

# **United Nations Environment Programme Mediterranean Action Plan Regional Activity Centre for Cleaner Production**

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4<sup>th</sup> Meeting of RAC/CP National Focal Points

Barcelona, 12-13 June 2003

UNEP (DEC)/MED/WG.234/2

25 May 2003

Original: English

## **PROVISIONAL ANNOTATED AGENDA**

**Agenda item 1.           Opening of the meeting**

The 4<sup>th</sup> Meeting of the Regional Activity Centre for Cleaner Production National Focal Points will be held from 12 to 13 June in Barcelona, Spain, at the meeting room of the Gran Hotel Catalonia, Balmes Street, 142, 08036 Barcelona. The Meeting will be opened at 9.30 hours of 12 June by RAC/CP Director, Mr Víctor Macià.

All RAC/CP National Focal Points have been invited to attend the meeting. Other institutions such as MEDPOL, RACs, UNEP, UNIDO, ASCAME, Palestinian Authorities and ICS/UNIDO have also been invited to attend this meeting.

**Agenda item 2.           Election of Officers**

In accordance with rule 20 of the "Rules of Procedures of the Barcelona Convention", the meeting will elect a Chairperson and a Reporter.

**Agenda item 3.           Adoption of the agenda and organisation of work**

The Provisional Agenda proposed by RAC/CP is distributed as UNEP (DEC)/MED/WG.234/1 and its annotation is contained in the present document and will be proposed for adoption to the meeting.

A proposed timetable is annexed to the present document. Simultaneous interpretation in English and French will be available for the duration of the Meeting.

**Agenda item 4.           Review of activities carried out by RAC/CP in the biennium 2002-2003**

The RAC/CP Director will introduce the document UNEP (DEC)/MED/WG.234/3. The document contains a description of the activities carried out during the present biennium.

The meeting is expected to undertake a general discussion of the document as a whole.

**Agenda item 5.           Collaboration between RAC/CP and the NFPs**

The RAC/CP Director will introduce a summary of issues concerning the functioning of the RAC/CP-NFPs network and other issues related to future activities and collaboration with NFPs and other institutions. In particular, the discussion will be focussed on the diffusion activities among the industrial sectors; the study on the organisation of the industrial sectors in the Mediterranean region to be made during 2003; the updating of the State of CP in the Mediterranean Countries; the intraweb, experts database and the RAC/CP-NFPs forum and the decision of the Bureau as regards next RAC/CP-MEDPOL NFPs meetings. The RAC/CP Director will also introduce the future cooperation activities with other institutions such as ASCAME.

**Agenda item 6.           Future role and orientations of the Centre within MAP, SAP and MCSD**

MEDPOL Coordinator and RAC/CP Director will briefly introduce present activities carried out under the Strategic Action Programme (SAP) and will present the future role and activities of RAC/CP within the framework of MAP, SAP and the MCSD.

**Agenda item 7.           Main obstacles and barriers encountered by the NFPs when working on spreading CP and pollution prevention**

Each National Focal Point will introduce (10 minutes each NFP) its experience on working in the promotion of cleaner production and pollution prevention in its country by means of specific actions carried out during the current biennium. The presentation of each NFP will point on the difficulties and barriers encountered when trying to introduce CP and implement it at the national level; weak points and strong points".

The level of awareness and implementation of those economic strategies integrating pollution prevention principles, notably CP, eco-efficiency, EMS, etc. in the industry of the countries will be opened to discussion.

**Agenda item 8.           Review and approval of the "*Regional Plan for the reduction by 20% by 2007 of the generation of hazardous waste from industrial installations in the MAP countries*"**

Mr Jordi Bruno, General Director of ENVIROS-Spain, the consultancy that has carried out the Plan under the coordination of RAC/CP, will introduce the Regional Plan. The Plan was reviewed and amended in an Experts Meeting held in Barcelona from 8 to 10 April 2003.

The meeting is expected to review the document and approve its content bearing in mind that the plan will be submitted to the Contracting Parties to the Barcelona Convention in November 2003 for approval.

**Agenda item 9.           Proposal of activities for the biennium 2004 – 2005**

The RAC/CP Director will briefly introduce the document UNEP(DEC)/MED/WG.234/4 that describes the proposed activities for the biennium 2004-2005, taking into account the major involvement that RAC/CP is called to perform in global programmes and initiatives addressing industrial sustainable development in the Mediterranean region such as the Strategic Action Programme or the Mediterranean Commission on Sustainable Development.

The meeting is expected to undertake a general discussion of the document as a whole.

**Agenda item 10. Open discussion, adoption of recommendations and final remarks**

The preliminary recommendations of the meeting will be examined and submitted to the participants for their adoption.

After the meeting, a draft report of the meeting will be sent to the participants for their comments and amendments in order to obtain the final report.

**Agenda item 11. Other business**

The meeting will examine and discuss any other business raised by the participants or the RAC/CP.

**Agenda item 12. Closure of the meeting**

The meeting will be closed by the elected Chairperson at 13:30 hours of 13 June 2003.

## PROPOSED WORK PLAN AND TIMETABLE

<b>Thursday, 12 June</b>	
9:30 – 10:00	Agenda items 1., 2., 3.
10:00 – 11:00	Agenda item 4.
11:00 – 11:30	<i>Coffee break</i>
11:30 – 13:30	Agenda item 5., 6.
13:30 – 15:00	<i>Lunch</i>
15:00 – 16:00	Agenda item 7.
16:00 – 16:30	<i>Coffee break</i>
16:30 – 17:30	Agenda item 7. (cont.)
<b>Friday, 13 June</b>	
9:00 – 10:30	Agenda item 8.
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:00	Agenda item 9.
12:00 – 13:30	Agenda items 10., 11., 12.