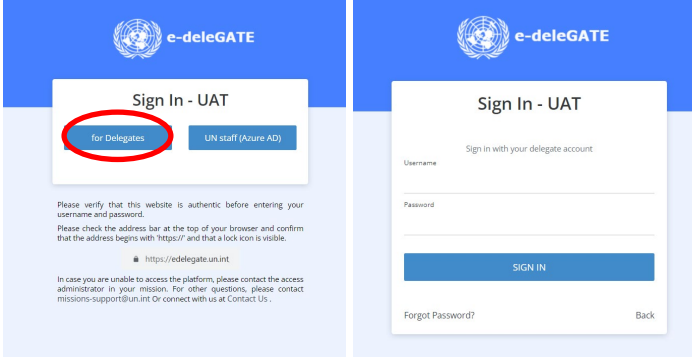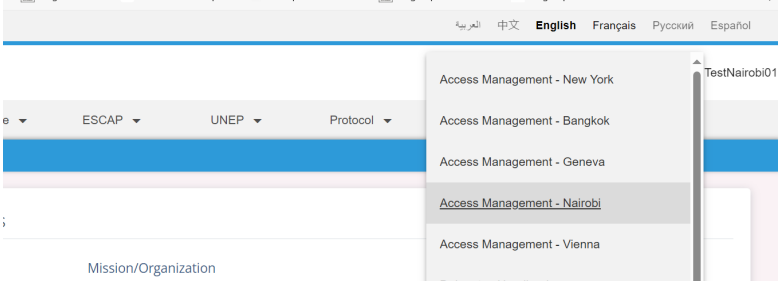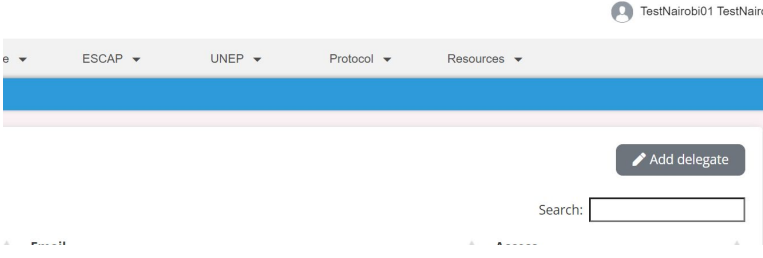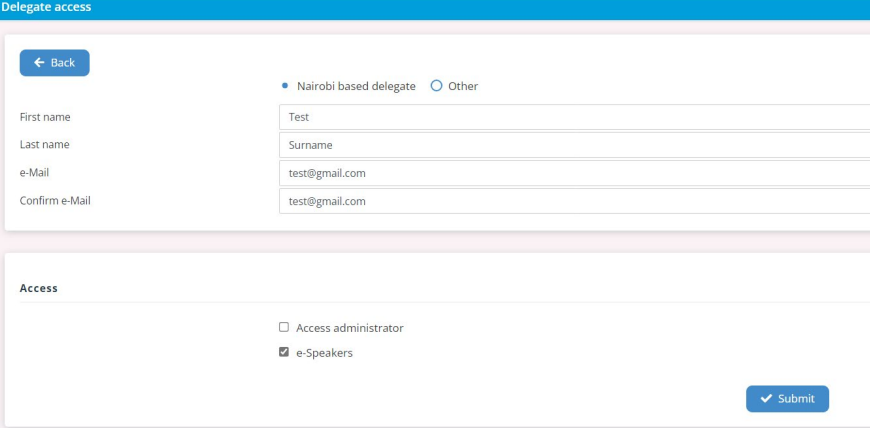| Access Management	Granting delegates access to the e-deleGATE portal

➢ Go to https://delegate.un.int and login to e-deleGATE, Secure Portal for Delegates	
➢ In the menu, go to the *Resources* ➔ *Access Management - Nairobi*	
➢ Click *Add delegate*	
➢ Complete the contact information for the delegate. ➢ Under *Access,* check if the delegate needs to be an admin and/or needs access to the e-Speaker module ➢ Click *Submit*	
➢ After about 20 minutes, the delegate will receive an automated email informing them of their new access privileges.	

Granting delegates access to the e-deleGATE portal

> ➢ You will be returned to the home screen, where you can confirm the access granted to each delegate.

> ➢ Should you wish to make any modifications or delete the account, click on the delegate's *Last Name.*

Delegate access

	Last name	First name	Email
*	TestNairobi01	TestNairobi01	testnairobi01@unmeetings.or

Showing 1 to 1 of 1 entries