

Reference: Not-INC-2023-0033

22 June 2023

Dear Madam/Sir,

Further to the notification communicated on 8 June 2023 from the Executive Secretary of the Secretariat for the INC on Plastic Pollution inviting written submissions from Members of the Committee and observers, the secretariat, in consultation with the Chair, has prepared two templates for the written submissions relating to:

- a. Elements not discussed at INC-2, such as principles and scope of the instrument, and
- b. Any potential areas for intersessional work compiled by the cofacilitators of the two contact groups, to inform the work of INC-3.

A template to provide guidance in structuring the written submissions on (a) and (b) above have been provided and are available here: [Template for \(a\)](#) and [template for \(b\)](#).

All written submissions must be sent to unep-incplastic.secretariat@un.org by the deadlines specified below. All submissions received will be made available on the INC webpage.

- a. **By 15 August 2023** for written submissions from **observer organizations**.
- b. **By 15 September 2023** for written submissions from **Members of the Committee**.

Yours sincerely,

Signed

The INC Secretariat