

## West Asia Regional Foresight Workshop

19 - 20 November 2023, Kuwait

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### INFORMATION NOTE

#### Opening and Registration

West Asia regional foresight workshop will be held at the Kuwait University in the Shadadeyah Campus in Kuwait, from Sunday, 19 November, to Monday, 20 November 2023.

Participant registration is open at 8:30 a.m. and the workshop will start at 9:00 a.m. on Sunday, 19 November 2023.

#### Venue

The workshop will be held at Kuwait University in the Shadadeyah Campus:

<https://maps.app.goo.gl/sTSL75KTW5KQ7mpa7>

#### Working language

The meeting will be held in English.

#### Workshop Documents

Documents will be circulated to workshop participants via email within 1 week of the workshop. In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the workshop documents, or to use paperless versions, as there will be no hard copies of the workshop documents made available on site during the workshop. WIFI access will also be provided.

#### Travel arrangements / tickets

UNEP / West Asia Office will secure economy class travel tickets for the covered participants according to the UN rules and regulations.

## Visa information

Participants who required entry visa to Kuwait are requested to send a clear copy of their valid passport and the university degree to the organizers, Ms. Awatif Abdulla from UNEP/West Asia Office [Awatif.abdulla@un.org](mailto:Awatif.abdulla@un.org) will assist in this process.

## Hotel information

Below is a list of recommended hotels with special UN rates.

[Awatif.abdulla@un.org](mailto:Awatif.abdulla@un.org) will assist with your bookings if needed, please confirm as soon as possible to do the needful.

Shuttle bus will be provided from/to the venue free by these hotels (in case of 10 rooms bookings).

Hotel name	Price (in KWD)
Crowne Plaza Kuwait Al Thuraya, an IHG Hotel	50
<b>Hilton Garden Inn (mostly recommended) as connected with the Avenues mall with a shuttle bus</b>	45
Holiday Inn Kuwait Al Thuraya, IHG Hotel	40

## Daily Subsistence Allowance (DSA)

The standard DSA rate for Kuwait as of July 2023 is US\$ 317 equivalents to KWD.98

## Financial Implications

UNEP / West Asia Office will be responsible to cover the cost of participation (air ticket, DSA and terminal allowance) and travel logistical arrangements, including visas for the participants according to the UN rules and regulations.

## Weather and time zone information

Kindly check the [following site](#) for weather forecast.

Time zone for Kuwait is UTC +3 Arabia Standard Time (AST).

## Electricity

In Kuwait, type G plugs and sockets are the official standard. Like the rest of the Arabian Peninsula, Kuwait has standardized on the British plug and outlet system.



## Workshop Focal Points and contact information

Should you have any other inquiries regarding this workshop please contact:

UNEP Focal Points	KFAS Focal points
<p><b>Awatif Abdulla Al-Hammadi</b> Programme Management Assistant West Asia Office <b>UN Environment Programme (UNEP)</b> Manama, Bahrain Telephone: +973 17812788 Mobile: +973 33779090 <a href="mailto:awatif.abdulla@un.org">awatif.abdulla@un.org</a></p>	<p>Dr. Hanady M Abdulsalam, Consultant Deputy Director Office – STP <b>Kuwait Foundation for the Advancement of Science</b> Kuwait Tel.: +965 2227 8100 / Ext: 1621 Email: <a href="mailto:habdulsalam@kfas.org.kw">habdulsalam@kfas.org.kw</a></p>

## Disclaimer

The UNEP disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of the meeting participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.