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**Intergovernmental negotiating committee to develop  
an international legally binding instrument on plastic  
pollution, including in the marine environment  
Third session**

Nairobi, 13–19 November 2023

Item 3 (b) of the provisional agenda\*

**Organizational matters: organization of work**

## **Annotated provisional agenda**

### **Item 1**

#### **Opening of the session**

1. The third session of the intergovernmental negotiating committee to prepare an international legally binding instrument on plastic pollution, including in the marine environment, to be held at the United Nations Office at Nairobi from 13 to 19 November 2023, will be opened at 10 a.m. on Monday, 13 November 2023.
2. Opening statements will be delivered by a representative of the host Government and a representative of the United Nations Environment Programme (UNEP).

### **Item 2**

#### **Election of officers**

3. At its first session, the intergovernmental negotiating committee elected Gustavo Meza-Cuadra Velásquez (Peru) to serve as its Chair, taking note of the statement made by the representative of Colombia on behalf of the Latin American and Caribbean States.<sup>1</sup> In accordance with that statement, it is expected that Mr. Meza-Cuadra Velásquez will step down at the end of the third session of the Committee and that Luis Vayas Valdivieso (Ecuador) will stand for election for the remaining period of the Chair's term of office, including for the diplomatic conference of plenipotentiaries, in accordance with the practice in United Nations bodies of electing officers from the same regional group as the officers they are replacing for the remaining period of an unexpired term. It is also expected that Mr. Meza-Cuadra Velásquez will stand for election to replace Mr. Vayas Valdivieso as Vice-Chair for the remaining period of his term of office should Mr. Vayas Valdivieso be elected as Chair. The election of both officers would be in accordance with rules 11 and 13 of the draft rules of procedure being provisionally applied to the work of the committee (UNEP/PP/INC.1/3).

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\* UNEP/PP/INC.2/1.

<sup>1</sup> UNEP/PP/INC.1/14, paras. 5–10.

### **Item 3**

#### **Organizational matters**

**(a) Adoption of the rules of procedure**

4. At the first session, held in Punta del Este, Uruguay, from 22 November to 2 December 2022, the committee agreed that the draft rules of procedure would continue to apply to its work on a provisional basis pending their adoption.

5. At the second session, held in Paris from 29 May to 2 June 2023, the committee decided to adopt an interpretive statement relating to paragraph 1 of rule 38.

**(b) Adoption of the agenda**

6. The committee may wish to adopt the agenda of its third session on the basis of the provisional agenda (UNEP/PP/INC.3/1) and as agreed on at the second session.

**(c) Organization of work**

7. The committee may wish to decide to meet on each day of the session from 10 a.m. to 1 p.m. and from 3 to 6 p.m., subject to adjustment as necessary.

8. During the session, the committee may wish to establish contact groups as it may deem necessary, and to specify their mandates and appoint their presiding officers.

**(d) Dates and venues of subsequent sessions of the intergovernmental negotiating committee**

9. At its second session, the intergovernmental negotiating committee decided to hold its fourth session in Ottawa in April 2024 and its fifth session in the Republic of Korea in the second half of 2024, with the precise dates and venue of each meeting to be communicated by the host country at a later date.

10. The committee may wish to consider the dates and venue of the diplomatic conference of plenipotentiaries mandated by Environment Assembly 5/14 for the purpose of adopting the instrument and opening it for signature, with a view to deciding on the matter at its fourth session.

**(e) Provisional agenda of the fourth session**

11. The committee may wish to agree on the provisional agenda of the fourth session.

### **Item 4**

#### **Preparation of an international legally binding instrument on plastic pollution, including in the marine environment**

12. The committee will have before it for its consideration a document entitled “Zero draft text of the international legally binding instrument on plastic pollution, including in the marine environment” (UNEP/PP/INC.3/4) prepared by the Chair with the support of the secretariat to facilitate the committee’s work. The document was drafted on the basis of the views expressed at the committee’s first and second sessions and is being proposed for consideration by the committee without prejudice to any eventual structure or content of the draft instrument which the committee may agree upon. The committee may wish, as proposed by the Chair in his scenario note for the third session (UNEP/PP/INC.3/2), to consider the document in its work on the draft instrument.

13. The committee will also have before it for its consideration a document entitled “Synthesis report on the submissions received on elements not discussed at the second session, such as principles and scope of the instrument” (UNEP/PP/INC.3/INF/1) prepared by the secretariat as mandated by the committee at its second session. The report provides a synthesis of the written submissions received by the deadline of 15 September 2023. The committee may wish, as proposed by the Chair in his scenario note for the third session, to consider the document together with document UNEP/PP/INC.3/4.

14. In addition to the above-mentioned documents, a number of documents containing complementary information have been prepared to facilitate the work of the committee.

### **Item 5**

#### **Other matters**

15. The committee may wish to consider other matters raised during the session.

## **Item 6**

### **Adoption of the report of the session**

16. At the final meeting of the session, on 19 November, the committee will be invited to consider and adopt its decisions and the draft report of the session prepared by the rapporteur.

## **Item 7**

### **Closure of the session**

17. It is expected that the committee will conclude its work by 6 p.m. on Sunday, 19 November 2023.
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