



**UNITED
NATIONS**

EP

UNEP(DEPI)/MED WG.404/2



**UNITED NATIONS
ENVIRONMENT PROGRAMME
MEDITERRANEAN ACTION PLAN**

18 November 2014
Original: English

Second MED POL Focal Points Meeting on NAP Update

Barcelona, 18-19 December 2014

Agenda item 3: Adoption of the Agenda and Organisation of Work

Provisional Annotated Agenda

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Introduction

Based on the guidance provided by the MED POL Focal Points meeting held on 26-28 March 2014, Athens, Greece on NBB and NAP update, the Secretariat has advanced in the preparation of the technical annexes of the *Guidelines for Updating National Action Plans for the Implementation of the LBS Protocol and its Regional Plans in the Framework of the SAP-MED to Achieve Good Environmental Status for Pollution-Related ECAP Ecological Objectives* (UNEP(DEPI)/MED WG. 393/10).

The main objectives of the second MED POL FP meeting on NAP update are to review the following documents:

1. Proposed updated criteria for hot spots and sensitive areas assessment;
2. Draft guidelines on national budget of pollutants (NBB) assessment;
3. Proposed indicators to assess the implementation of the Land-Based Sources (LBS), Dumping and Hazardous Waste Protocols (HW), LBS Regional Plans and NAPs;
4. Draft guidelines on the cost-effectiveness and cost–benefit analysis of measures

The meeting is also expected to provide strong impetus for the NAP update process at country level.

The following annotations to the proposed provisional agenda for the present meeting were prepared by the Secretariat to assist the meeting in its deliberations.

Provisional Annotated Agenda

18 December 2014

Registration (08:30 – 09:00)

Agenda item 1: Opening of the Meeting (09:00 – 09:05)

The Meeting will be opened by Mr. Habib N. El Habr, UNEP/MAP Deputy Coordinator and MED POL OiC.

Agenda Item 2: Election of Officers (09:05 – 09:15)

The Meeting shall elect a Chairperson, three Vice-Chairpersons and a Rapporteur.

Agenda Item 3: Adoption of the Agenda and Organisation of Work (09:15 – 09:30)

The Rules and Procedures for meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will apply *mutatis mutandis* to the present meeting (UNEP/IG.43/6, Annex XI).

The Provisional Agenda (UNEP(DEPI)/MED WG.404/1) annotated in the present document (UNEP(DEPI)/MED WG.404/2) will be reviewed, amended as necessary, and adopted by the Meeting.

Simultaneous translation in English and French will be provided during the Meeting.

At the end, the delegates will be invited to review and adopt the meeting conclusions and recommendations, amended as appropriate, drafted by the Rapporteur.

Agenda item 4: Review of technical annexes to the *Guidelines for Updating National Action Plans for the Implementation of the LBS Protocol and its Regional Plans in the Framework of the SAP-MED to Achieve Good Environmental Status for Pollution-Related ECAP Ecological Objectives* (UNEP(DEPI)/MED WG. 393/10)

a) Criteria to define hot spots and sensitive areas (09:30 – 13:00)

The Secretariat will introduce document UNEP(DEPI)/MED WG. 404/3.

The meeting will be invited to review the proposed methodology for hot spots and sensitive areas assessment, provide feedback and approve it as appropriate.

b) National Budget Baseline (NBB) guidelines (14:30 - 16:30)

The Secretariat will introduce document UNEP(DEPI)/MED WG. 404/4.

The meeting will be invited to review the proposed NBB guidelines, including the related information system, provide feedback and approve it as appropriate.

c) Proposed NAP/ Regional Plans indicators (16:50 - 18:30)

The Secretariat will introduce document UNEP(DEPI)/MED WG. 404/5.

The meeting will be invited to review the proposed candidate indicators to assess the implementation of the three Protocols of the Barcelona Convention addressing land based sources of pollution and is expected to:

- i. agree on their use at national level to assess the implementation of the NAPs/ Regional Plans taking into account national specificities;*
- ii. recommend their inclusion as appropriate in the updated MAP reporting system currently under revision by the Secretariat.*

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d) Draft guidelines on cost-effectiveness and cost-benefit analysis (09:00 - 11:30)

The Secretariat will introduce document UNEP(DEPI)/MED WG. 404/6.

The meeting will be invited to review the proposed guidance document, provide feedback and agree on its use as appropriate and with support from the Secretariat in assessing the cost-effectiveness and cost-benefits of measures included in the updated NAPs.

Agenda item 5: Progress on NAP update and next steps (11:50-13:00)

Under this agenda item the Secretariat would brief the meeting on work done to support NAP update process. The MED POL focal points will be invited to provide information on work undertaken at national level on NAP update.

Agenda item 6: Any other business (14:00-14:30)

Other issues relevant to the meeting or MED POL focal points, which might be brought to the attention of the meeting, when adopting the agenda under Agenda item two will be discussed under this agenda item.

At the time of writing, the Secretariat had no points to propose under this agenda item.

Agenda item 7: Conclusions and recommendations (14:30-16:30)

Under this Agenda item, the meeting will review, amend and adopt any possible conclusion and recommendation that will result from the discussions drafted by the Rapporteur.

Agenda item 8: Closure of the Meeting

The Chairperson will close the Meeting at 16.30 hours on 19 December 2014.

DRAFT TIMETABLE

Thursday, 18 December 2014	
08:30 – 09:00	<i>Registration</i>
09:00 – 09:05	<i>Agenda item 1: Opening of the Meeting</i>
09:05 – 09:15	<i>Agenda item 2: Election of Officers</i>
09:15 – 09:30	<i>Agenda item 3: Adoption of the Agenda and Organisation of Work</i>
	<i>Agenda item 4: Review of technical annexes to the NAP update Guidelines (UNEP(DEPI)/MED WG. 393/10)</i>
09:30 – 13:00	<i>Agenda item 4(a) Criteria to define hot spots and sensitive areas</i>
14:30 – 16:30	<i>Agenda item 4(b) NBB guidelines</i>
16:50 – 18:30	<i>Agenda item 4(c) Proposed NAP/ Regional Plans indicators</i>
Friday, 19 December 2014	
	<i>Agenda item 4: Review of technical annexes to the NAP update Guidelines (UNEP(DEPI)/MED WG. 393/10) continued</i>
09:00 – 11:30	<i>Agenda item 4(d) Draft guidelines on cost-effectiveness and cost-benefit analysis</i>
11:50 – 13:00	<i>Agenda item 5: Progress on NAP update and next steps</i>
14:00 – 14:30	<i>Agenda item 6: Any other business</i>
14:30 – 16:30	<i>Agenda item 7: Conclusions and recommendations</i>
16:30	<i>Agenda item 8: Closure of the Meeting</i>

Coffee breaks 11:30 – 11:50 and 16:30 – 16:50
Lunch 13:00 – 14:30