15 May 2023

Dear Sir/Madam,

It is my pleasure to invite you to an in-person briefing on the procedures for election to fill vacancies in the Bureau of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment.

This briefing is scheduled to take place at the United Nations Educational, Scientific and Cultural Organization (UNESCO) Headquarters, in Paris, France, on Sunday, 28 May 2023, from 13:00-15:00 hrs, Paris time. The briefing will be held in the plenary room at the meeting venue.

Ahead of the briefing, delegates are encouraged to consult INF document [UNEP/PP/INC.2/INF/2](#) on the procedures for election to fill vacancies in the Bureau of the intergovernmental negotiating committee.

Additional information on the second session of the INC is available on the INC-2 webpage: <https://www.unep.org/events/conference/second-session-intergovernmental-negotiating-committee-develop-international>

The INC Secretariat remains at your disposal for any information as needed through [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org).

I look forward to continuing our collaboration on this important mandate and welcoming you to INC-2.

Yours sincerely,

*Signed*

Jyoti Mathur-Filipp  
Executive Secretary  
INC-Plastics Process